

MOORE COUNTY BOARD OF COMMISSIONERS

TUESDAY, JANUARY 4, 2022

REGULAR MEETING, 10:30 A.M.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

I. PUBLIC COMMENT PERIOD (Procedures are attached to agenda.)

II. ADDITIONAL AGENDA

CHAIRMAN – Does any Commissioner have a conflict of interest concerning agenda items the Board will address in this meeting?

III. APPROVAL OF CONSENT AGENDA

All items listed below are considered routine and will be enacted by one motion. No separate discussion will be held except on request of a member of the Board of Commissioners.

A. Minutes: December 6, 2021, Organizational and Regular Meeting

B. Tax Releases/Refunds – November 2021

C. Budget Amendments

D. Digital Learning Invoices for Moore County Schools

E. Resolution Accepting Final High Offer to Purchase LRK # 00991601

F. Amendment to Contract with Ilderton Dodge-Chrysler-Jeep-Ram

G. Sheriff's Office Application for Governor's Crime Commission 2022 Block Grant

H. Easement Agreement with Duke Energy Progress, LLC – Court Facility Project

IV. RECOGNITIONS

V. PRESENTATIONS

A. Finance – Revised Budget Change Report FY 22 (Caroline Xiong, Finance Director)

B. Economic Development Update (Natalie Hawkins, Executive Director, Partners in Progress)

VI. PUBLIC HEARINGS

- A. Call to Public Hearing – Resolution Approving Extension of Loan from First Bank to Cypress Pointe Fire & Rescue (Stephen Later, Robbins, May & Rich, LLP)
- B. Call to Public Hearing/Planning – Unified Development Ordinance Text Amendments – Highway Corridor Overlay District – Urban Transition Land Uses (Debra Ensminger, Planning/Transportation Director)
- C. Call to Public Hearing/Planning – Unified Development Ordinance Text Amendments – Quarterly Update (Debra Ensminger, Planning/Transportation Director)

VII. OLD BUSINESS

VIII. NEW BUSINESS

- A. Health Department – Request for Approval of FY22 Revision 1 Addendum Agreement Activity 716 CDC COVID-19 Vaccination Program Funding for \$184,865 (Matt Garner, Interim Health Director)
- B. Health Department – Request for Approval for Three Additional Registered Environmental Health Specialists (Matt Garner, Interim Health Director)
- C. Solid Waste – Request for Approval of Contract for Grinding Services at the Landfill (David Lambert, Solid Waste Director)
- D. Finance – Request for Approval of Response Letter to Local Government Commission on Audit Finding (Caroline Xiong, Finance Director / Tami Golden, Internal Auditor)
- E. Public Works – Request for Approval of Resolution for Plans and Specifications for Vass Phase 2 Sewer Project (Randy Gould, Public Works Director)

IX. APPOINTMENTS

- A. Local Emergency Planning Committee

X. ADDITIONAL AGENDA

XI. MANAGER'S REPORT

XII. COMMISSIONERS' COMMENTS

XIII. CLOSED SESSION – if needed

ADJOURNMENT

PUBLIC COMMENT PROCEDURES
MOORE COUNTY BOARD OF COMMISSIONERS

The Moore County Board of Commissioners is committed to allowing members of the public an opportunity to offer comments and suggestions for the efficient and effective administration of government. In addition to public hearings, a special time is set aside for the purpose of receiving such comments and suggestions. All comments and suggestions addressed to the Board during the Public Comment Period shall be subject to the following procedures:

1. The Public Comment period will be held at the beginning of the Board meeting. The comment period will be limited to a maximum of thirty minutes.
2. Persons who wish to address the Board during the Public Comment Period will register on a sign-up sheet available on the table outside the entrance door to the Commissioners' Meeting Room indicating contact information and topic. Sign-up sheets will be available beginning 30 minutes before the start of the meeting. No one will be allowed to have his/her name placed on the list by telephone request to County Staff.
3. Each person signed up to speak will have three (3) minutes to make his/her remarks. Each person signed up to speak will only be entitled to the time allotted to each speaker and one additional time period which may be yielded to him/her by another individual who has also signed up to speak on a particular topic.
4. Speakers will be acknowledged by the Board Chairperson in the order in which their names appear on the sign-up sheet. Speakers will address the Board from the lectern at the front of the room and begin their remarks by stating their name and address.
5. Public comment is not intended to require the Board to answer any impromptu questions. Speakers will address all comments to the Board as a whole and not one individual commissioner. Discussions between speakers and members of the audience will not be allowed.
6. Speakers will be courteous in their language and presentation. Matters or comments which are harmful, discriminatory or embarrassing to any citizens, official or employee of Moore County shall not be allowed. Speaker must be

respectful

and courteous in their remarks and must refrain from personal attacks and the use of profanity.

7. Only one speaker will be acknowledged at a time. If the time period runs out before all persons who have signed up get

to speak, those names will be carried over to the next Public Comment Period.

8. Any applause will be held until the end of the Public Comment Period.

9. Speakers who have prepared written remarks or supporting documents are encouraged to leave a copy of such remarks

and documents with the Clerk to the Board.

10. Speakers shall not discuss any of the following: matters which concern the candidacy of any person seeking public

office, including the candidacy of the person addressing the Board; matters which are closed session matters, including

but not limited to matters within the attorney-client privilege, anticipated or pending litigation, personnel, property acquisition, matters which are made confidential by law; matters which are the subject of public hearings.

11. Information sheets outlining the process for the public's participation in Board meetings will also be available in the

rear of the Commissioner's Meeting Room.

12. Action on items brought up during the Public Comment Period will be at the discretion of the Board.

Adopted on the 5th day of March 2007 by a 5 to 0 vote of the Moore County Board of Commissioners.

Revised on the 7th day of April 2015.

Revised on the 7th day of February 2017.

MOORE COUNTY BOARD OF COMMISSIONERS

MONDAY, DECEMBER 6, 2021, 10:30 A.M.

ORGANIZATIONAL AND REGULAR MEETING

The Moore County Board of Commissioners convened for an Organizational and Regular Meeting at 10:30am, Monday, December 6, 2021, in the Commissioners' Meeting Room of the Historic Courthouse, One Courthouse Square, Carthage, North Carolina.

Commissioners Present:

Chairman Frank Quis, Vice Chairman Louis Gregory, Jerry Daeke, Catherine Graham, Otis Ritter

Clerk to the Board, Laura Williams, called the meeting to order and presided until the appointment of the Chairman. County Manager Wayne Vest offered the invocation and Assistant County Manager Janet Parris led the Pledge of Allegiance.

APPOINTMENT OF CHAIRMAN

Upon motion made by Commissioner Graham, seconded by Commissioner Ritter, the Board voted 5-0 to appoint Commissioner Frank Quis as Chairman for the ensuing year.

APPOINTMENT OF VICE CHAIRMAN

Upon motion made by Commissioner Graham, seconded by Commissioner Ritter, the Board voted 5-0 to appoint Commissioner Louis Gregory as Vice Chairman for the ensuing year.

PUBLIC COMMENT PERIOD

Comments were offered by Mr. John Misiaszek and Mr. Keith Clark.

Chairman Quis asked whether any commissioner had a conflict of interest concerning agenda items the Board would address during the meeting and there was none.

CONSENT AGENDA

Upon motion made by Commissioner Ritter, seconded by Commissioner Daeke, the Board voted 5-0 to approve the following consent agenda items:

Public Official Bonds

Minutes: November 16, 2021, Regular Meeting

Budget Amendments

Cell 6 Landfill Expansion Capital Project Ordinance Revision 6

Regional Land Use Advisory Commission (RLUAC) Bylaws Revisions

Amendment #1 to Contract with Duke University for RACE-CARS Study

The bonds resolution, budget amendments, project ordinance revision, and bylaws revision resolution are hereby incorporated as a part of these minutes by attachment as Appendices A, B, C, and D, respectively.

RECOGNITIONS

Robert Wittmann, Health Director

Chairman Quis read a resolution to honor Health Director Robert Wittmann as he planned to retire effective December 31, 2021. He then presented the resolution to Mr. Wittmann and congratulations were offered by the Board. Mr. Wittmann expressed thanks to all of those who helped him succeed in his position. The resolution is hereby incorporated as a part of these minutes by attachment as Appendix E.

PRESENTATIONS

Finance – Comprehensive Annual Financial Report

Mr. Tom McNeish, CPA with Elliott Davis, PLLC, provided a presentation regarding the Comprehensive Annual Financial Report. The presentation is hereby incorporated as a part of these minutes by attachment as Appendix F. Brief discussion followed and Commissioner Graham complimented staff for the great audit. Chairman Quis concurred. Upon motion made by Commissioner Daeke, seconded by Commissioner Ritter, the Board voted 5-0 to accept the audit as presented.

Finance – Quarterly Fiscal Report for Sandhills Center

Finance Director Caroline Xiong presented the quarterly fiscal report for Sandhills Center for Mental Health/Developmental Disabilities/Substance Abuse Services.

NEW BUSINESS

Sheriff – Request for Approval of Amendment to Contract with Stanley Convergent Security Solutions

Captain Bill Flint requested the Board's approval of a contract with Stanley Convergent Security Solutions for the Detention Center's annex control room. Chairman Quis asked if this would replace all of the equipment in the old jail and Captain Flint confirmed it would. Commissioner Graham asked if it would allow them to operate as one facility and Captain Flint said yes. Commissioner Gregory asked if the upgrade was already in the budget and Captain Flint confirmed it was in the Property Management budget. Chairman Quis inquired regarding the timeline for installation and Captain Flint indicated it would be six months at best. Upon motion made by Commissioner Graham, seconded by Commissioner Gregory, the Board voted 5-0 to approve the contract with Stanley Convergent Security Solutions and authorize the Chairman to sign the same upon review

and approval by the Legal Department.

Public Works – Request for Approval of Contract for Purchase of Vac Truck

Public Works Director Randy Gould requested approvals for the purchase of a vac truck. Proposals were received for financing but after further analysis, it was determined it would be better to purchase the truck. Chairman Quis inquired regarding the purchase being budgeted and Mr. Gould indicated it was not but that he

would be putting off three other vehicles that were because this was higher priority, and he explained the effect of the purchase on the budget. Chairman Quis noted the importance of this equipment and Mr. Gould said it was vital. Upon motion made by Commissioner Graham, seconded by Commissioner Ritter, the Board voted 5-0 to authorize the Chairman to sign the purchase contract with Carolina Industrial Equipment, Inc. for the purchase of the vac truck. Upon motion made by Commissioner Daeke, seconded by Commissioner Graham, the Board voted 5-0 to approve the budget amendment. Upon motion made by Commissioner Graham, seconded by Commissioner Ritter, the Board voted 5-0 to reject the financing proposals. The budget amendment is hereby incorporated as a part of these minutes by attachment as Appendix G.

Legal – Request to Revise Personnel Policy to Implement New Local Act, Session Law 2021-188

County Attorney Misty Leland requested the Board's approval of revisions to the Personnel Policy to be congruent with a new local act, Session Law 2021-188 (HB 406) and she explained background. Upon motion made by Commissioner Daeke, seconded by Commissioner Graham, the Board voted 5-0 to revise the Moore County Personnel Policy to implement the new local act, Session Law 2021-188 (HB 406), and to authorize Human Resources to determine eligibility pursuant to the local act.

APPOINTMENTS

Board of Health

Upon motion made by Commissioner Gregory, seconded by Commissioner Daeke, the Board voted 5-0 to appoint Jayne Lee to the nurse position on the Board of Health to fill the unexpired term of Max Muse through April 30, 2022.

Local Emergency Planning Committee

Upon motion made by Commissioner Graham, seconded by Commissioner Ritter, the Board voted 5-0 to reappoint Richard Maness to the Local Emergency Planning Committee for a three-year term expiring December 31, 2024.

Nursing and Adult Care Home Community Advisory Committee

Upon motion made by Commissioner Ritter, seconded by Commissioner Daeke, the Board voted 5-0 to reappoint Helen Schillaci to the Nursing and Adult Care Home Community Advisory Committee for a three-year term expiring December 31, 2024.

Transportation Advisory Board

Upon motion made by Commissioner Graham, seconded by Commissioner Ritter, the Board voted 5-0 to appoint to Transportation Advisory Board: Kelly Green to fill the unexpired term of Jim Pedersen through June 30, 2023, and Kimmie Dowdy to fill the unexpired term of Krystale Strickland through June 30, 2022.

Pinebluff Planning/ Board of Adjustment ETJ

Upon motion made by Commissioner Graham, seconded by Commissioner Daeke, the Board voted 5-0 to appoint Cliff Brown as a member of the Town of Pinebluff ETJ Planning Board / Board of Adjustment Committee.

MANAGER'S REPORT

County Manager Wayne Vest congratulated Commissioners Quis and Gregory on their leadership roles. He reviewed briefly the successes of the year and said he looked forward to more in the coming year.

He noted staff would keep an eye on the vaccine mandate currently in the legal process.

Mr. Vest wished everyone a merry Christmas and a happy New Year.

Chairman Quis asked if IT Director Chris Butts could give an update on the digital inclusion survey. Mr. Butts reviewed ads that were appearing in The Pilot newspaper. He noted that the survey participation was currently at about 2.8% and they needed to get up to about 7% in order to fulfill their goal of being in the top ten counties. He shared that mailings would be completed and the Schools and College were sharing the information with their students. Churches were also being contacted. Commissioner Graham recommended the local cooperatives be contacted regarding potentially including the information in their bills and Mr. Butts indicated he would follow up on that suggestion.

COMMISSIONERS' COMMENTS

Commissioner Gregory wished everyone a merry Christmas and happy New Year. Commissioner Graham did also and thanked everyone for all they do. Commissioner Daeke also wished everyone merry Christmas and happy New Year. He then shared that he would not be running for reelection. He said the citizens of the County were fortunate to have the staff they did at the County, and he said he appreciated all the support given from the citizens and employees. Commissioner Ritter wished everyone a merry Christmas. Chairman Quis wished everyone a merry Christmas and thanked staff for the work they had done the past year. He also thanked everyone for their confidence in him as Chairman.

ADJOURNMENT

There being no further business, upon motion made by Commissioner Ritter, seconded by Commissioner Graham, the Board voted 5-0 to adjourn the December 6, 2021, Organizational and Regular Meeting of the Moore County Board of Commissioners at 11:42am.

Francis R. Quis, Jr., Chairman

Laura M. Williams, Clerk to the Board

Fiscal Year 2021/2022

Budget Line Item

Number

Budgeted

Amount Increase/ Revised

(Decrease) Budget

Fund 215 Fire Commission/Robbins Fire Department -Appropriated Fund Balance

Revenue 21519000 32950 Appropriated Fund Balance

Expense 21555500 56050 Robbins Current Year Tax

255,706

345,817

100,000

100,000

Approved this _____ day of _____, 2022

Frank Quis

Moore County Board of Commissioners

Laura Williams

Clerk to the Board

70001

355,706

445,817

Fiscal Year 2021/2022

Budget Line Item

Number

Health -Activity 716 COVID-19 Vaccination Program Grant

Revenue 10032071 35078 716 CDC COVID-19 Vaccination

Expense 10039049 54135 716 CDC COVID-19 Vaccinations

Budgeted Amount Increase/ Revised

83,270

83,270

(Decrease) Budget

184,865

184,865

268,135

268,135

Approved this _____ day of _____, 2022

Frank Quis

Moore County Board of Commissioners

Laura Williams

Clerk to the Board

Fiscal Year 2021 /2022

Budget Line Item Number

Budgeted

Amount Increase/ Revised

(Decrease) Budget

Public Safety-Emergency Management Planning Grant for 2021

Revenue 24032010 36076 PS223 Emergency Management Perf

Expense 24021010 53832 PS223 Emergency Management Perf

36,150

36,150

Approved this _____ day of _____ , 2022

Frank Quis

Moore County Board of Commissioners

Laura Williams

Clerk to the Board

70003

36,150

36,150

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REMIT PAYMENT TO:

CDW Government 75 Remittance Drive, Suite 1515 Chicago, IL 60675-1515

INVOICE I lmlIHIII

RETURN SERVICE REQUESTED ,11\

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ACH INFORMATION:

THE NORTHERN TRUST 50 SOUTH LASALLE STREET CHICAGO, IL 60675 INVOICE NUMBER

M799836 SUBTOTAL

\$12,000.00 DUE DATE

11/26/21

E-mail Remittance To: gachremittance@cdw.com

ROUTING NO.: 071000152 ACCOUNT NAME: CDW GOVERNMENT ACCOUNT NO.: 91057 INVOICE DATE

CUSTOMER NUMBER

10fl7/21 1547437 SHIPPING SALES TAX

\$0.00 \$840.00 I AMOUNT DUE I \$12,840.00

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MOORE COUNTY SCHOOLSACCOUNTS PAYABLE PO BOX 1180

CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515 CARTHAGE NC 28327-1180

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT -----INVOICE

DATE INVOICE NUMBER I 10/27/21 M799836 I ORDER DATE SHIPVIA I

10/19/21 DROP SHIP-GROUND I ITEM NUMBER DESCRIPTION

5767582 MAX SHIELD EXTREME-X F/IPAD710.2 BK Manufacturer Part Number: AP-SXX-IP7-19-BLK

GO GREEN!

PAYMENT TERMS Nel30Days PURCHASE ORDER NUMBER

8590242

QTY I QTY I mm SHIP 500 500 QTY B/0 0

UNIT PRICE

24.00

DUE DATE •• -----11/26/21 CUSTOMER NUMBER

1547437 TOTAL

12,000.00

CDW is happy to announce that paperless billing is now available! If you would like to start receiving your invoices as an emailed PDF, please email CDW at paperlessbilling@cdw.com. Please include your Customer number or an Invoice number in your email for faster processing.

REDUCE PROCESSING COSTS AND ELIMINATE THE HASSLE OF PAPER CHECKS I Begin transmitting your payments electronically via ACH using CDWs bank and remittance information located at the top of the attached payment coupon. Email credit@cdw.com with any questions.

ACCOUNT MANAGER

RAY SORRENTINO 203-851-7096raysor@cdWg.com SALES ORDER NUMBER

MKXL304

0001:0001

SHIPPING ADDRESS:

MOORE COUNTY SCHOOLS IT DEPARTMENT 180 PINCKNEY RD CARTHAGE NC 28327-6004

Cage Code Number 1KH72 DUNS Number 02-615-7235

ISO 9001 and ISO 14001 Certified CDW GOVERNMENT FEIN 36-4230110

SUBTOTAL \$12,000.00

SHIPPING \$0.00

SALES TAX \$840.00

AMOUNT DUE \$12,840.00

HAVE QUESTIONS ABOUT YOUR ACCOUNT? PLEASE EMAIL US AT credil@cdw.com

VISIT US ON THE INTERNET AT www.cdwg.com

Page 1 of 1

MOORE COUNTY SCHOOLS Purchase Order

102" iPad

Partial iPad refresh for K-1 ipad cases. 39629

1

T.otal

12,840.00

This instrument has been pre-audited in the manner required by the School Budget and Fiscal Control Act

Received By: Dale:

Moore County Applications for Payment

FINANCIAL REPORT

11/30/2021

Date

Invoice or Pay

Application Number

MCS Purchase

Order Number Payee

11/30/2021 M799836 8590242 CDW Government LLC

Sub-Total Tax

\$12,000.00 \$840.00

Total

\$12,840.00

MC Expenditure

Code

10034096 56264

By checking the box, I acknowledge that I have reviewed and approve the invoice requests noted above. Andrew Cox, Executive Officer for Budget and Finance

Agenda Item:

Meeting Date: January 4, 2022

MEMORANDUM TO THE MOORE COUNTY BOARD OF COMMISSIONERS:

FROM: Major Andy Conway

DATE: December 3, 2021

SUBJECT: Amendment of the Contract with Ilderton Dodge-Chrysler-Jeep-Ram.

PRESENTER: Major Andy Conway

REQUEST:

We are requesting that the Board of Commissioners approve a contract amendment with Ilderton Dodge for the purchase of nine (9) 2022 Dodge Charger AWD Pursuit patrol vehicles, instead of (9) 2021 Dodge Chargers, and extend the contract term to June 30, 2022.

BACKGROUND:

The original contract was to purchase (9) 2021 Dodge Chargers AWD Pursuit patrol vehicles and take receipt of them before the end of December 2021. We were recently informed that Dodge had shut down the factory, unknowingly to Ilderton Dodge, for the remaining 2021 Dodge Chargers prior to our order being fulfilled. We are now being told that 2022 Dodge Chargers are in production and we should be in receipt of our order by mid-Spring. The pandemic ripple affects are being blamed for the continued confusion for vehicle manufacturing and we are receiving limited information through Dodge.

FINANCIAL IMPACT:

The 2022 Dodge Charger AWD patrol vehicle cost is to be the same as the 2021 Dodge Charger at \$27,484 per vehicle which includes all needed options, for a total of \$247,356 for nine (9) total units. The money is still available in the FY22 budget through Property Management.

IMPLEMENTATION PLAN:

If this item is approved, we would amend the current contract with Ilderton-Dodge-Chrysler-AJeep to change the vehicle model year from 2021 to 2022, and extend the contract term to June 30, 2022.

RECOMMENDATION SUMMARY:

Make a motion to approve the contract amendment with Ilderton Dodge-Chrysler-Jeep-Ram and authorize the Chair to sign the same.

ATTACHMENTS:

1. Copy of Itemized quote from Ilderton Dodge.
2. Copy of the contract.

21-0382a

COUNTY OF MOORE CONTRACT AMENDMENT NO. 1

STATE OF NORTH CAROLINA

This Contract Amendment No. 1 (this "Amendment"), is made this 24th day of November, 2021, between the County of Moore (the "County") and Horace G. Ilderton, LLC (the "Seller").

WITNESSETH

WHEREAS, the County and Seller previously entered into an agreement on September 8, 2021, which was for the purpose of buying four (9) 2021 Dodge Charger Full Size Police Rated Sedan vehicles (the "Original Agreement"); and

WHEREAS, the Seller requested that the term of the Original Agreement be extended from December 31, 2021 to June 30, 2022; and

WHEREAS, the County still desires the vehicles and is willing to extend the term in order to acquire the vehicles.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements made herein, the parties agree as follows:

1. The first sentence of Section 2 of the Original Agreement will be amended to read, "The Seller will deliver the Goods covered by this Contract to the County on or before June 30, 2022."
2. Except as provided for by this Amendment, the Original Agreement will remain in full force and effect.

The parties have expressed their agreement to these terms by causing this Contract Amendment No. 1 to be executed

by their duly authorized officers or agents. This Amendment is effective as of the date first written above.

COUNTY OF MOORE HORACE G. IIDERTON, LLC

Frank Quis, Chair Greg Graves
Moore County Board of Commissioners Director of Fleet Sales

ATTEST

Laura M. Williams

Clerk to the Board

PREAUDIT CERTIFICATE

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Officer

DocuSign Envelope ID: 8D7AF750-247B-4BAE-86B8-C7E0B9FE1A4F

Agenda Item:

Meeting Date: January 4, 2022

MEMORANDUM TO BOARD OF COMMISSIONERS:

FROM: Richard Maness, Chief Deputy

DATE: December 17, 2021

SUBJECT: Approval to Apply for a Governor's Crime Commission 2022 Block Grant

PRESENTER: Richard Maness

REQUEST:

We are requesting approval from the Board of Commissioners to apply for a North Carolina Governor's Crime Commission 2022 Block Grant in the amount of \$24,500.

BACKGROUND:

If awarded, the Governor's Crime Commission 2022 Block Grant will be used to purchase crowd control and civil unrest equipment for Sheriff's deputies. The project will help reduce the risk of injury or death to deputies of the Moore County Sheriff's Office by providing them with state-of-the-art equipment to protect them against situations of civil unrest that could occur within Moore County.

IMPLEMENTATION PLAN:

The Sheriff's Office will purchase the equipment in compliance with County Policy and the guidelines required by this grant. Law enforcement will be trained on the safe and effective use of the equipment.

FINANCIAL IMPACT STATEMENT:

There are no matching funds required by this grant. These funds will be coming from the North Carolina Governor's Crime Commission.

RECOMMENDATION SUMMARY:

Approve the Sheriff's Department to apply for the \$24,500 North Carolina Governor's Crime Commission 2022 Block Grant

SUPPORTING ATTACHMENTS:

Grant Application

Agenda Item:

Meeting Date: January 4, 2022

MEMORANDUM TO THE MOORE COUNTY BOARD OF COMMISSIONERS:

FROM: Richard Smith – Capital Projects Manager

DATE: December 28, 2021

SUBJECT: Easement Agreement with Duke Energy Progress, LLC for the New Court Facility Construction Project

REQUEST: This is a request to review and approve the attached Agreement with, Duke Energy Progress, LLC a NC limited liability company for the Court House Facility Overhead Power Lines.

BACKGROUND: The Proposal is to Provide an Easement for the installation of one 45' power pole #204K10 (see map for Location) for the new Court Facility currently under construction. This scope of work is a required to achieve the design of the approved construction drawings by Mosley Architects.

FINANCIAL IMPACT: None! \$0.00 dollars

IMPLEMENTATION PLAN: Review, approve and execute said Proposal to start work immediately.

RECOMMENDATION SUMMARY: To make a motion to approve the attached Easement Agreement Between Owner and Contractor and have the Chairman execute the same.

SUPPORTING ATTACHMENTS: Easement Agreement For Services Agreement Between Owner and Contractor and Map of Pole Locations.

For Grantee's Internal Use:

Work Order #: 41723133 1

Prepared by: Duke Energy Progress, LLC

Return to: Duke Energy Progress, LLC

Attn: Will Johnson

474 Charlie Watts Road

Parcel # 857819500794

Maxton, NC 28364

EASEMENT

State of North Carolina

County of Moore

THIS EASEMENT ("Easement") is made this ____ day of _____ 20____, from COUNTY OF MOORE, a North Carolina Municipal corporation ("Grantor", whether one or more), to DUKE ENERGY PROGRESS, LLC, a North Carolina limited liability company ("Grantee").

Grantor, for and in consideration of the sum of One and 00/100 Dollar (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, does hereby grant unto Grantee a perpetual and non-exclusive easement, to construct, reconstruct, operate, patrol, maintain, repair, replace, relocate, add to, modify, and remove electric and communication lines including, but not limited to, all necessary supporting structures, and all other appurtenant apparatus and equipment for the transmission and distribution of electrical energy, and for technological purposes related to the operation of the electric facilities and for the communication purposes of Incumbent Local Exchange Carriers (collectively, "Facilities"). Grantor is the owner of that certain property described in that instrument recorded in Deed Book 303, Page 287, Moore County Register of Deeds ("Property"). The Facilities may be both overhead and underground and located in, upon, over, along, under, through, and across a portion of the Property within an easement area described as follows: A strip of land thirty feet (30') in uniform width for the overhead portion of said Facilities and a strip of land twenty feet (20') in uniform width for the underground portion of said Facilities, lying equidistant on both sides of a centerline, which centerline shall be established by the center of the Facilities as installed, along with an area ten feet (10') wide on all sides of the foundation of any Grantee enclosure/transformer, vault and/or manhole, (hereinafter referred to as the "Easement Area").

The rights granted herein include, but are not limited to, the following:

For Grantee's Internal Use:

Work Order #: 41723133 2

1. Grantee shall have the right of ingress and egress over the Easement Area, Property, and any adjoining lands now owned or hereinafter acquired by Grantor (using lanes, driveways, and adjoining public roads where practical as determined by Grantee).
2. Grantee shall have the right to trim, cut down, and remove from the Easement Area, at any time or times and using safe and generally accepted arboricultural practices, trees, limbs, undergrowth, other vegetation, and obstructions.
3. Grantee shall have the right to trim, cut down, and remove from the Property, at any time or times and using safe and generally accepted arboricultural practices, dead, diseased, weak, dying, or leaning trees or limbs, which, in the opinion of Grantee, might fall upon the Easement Area or interfere with the safe and reliable operation of the Facilities.
4. Grantee shall have the right to install necessary guy wires and anchors extending beyond the boundaries of the Easement Area.
5. Grantee shall have the right to relocate the Facilities and Easement Area on the Property to conform to any future highway or street relocation, widening, or alterations.
6. Grantor shall not place, or permit the placement of, any structures, improvements, facilities, or obstructions, within or adjacent to the Easement Area, which may interfere with the exercise of the rights granted herein to Grantee. Grantee shall have the right to remove any such structure, improvement, facility, or obstruction at the expense of Grantor.
7. Excluding the removal of vegetation, structures, improvements, facilities, and obstructions as provided herein, Grantee shall promptly repair or cause to be repaired any physical damage to the surface area of the Easement Area and Property resulting from the exercise of the rights granted herein to Grantee. Such repair shall be to a condition which is reasonably close to the condition prior to the damage, and shall only be to the extent such damage was caused by Grantee or its contractors or employees.
8. The rights granted in this Easement include the right to install Facilities wherever needed on the Property to serve future development on the Property and neighboring lands. Portions of the Facilities may be installed immediately and other portions may be installed in the future as the need develops. Facilities installed in the future shall be installed at locations mutually agreeable to the parties hereto if they are to be located outside of the Easement Area. Upon any future installations of Facilities at mutually agreed locations, the Easement Area shall be deemed to include such future locations at the widths defined in this Easement.
9. All other rights and privileges reasonably necessary, in Grantee's sole discretion, for the safe, reliable, and efficient installation, operation, and maintenance of the Facilities.

The terms Grantor and Grantee shall include the respective heirs, successors, and assigns of Grantor and Grantee. The failure of Grantee to exercise or continue to exercise or enforce any of the rights herein granted shall not be construed as a waiver or abandonment of the right thereafter at any time, or from time to time, to exercise any and all such rights.

TO HAVE AND TO HOLD said rights, privilege, and easement unto Grantee, its successors, licensees, and assigns, forever. Grantor warrants and covenants that Grantor has the full right and authority to convey to Grantee this perpetual Easement, and that Grantee shall have quiet and peaceful possession, use and enjoyment of the same.

For Grantee's Internal Use:

Work Order #: 41723133 3

IN WITNESS WHEREOF, Grantor has signed this Easement under seal effective this ____ day of _____, 20____.

COUNTY OF MOORE

a North Carolina Municipal corporation

_____(SEAL)

Frank Quis, Chair – Board of Commissioners

Attest:

Laura M. Williams, Clerk

STATE OF _____

COUNTY OF _____

I, _____, a Notary Public of _____ County, State of _____, certify that Laura M. Williams personally appeared before me this day and acknowledged that she is Clerk of COUNTY OF MOORE, a North Carolina Municipal corporation, and that by authority duly given and as the act of said corporation, the foregoing EASEMENT was signed in its name by its Chair – Board of Commissioners, sealed with its official seal, and attested by herself as its Clerk.

Witness my hand and notarial seal, this ____ day of _____, 20____.

Notary Public: _____

Commission expires: _____

Agenda Item:

Meeting Date: January 4, 2022

MEMORANDUM TO BOARD OF COMMISSIONERS:

FROM: Caroline Ly Xiong

DATE: December 21, 2021

SUBJECT: Revised Budget Change Report FY2022

PRESENTER: Caroline Ly Xiong, Finance Director

REQUEST:

Accept Revised Budget Change Report presented by the Finance Director and use the new format beginning with fiscal year 2022.

BACKGROUND:

In fiscal year 2021, Finance staff processed between a range of 17 budget amendments and budget transfers (month of August 2020) to 133 budget amendments and budget transfers (month of June 2021). In average, we processed between 30-40 transactions per month. From FY2016 to FY2020, there has been an increase of 40% in the number of budget amendments and budget transfers.

The current budget change report is a manual data entry process which is a very time-consuming process to enter the following information in the old format:

- 1)Department name
- 2)Fund number
- 3)Total amount
- 4)Effective date
- 5)Type of change: budget transfer or budget amendment
- 6)Project ordinance status: check for yes
- 7)Board approval status: check for yes
- 8)Explanation
- 9)Posting date
- 10)Journal number

Finance staff would like to improve this process and make is more efficient, transparent, and accurate by exporting a journal report from our financial software (Munis) that will present the following information in the new format:

- 1)Fund name (NEW)
- 2)Fund number
- 3)Each general ledger account (NEW)
- 4)Account description for each general ledger account (NEW)
- 5)Debit or Credit (explanation will be found on the top of the list) (NEW)
 - a. Debit is an increase for an expenditure account
 - b. Credit is an increase for a revenue account
- 6)Amount affecting each general ledger account (NEW)
- 7)Effective date
- 8)Type of Change: budget transfer or budget amendment
- 9)Project Ordinance status: check for yes
- 10)Board Approval status: check for yes

11) Explanation (if entered in Munis – financial software); all budget transfers are required to have a justification in Munis, and all budget amendments are required to be presented with a BA staff report from the departments.

12) Journal number

IMPLEMENTATION PLAN:

Once the Board accepts this Revised Budget Change Report, the Finance staff will use this new format beginning with fiscal year 2022.

FINANCIAL IMPACT STATEMENT:

N/A

RECOMMENDATION SUMMARY:

Make a motion to Accept Revised Budget Change Report presented by the Finance Director and use the new format beginning with fiscal year 2022.

SUPPORTING ATTACHMENTS:

Budget Change Report (Old format)

Revised Budget Change Report (New format)

PowerPoint Presentation

*Key

T= Transfer (OLD FORMAT)

A = Amendment

DEPT Fund Amount Effective Date

Type of

Change *

Project

Ordinance

Board

Approval Explanation

Posted In

Munis

Journal

Number

JCPC 100 3,949 7/1/2020 T Increase Salaries and Decrease Salaries-Resource 7/2/2020 10017

Information Technology GIS 100 8,000 7/1/2020 A Increase Professional SVCS, Appr Fund Balance-
Encumbrances-Carry Forward from PY 19/20 7/8/2020 10109

CVB 260 750 7/7/2020 T Increase Insurance and Decrease Workers Compensation 7/8/2020 10133

CVB 260 5,340 7/7/2020 T Increase Destination Guide and Decrease Market Contingency 7/13/2020 10134

CVB 260 5,364 7/7/2020 T Increase Content Marketing and Decrease Digital Marketing 7/8/2020 10135

Finance/Moore County School 100 2,521 7/21/2020 A X Increase Digital Learning, Appropriated Fund Balance
7/23/2020 10165

Elections 100 10,000 7/8/2020 T Increase Salaries and Decrease Printing and Software Maintenance 7/9/2020
10188

Finance/Coronavirus Relief Fund 240 1,957,874 7/21/2020 A X

Increase CRF-Coronavirus Relief Fund, Actions to Facilitate Compliance, Aberdeen Subgrant,
Cameron Subgrant, Carthage Subgrant, Foxfire Subgrant, Pinebluff Subgrant, Robbins Subgrant,
Southern Pines Subgrant, Taylortown Subgrant, Vass Subgrant, Whispering Pines Subgrant,
Pinehurst Subgrant and Salaries-Resource 7/24/2020 10251

Information Technology/Health 100 11,256 7/9/2020 T Increase NC Telehealth Network and Decrease Telephone
7/13/2020 10270

Coronavirus Relief Fund 240 75,000 7/9/2020 T

Increase Family Promise and Summer Feeding Program and Decrease MCPTO Subgrantee and
Salaries-Resource 7/15/2020 10301

Property Management 100 144,768 7/21/2020 A X Increase Vehicle Purchase and Appropriated Fund Balance
7/24/2020 10357

Health 100 41,978 7/21/2020 A X Increase 539 Covid-19 Cares 7/24/2020 10395

Solid Waste 100 57,600 7/1/2020 A Increase Contract Services/Landfill and Appropriated Fund Balance -
Encumbrances 7/24/2020 10827

EMS/Public Safety 200 3,900 7/1/2020 A Increase Recognition/Retreat and Appropriated Fund Balance -
Encumbrances 7/28/2020 10943

Tax 100 2,300 7/1/2020 A Increase Professional Services and Appropriated Fund Balance - Encumbrances
7/31/2020 11092

Planning 100 5,000 7/1/2020 A Increase Professional Service and Appropriated Fund Balance - Encumbrances
7/31/2020 11098

Sheriff 100 108,708 7/1/2020 A

Increase Detention Payment and Operating Equipment and Appropriated Fund Balance -
Encumbrances 7/31/2020 11099

Coronavirus Relief Fund 240 2,709 7/30/2020 T

Increase Salaries, Fica/Medicare, Retirement, 401K, Health Insurance, Life Insurance and Decrease
Salaries-Resource 7/31/2020 11126

Property Mgmt 100 2,393 7/1/2020 A Increase Building Improvements and Appropriated Fund Balance -
Encumbrances 8/6/2020 11241

Sheriff/Detention 100 7,623 7/1/2020 A Increase Operating Equipment and Appropriated Fund Balance -
Encumbrances 8/5/2020 11242

Sheriff 100 0.57\$ 7/1/2020 A Increase Operating Equipment and Appropriated Fund Balance -
Encumbrances 8/5/2020 11243

Property Mgmt 100 49,688 7/1/2020 A Increase Building Improvements and Appropriated Fund Balance -
Encumbrances 8/6/2020 11244

Water Pollution Control Plant 600 9,185 7/1/2020 A Increase Unanticipated Repairs and Appropriated Fund Balance
- Encumbrances 8/11/2020 11248

Information Technology 100 4,975 7/1/2020 A Increase Professional Services and Appropriated Fund Balance -
Encumbrances 8/7/2020 11249

Property Mgmt 100 45,931 7/1/2020 A Increase Vehicle Purchase and Appropriated Fund Balance - Encumbrances
8/11/2020 11251

Water Pollution Control Plant 600 343,972 7/1/2020 A Increase Paving and Appropriated Fund Balance -
Encumbrances 8/14/2020 11252

County Attorney 100 12,312 7/1/2020 A Increase Professional Services and Appropriated Fund Balance -
Encumbrances 8/14/2020 11253

Property Mgmt 100 10,822 7/1/2020 A Increase Building Improvements and Appropriated Fund Balance -
Encumbrances 8/14/2020 11254

Public Safety/EMS 200 28,274 7/1/2020 A Increase Maintenance and Repairs and Appropriated Fund Balance -
Encumbrances 8/17/2020 11257

Public Utilities 610 11,000 7/1/2020 A Increase Professional Service and Appropriated Fund Balance -
Encumbrances 8/17/2020 11258

Public Utilities 610 18,760 7/1/2020 A Increase Thurlow Booster PS Replace and Appropriated Fund Balance -
Encumbrances 8/17/2020 11259

Budget Change Report For The Month of July, FY 2021

*Key

BT= Transfer (NEW FORMAT)

BA = Amendment

D- (Debit) - Debit for expenses is an increase to the expense line. A debit for revenues is a decrease to the revenue line.

C - (Credit) - Credit for expenses is a decrease to the expense line. A credit for revenues is an increase to the revenue line.

Expense account numbers end in 5XXXX Example: 25625656 59911 is an expense.

Revenues account numbers end in 3XXXX. Example 21033000 36067 is a revenue.

Fund Name Fund Account # Account Description

Debit

(D)/Credit(C)

* Amount

Effective

Date

Type of

Change *

Project

Ordinance

Board

Approval Explanation

Journal

Number

FIRE PROTECTION SVC DISTRICT 215 21519000 32950 APPROPRIATED FUND BALANCE C 148,864
7/20/2021 BA Y 10080

FIRE PROTECTION SVC DISTRICT 215 21555500 56038 HIGHFALLS CURRENT YEAR TAX D 51,149
7/20/2021 BA Y 10080

FIRE PROTECTION SVC DISTRICT 215 21555500 56085 CYPRESS POINTE FIRE CY TAX D 97,715 7/20/2021
BA Y 10080

EMERGENCY TELEPHONE SYSTEM FD 210 21033000 36067 ETSF PSAP REVENUES C 6,156 7/20/2021 BA Y
10081

EMERGENCY TELEPHONE SYSTEM FD 210 21049000 53200 TELEPHONE D 6,156 7/20/2021 BA Y 10081

CAP RES DEBT SVC FOR MCS 256 25652656 59911 TRANSFER TO GENERAL FUND D 1,737,077 7/1/2021 BT
10117

CAP RES DEBT SVC FOR MCS 256 25652656 59924 AVAIL TO BE TRANSF C 1,737,077 7/1/2021 BT 10117

GENERAL 100 10019000 32950 APPROPRIATED FUND BALANCE C 10,802 7/20/2021 BA Y 10118

GENERAL 100 10034096 56264 DIGITAL LEARNING D 10,802 7/20/2021 BA Y 10118

WATER POLLUTION CONTROL PLANT 600 60019000 36002 APPROPRIATED RETAINED EARNINGS C
198,500 7/20/2021 BA Y 10119

WATER POLLUTION CONTROL PLANT 600 60040055 59401 VAULT-PRIMARY CLARIFIERS D 198,500
7/20/2021 BA Y 10119

GENERAL 100 10032071 35078 716 CDC COVID-19 VACCINATION C 83,270 7/20/2021 BA Y FY22 UNUSED
FUNDS CARRYFORWARD 10122

GENERAL 100 10039049 54135 716 CDC COVID 19 VACCINATIONS D 83,270 7/20/2021 BA Y FY22 UNUSED
FUNDS CARRYFORWARD 10122

CAP RES DEBT SERVICE SCC 254 25452456 59911 TRANSFER TO GENERAL FUND D 158,847 7/2/2021 BT 10125

CAP RES DEBT SERVICE SCC 254 25452456 59924 AVAIL TO BE TRANSF FOR DEBT C 158,847 7/2/2021 BT 10125

GENERAL 100 10032071 35001 WOMEN/INFANT/CHILDREN GRANT C 6,909 7/20/2021 BA Y FY22 BREASTFEEDING PEER GRANT 10134

GENERAL 100 10039062 51203 SALARIES - RESOURCE D 6,909 7/20/2021 BA Y FY22 BREASTFEEDING PEER GRANT 10134

LOCAL EDU BONDS- 2018 BOND REF 482 48218000 32351 SP SALES TAX REFUND C 37,085 7/20/2021 BA Y 10165

LOCAL EDU BONDS- 2018 BOND REF 482 48218000 32352 PHST SALES TAX REFUND C 132,078 7/20/2021 BA Y 10165

LOCAL EDU BONDS- 2018 BOND REF 482 48218000 36929 2018 ABERDEEN GO BOND INT C 580,837 7/20/2021 BA Y 10165

LOCAL EDU BONDS- 2018 BOND REF 482 48263356 59911 DIGIT TRANSFER TO GENERAL FUND D 37,085 7/20/2021 BA Y 10165

LOCAL EDU BONDS- 2018 BOND REF 482 48263596 59911 DIGIT TRANSFER TO GENERAL FUND D 132,078 7/20/2021 BA Y 10165

LOCAL EDU BONDS- 2018 BOND REF 482 48263656 59911 DIGIT TRF TO GEN FUND DIGITAL EQUIP D 580,837 7/20/2021 BA Y 10165

MULTI-YEAR GRANTS 240 24033005 36075 DRUG SEIZURE FUNDS C 30,000 7/20/2021 BA Y 10247

MULTI-YEAR GRANTS 240 24019505 53828 DRUG SEIZURE FUNDS D 30,000 7/20/2021 BA Y 10247

MULTI-YEAR GRANTS 240 24032005 36084 TREASURY FUNDS C 13,000 7/20/2021 BA Y 10248

MULTI-YEAR GRANTS 240 24019505 53902 TREASURY FUNDS D 13,000 7/20/2021 BA Y 10248

MULTI-YEAR GRANTS 240 24032005 36080 JUSTICE FUNDS C 25,000 7/20/2021 BA Y 10249

MULTI-YEAR GRANTS 240 24019505 53847 JUSTICE FUNDS D 25,000 7/20/2021 BA Y 10249

WATER POLLUTION CONTROL PLANT 600 60040025 53509 UNANTICIPATED REPAIRS C 3,200 7/7/2021 BT XFER TO PRO SERV / RATE STUDY 10257

WATER POLLUTION CONTROL PLANT 600 60040025 53872 PROFESSIONAL SVCS D 3,200 7/7/2021 BT 5 YEAR RATE STUDY FOR WPCP 10257

GENERAL 100 10018032 35224 BAND-NC C 5,000 7/20/2021 BA Y BAND NC MINIGRANT 10329

GENERAL 100 10045025 54141 BAND-NC D 5,000 7/20/2021 BA Y BAND NC MINIGRANT 10329

GENERAL 100 10038048 53874 PROFESSIONAL SVCS/LEGAL C 500 7/9/2021 BT Move funds to cover Blind GL 10388

GENERAL 100 10038049 53917 BLIND CHORE/ADMINISTRATION D 500 7/9/2021 BT Budget received over GL Line 10388

GENERAL 100 10018000 30457 SANDHILLS CENTER BHI GRANT C 250,000 7/20/2021 BA Y 10472

GENERAL 100 10034096 56301 SANDHILLS CENTER BHI GRANT D 250,000 7/20/2021 BA Y 10472

GENERAL 100 10011500 54910 DUES/SUBSCRIPTIONS D 770 7/14/2021 BT 10617

GENERAL 100 10035091 56248 SCHOOL OF GOVERNMENT C 770 7/14/2021 BT 10617

GENERAL 100 10022000 52102 UNIFORMS D 6,000 7/15/2021 BT Increase for new contract 10703

GENERAL 100 10022000 53820 CONTRACT SERVICES/LANDFILL C 6,000 7/15/2021 BT decrease for new uniform cont.10703

Revised Budget Change Report For The Month of July, FY22

Revised Budget
Change Report
FY2022
January 4th, 2022

Background Information

In the County's budget ordinance FY2022 in section 5A: Authorized Transfer of Appropriations:

- 1.The County Manager, Assistant County Manager, or his/her designee may transfer amounts by budget transfer between departments within a fund without limitation, but they shall be reported to the Board of Commissioners by the Finance Office.
- 2.The County Manager, Assistant County Manager, or his/her designee may transfer amounts by budget amendment between funds and these budget amendments must be reported and approved by the Board of Commissioners in an itemized report.
- 3.The Finance Director or designee can approve budget transfers up to and including \$10,000 within the same fund.

Background Information, continued

- In FY2021:

- Month of August 2020: 17 budget amendments & transfers (minimum number)

- Month of June 2021: 133 budget amendments & transfers (maximum number)

- In average: 30-40 transactions per month

- From FY2016 to FY2020: Number of transactions - Increase of 40%

FY2016 413

FY2017 484

FY2018 558

FY2019 551

FY2020 577

Current Budget Change Report

•The current budget change report is a manual data entry process which is a very time-consuming process to enter the following information in the old format:

- 1)Department name
- 2)Fund number
- 3)Total amount
- 4)Effective date
- 5)Type of change: budget transfer or budget amendment
- 6)Project ordinance status: check for yes
- 7)Board approval status: check for yes
- 8)Explanation (listing every single general ledger account affected by budget amendment and transfer)
- 9)Posting date
- 10)Journal number

Current Budget Change Report
Sample

Proposed Budget Change Report

•Finance staff would like to improve this process and make it more efficient, transparent and accurate by exporting a journal report from our financial software (Munis) that will present the following information in the new format:

- 1)Fund name (NEW)
- 2)Fund number
- 3)Each general ledger account (NEW)
- 4)Account description for each general ledger account (NEW)
- 5)Debit or Credit (explanation will be found on the top of the list) (NEW)
 - a. Debit is an increase for an expenditure account
 - b. Credit is an increase for a revenue account
- 6)Amount affecting each general ledger account (NEW)
- 7)Effective date
- 8)Type of Change: budget transfer or budget amendment
- 9)Project Ordinance status: check for yes
- 10)Board Approval status: check for yes
- 11)Explanation (if entered in Munis – financial software); all budget transfers are required to have a justification in Munis, and all budget amendments are required to be presented with a BA staff report from the departments.
- 12)Journal number

Affects on Current Budget Change

Report (old format)

- 1)Department name (REMOVED) Presented separately in the workbook
- 2)Fund number
- 3)Total amount (REMOVED)
- 4)Effective date
- 5)Type of change: budget transfer or budget amendment
- 6)Project ordinance status: check for yes
- 7)Board approval status: check for yes
- 8)Explanation
- 9)Posting date (REMOVED)
- 10)Journal number

Revised Budget Change Report
sample (new format)

Request to the Board

Make a motion to Accept Revised Budget Change Report presented by the Finance Director and use the new format beginning with fiscal year 2022.

Agenda Item:

Meeting Date: January 4, 2022

MEMORANDUM TO BOARD OF COMMISSIONERS:

FROM: Natalie D. Hawkins, Executive Director
Moore County Partners in Progress

DATE: December 29, 2021

SUBJECT: Economic Development Update

PRESENTER: Natalie D. Hawkins

REQUEST:

To hear a presentation from the Executive Director of Moore County Partners in Progress that will include an activity update and a discussion on key economic development strategic opportunities. No action is requested by the Board of Commissioners.

BACKGROUND:

Moore County Partners in Progress is a public/private partnership for economic development in Moore County whose mission is to "To increase economic prosperity and improve the quality of life for Moore County's citizens through the creation of quality jobs and capital investment in our communities." The County of Moore contracts with Moore County Partners in Progress for economic development services.

IMPLEMENTATION PLAN:

None.

FINANCIAL IMPACT STATEMENT:

None.

RECOMMENDATION SUMMARY:

None.

SUPPORTING ATTACHMENTS:

Economic Development Update to Moore County Board of Commissioners PowerPoint presentation dated January 4, 2022.

Economic Development Update to
Moore County Board of Commissioners
Natalie Hawkins, Executive Director
Moore County Partners in Progress
January 4, 2022

Topics We

Will Cover

Three Key Topics

1.Economic Development Purpose & Context

2.Activity Update

3.Key Strategic Opportunities

Economic Development Purpose

& Context

Why invest in economic development? What are we trying to achieve? What is happening around us that affects our economic development efforts?

Our Missions

Moore County

Providing exceptional services that make Moore County a premier community in which to live, work and raise a family.

Partners in Progress

To increase economic prosperity and improve the quality of life for Moore County's citizens through the creation of quality jobs and capital investment in our communities.

Economic Development vs. Community Development

Economic Development

"Increase Economic Prosperity"

Community Development

"Improve Quality of Life"

Recruit new businesses Available & affordable housing

Facilitate expansion of jobs Education (workforce training)

Encourage capital investment Transportation/mobility

Support new business creation Childcare

PIP must play a role in BOTH to help facilitate "the creation of quality jobs and capital investment."

External Environment

Political

- ARP & grant funding available
- “First in Talent”state economic development strategic plan

Economic

- Rising inflation
- Escalating housing costs
- Unprecedented quit rates
- Lack of workforce available
- Supply chain concerns (near shoring)
- Large # of jobs coming just north of Moore County

Socio-Cultural

- Population growth (13.5% from 2010 to 2020)
- Diversity &inclusion
- Military influence

Technology

- Remote work
- Digitization
- E-commerce

Activity Update

What economic development and community development projects & initiatives have we been working on?

Economic Development -Business Retention & Expansion

Assisted existing businesses with expansion efforts & grants

Northern Moore Co.

- Minhas (Robbins) –\$95,600 in state grants
- 150,000 sf expansion; 60+ new jobs
- Sovereign Aerospace (Carthage) -\$60,000 in state grants
- Repair & renovate old EMS building at Moore Co. Airport

Southern Moore Co.

- K2 Solutions warehouse expansion (Southern Pines)
- 25,000 sf expansion
- Manufacturer (Aberdeen) -\$25,000 in state grants
- To market goods overseas

Economic Development -Business Recruitment

32

44

54

0

10

20

30

40

50

60

2019 2020 2021

of Project Leads

87%

3%7%3%

2021 Project Leads by Industry

Manufacturing

Retail Trade

Transportation &

Warehousing

Professional, Scientific,

Technical Svcs

Received 54 project leads in 2021, mostly manufacturing

Economic Development -Business Recruitment

Iron Horse Industrial Park (Aberdeen)

- Applied for NC Railroad (NCRR) grant

- Project details:

- Clear 40 acres of land for a 600,000 sf industrial building

Funding Source Amount

NCRR Grant Amount (60%)\$167,670

Owner Match (40%)\$111,780

TOTAL EST. COST \$279,450

Economic Development -Business Recruitment

2 KEY Clusters for Recruitment:

1.Healthcare/Life Sciences

- Assisted FirstHealth with welcome video for planned Innovation Summit
- Morganton Rd life sciences campus

2.Golf

- Investigated concept of a Turf Research Center
- Create "Home of Golf Innovation"

Economic Development -Business Creation

Pursuing Certified Entrepreneurial Community Designation

- Organized a Task Force with two key objectives:

- 1.Create a "one-stop" online resource portal
- 2.Establish an investment fund to provide needed capital

- Should complete in 2022

Entrepreneurial Hub

- Put on hold until after we obtain designation

Community Development

Workforce Development

- Moore Co. Chamber of Commerce initiative –developing an Employer Survey
- Golf Course Management Apprenticeship Program –Resort, USGA, & John Deere
- Maintain Moore Alive website for recruitment tool

Affordable Housing

- Working with representatives to facilitate affordable housing product

Community Economic Recovery & Resiliency Initiative (CERRI)

- Serving on work groups for two towns:

1.Carthage –Final report issued in Dec 2021

2.Vass –Will begin in 2022

Key Strategic Opportunities

What can we do to obtain a competitive advantage and achieve our missions?

Growth Management Areas Map

How do we ensure a diverse & thriving economy while retaining our rural character?

Direct growth to “Primary Growth Areas” on Growth Management Map with infrastructure investments:

- Roads
- Water & wastewater
- Broadband
- Industrial sites & buildings

Infrastructure Improvements –Roads & Utilities

Advocate for Key Road Construction/Expansion Projects

- Widen Hwy 15-501 north of the traffic circle to Carthage
- US 1 in Southern Pines/Aberdeen
- Western Connector

Expand Utilities & Broadband

- Wastewater extensions along the Hwy 211 & Hwy 73 corridors
- Wastewater improvements in Vass
- High speed broadband & cell phone service

Infrastructure Improvements –Sites & Buildings

Develop Sites & Buildings

Iron Horse Industrial Park (Aberdeen)

- 127 acres for light or heavy manufacturing
- Could house suppliers for nearby mega sites

Nearby Mega Sites:

Greensboro-Randolph Mega Site

- Randolph Co.

Triangle Innovation Point

- Chatham Co.

90 minutes

45 minutes

Infrastructure Improvements –Sites & Buildings

Create public/private partnerships to develop speculative industrial buildings

- Companies want quick business startup; sites with infrastructure & buildings already constructed

- Successful partnership models across NC

- NC's Southeast Product Development Fund to identify sites & develop product (\$5 million in FY2022 state budget)

Central Carolina Enterprise Park (Sanford, NC)

Natalie D. Hawkins, PMP

Executive Director

Moore County Partners in Progress

nhawkins@moorebusiness.org

910-246-0311

Agenda Item:

Meeting Date:

MEMORANDUM TO THE MOORE COUNTY BOARD OF COMMISSIONERS

FROM: Robbins May & Rich LLP

DATE: December 2, 2021

SUBJECT: Hearing and Approval for Financing for New Fire Station

PRESENTER: Stephen Later, Robbins May & Rich LLP

REQUEST: To hold a public hearing and adopt a resolution approving the extension of a loan from First Bank, Southern Pines, North Carolina, to Cypress Pointe Fire and Rescue of \$1,769,700.00 to finance a new fire station at 296 Youngs Road in Vass, North Carolina.

BACKGROUND: The requested hearing and approval relates to a technical federal tax requirement, known as the TEFRA requirement from the Tax Equity and Fiscal Responsibility Act of 1982, that applies to certain tax-exempt loans and bonds. These loans and bonds are required to receive an approval from the elected body (which, in North Carolina, is the county commissioners) of the jurisdiction in which a project to be financed with a tax-exempt loan is located and also offer a public hearing so citizens can voice their concerns, if any. In the approval resolution, if the county commissions approve the loan to Cypress Pointe Fire and Rescue, it will be clear that the County has no payment responsibility for the loan. It is, in effect, a technicality that has no substance or meaning beyond satisfying the Internal Revenue Code requirement, but it is necessary to allow Cypress Pointe Fire and Rescue to take advantage of lower cost tax-exempt financing (since the interest will be tax exempt to the lender).

FINANCIAL IMPACT: None.

RECOMMENDATION SUMMARY: Make a motion to call a public hearing on January 18, 2022 at 5:30 pm.

UDO Text Amendments – Urban Transition HCOD Land Uses- Call To - Staff Report

Agenda Item: ____ Meeting Date: January 4, 2022

MEMORANDUM TO THE BOARD OF COMMISSIONERS FROM: Debra Ensminger

Planning and Inspections Director DATE: December 3, 2021 SUBJECT: Call to Public Hearing for Unified Development Ordinance Text

Amendment – Highway Corridor Overlay District (Urban Transition Land Uses) PRESENTER: Debra Ensminger
REQUEST Pete Mace of TIJJS, LLC is requesting the below text amendments to the Moore County Unified Development Ordinance:

Bold Text – additions to the ordinance

Strikethrough Text - deletions from the ordinance 1. AMEND Chapter 7 (General Development Standards), Section 7.8 (Highway Corridor Overlay District), as follows:

F. Prohibited Uses.

1. Urban Transition. Accessory Manufactured Home, Manufactured Home, Personal Workshop/Storage Building, Manufactured or Modular Home, Storage Building Sales, all uses listed under “Adult Uses” including Adult Gaming Establishments, Bars/Tavern, Brewery/Winery, Dance Club, Night Club, Billiard, Distillery, Massage & Bodywork Therapy Practice (Unlicensed), Pawn Shop, Sexually Oriented Business, Tattoo Parlor and Body Piercing, and “Waste Related Services” including Debris Management Facility, Hazardous Waste/Toxic Chemicals Disposal or Processing, Landfill, Mining/Quarry Operation, Salvage Yard, Cemetery or Mausoleum/Commercial, Family Cemetery, High Impact Outdoor Recreation, Indoor Shooting Range, Outdoor Shooting Range, Zoo/Petting Zoo, Wireless Communication Facility, Mini-Warehouse (Self-Service), Warehousing and/or Distribution Center, and Debris Management Facility.

G. Conditional Zoning Uses.

1. Urban Transition. Group Care Facility, all uses listed under “Vehicle Services” including Boat & RV Storage, Car Wash or Auto Detailing, Commercial Truck Wash,

UDO Text Amendments – Urban Transition HCOD Land Uses- Call To - Staff Report

Parking Lot as Principal Use of Lot, Contractors Storage Yard and Office, Taxi Service, Vehicle, Auto Parts, Tires, Farm Equipment, Boat, RV- Sales Rental or Service, Vehicle Service Station (Gas Station), and Vehicle Wrecker Service, High Impact Outdoor Recreation and Commercial buildings in excess of 10,000 square feet.

REASON. This is a citizen-initiated text amendment to amend the allowed uses in the Urban Transition Highway Corridor Overlay District.

IMPLEMENTATION PLAN Call for a public hearing to be held on January 18, 2022, at 5:30 p.m. FINANCIAL IMPACT STATEMENT No financial impact to the County's FY 2021-2022 budget.

PLANNING BOARD RECOMMENDATION The Planning Board met on December 2, 2021, and unanimously recommended approval of the text amendment request (7-0).

RECOMMENDATION SUMMARY:

Make a motion to call for a public hearing on January 18, 2022, at 5:30 p.m. to consider the request for the Unified Development Ordinance text amendments.

UDO Quarterly Text Amendments – Call To – Staff Report

Agenda Item: ____ Meeting Date: January 4, 2022

MEMORANDUM TO THE BOARD OF COMMISSIONERS FROM: Debra Ensminger

Planning and Inspections Director DATE: December 3, 2021 SUBJECT: Call to Public Hearing for Unified Development Ordinance Text

Amendments – Quarterly Update

PRESENTER: Debra Ensminger

REQUEST

Moore County Planning Staff is requesting the below text amendments to the Moore County Unified Development Ordinance: Bold Text – additions to the ordinance

Strikethrough Text - deletions from the ordinance

1. AMEND Chapter 6 (Table of Uses), Section 6.1 (Use Table), as follows:

COMMERCIAL USES

(CONTINUED) RA

-20

RA

-40

RA

-2

RA

-5

GC

S

L

GC

W

L

RE

RA

-US

B

RA

P -C

VB

B -1

B -2

I
Specific
Use
Standards
Bldg.
Code
Group
VEHICLE SERVICES
Boat & RV Storage P P
Z Z 8.45 S-1
INDUSTRIAL USES
RA
-20

RA
-40

RA
-2
RA
-5
GC
S
L

GC
W
L

RE

RA
-US
B

RA

P -C
VB

B -1
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I
Specific
Use

Standards

Bldg.

Code

Group

WAREHOUSING

Mini-Warehouse (Self-Service) P Z Z P

Z

P

Z 8.103 S

COMMERCIAL USES

(CONTINUED) RA

-20

RA

-40

RA

-2

RA

-5

GC

S

L

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W

L

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-US

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B -1

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I

Specific

Use

Standards

Bldg.
Code
Group

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ADULT USES

Massage & Bodywork Therapy Practice,
Unlicensed P P P P 8.58 B

REASON. Allows Planning Staff, Planning Board, and the Board of Commissioners to give the Boat & RV Storage and Mini-Warehouse uses a more thorough review for their consistency with the surrounding area. Makes the Massage & Bodywork Therapy Practice use in the table consistent with the requested amendment to the Specific Use Standards below.

2. AMEND Chapter 8 (Specific Use Standards), Section 8.11 (Home Occupation, Level 1), as follows:

8.11. Home Occupation, Level 1

A. Standards. 1 home occupation shall be permitted per lot. Level 1 Home Occupations shall be limited to a maximum of 25% of 1 floor of the principal building, the entirety of an accessory building, or a combination thereof. The accessory building shall be less than or equal to the square footage of the principal building and shall be located in the rear yard. The operator of the home occupation must reside on the same lot. Only 1 person not a resident of the dwelling may be employed. Home occupations involving instruction, teaching, or training shall be limited to 5 students or participants at one time. Signage shall be limited to 1 sign of 4 square feet in area. 1 parking space per home occupation in addition to residence requirements. Any use that exceeds 1 or more of the specific standards is automatically a Level 2 Home Occupation. The following uses are those that have been determined to be suitable as a Level 1 Home Occupation:

1. Beauty / Barber Shop / Nail Salon
2. Office (no licensed medical offices)
3. Produce Stand
4. Small Appliance Repair Shop (no outdoor storage)
5. Trade Contractor Office and Workshop (no outdoor storage)

REASON. Prohibit licensed medical offices as described in the UDO from being developed in residential homes and established neighborhoods. This use's procedures, traffic generation and building code requirements are not conducive to a residential environment. 3. AMEND Chapter 8 (Specific Use Standards), Section 8.31 (Office), as follows:

8.31. Office

A. Definition. An establishment providing direct services to consumers, conducted during normal business hours, in a fully-enclosed building, including financial offices (banks,

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brokers, insurance agents, accountants, appraisers), general business offices (adoption agency, catering, cell phone store, cleaning service office, fortune tellers), instructional services (music, art and craft classes, and tutoring), licensed medical offices (dentists, doctors, counselors, chiropractor, hospice and palliative care facility, massage therapist, psychiatrists, laboratories, blood banks), professional offices – office use only (architects, cartographers, engineers, lawyers, real estate agents, editors, publishers, journalists, graphic design, construction contractors, landscape design, surveyors, salespersons, travel agents), professional studios (artists, authors, sculptors, musicians, photographers, radio and television studios), and similar office uses. This use does not include manufacturing, repair, or storage of materials or products.

B. Standards. Massage therapists shall meet the requirements per the Moore County Code of Ordinance Section 9-46.

C. B. Financial Offices – 1 space for each 200 square feet of gross floor space, plus 1 space for each 2 employees. Medical Offices – 5 spaces for each doctor plus 1 space for each employee. Other types of offices – 1 space for each 300 square feet of gross floor area, minus storage areas.

REASON. Clarify the ordinance to move the massage therapy use under one section (Section 8.58) in the UDO. 4.

AMEND Chapter 8 (Specific Use Standards), Section 8.58 (Massage & Bodywork Therapy Practice, Unlicensed), as follows:

8.58. Massage & Bodywork Therapy Practice, Unlicensed

A. Definition. Any business wherein massage is practiced, including establishments commonly known as health clubs, physical culture studios, massage studios, or massage parlors. A business licensed through the Board of Massage & Bodywork Therapy is a separate definition.

B. Standards. Refer to Section 8.53 (B) with the exception of Massage therapists shall meet the requirements per the Moore County Code of Ordinance Section 9-46. 1 parking space per 150 square feet minus storage area.

REASON. Clarify the ordinance to move the massage therapy use under one section in the UDO and require that all be licensed as required in the Moore County Code. 5. AMEND Chapter 15 (Watershed Overlay Districts), as follows:

15.9 Allocation Transfer Between Jurisdictions

Moore County, having jurisdiction within a designated water supply watershed may transfer, in whole or in part, its right to the 5/70 land area to one of the other local government jurisdictions located within Moore County within the same water supply

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watershed upon submittal of an approved joint resolution between the Moore County Board of Commissioners and the governing body of the municipality and approval by the NC Department of Environmental Quality.

REASON. Create an ordinance citation for the transfer of watershed allocation as required by NCDEQ for their approval of these transfers.

6. AMEND Chapter 17 (Enforcement & Penalties), Section 17.2 (Enforcement Procedures), Subsection A (Investigation), as follows:

Investigation. Upon receipt of a written or verbal complaint, the Administrator must investigate the complaint and determine whether a violation exists within 10 45 days. The Administrator shall proactively enforce any violation existing after a permit approved by a Board has been revoked.

REASON. Allows review times to be consistent (45 days) across all review processes. 7. AMEND Chapter 18 (Subdivisions), Section 18.7 (Major Subdivisions – Minimum Design Standards as Shown on Preliminary Plat), Subsection T (Cluster Mailboxes), as follows:

T. Cluster Mailboxes. Appropriate mail receptacles must be provided for the receipt of mail as approved by the Postal Service and other applicable departments. Cluster mailboxes shall be located outside of the right-of-way and in a HOA maintained area. Approval of installation by the USPS and Building Inspector is required prior to final plat approval.

1. Major subdivisions that choose to construct a private mail house structure or building instead of cluster mailboxes for their residents may do so upon the approval of a commercial building permit. Private mail houses shall be located outside of the right-of-way and in a HOA maintained area. Parking shall be provided at the rate of 1 space per employee in addition to 1 space per every 20 mailboxes.

REASON. Creates standards for future major subdivisions to provide adequate parking and an additional method to deliver postal services to a planned community.

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8. AMEND Chapter 18 (Subdivisions), Section 18.16 (Subdivision Plat Requirements), as follows:

18.16 Subdivision Plat Requirements

REASON. Provides clarification by matching title of certificate to the example certificate language provided further in the section. IMPLEMENTATION PLAN

Call for a public hearing to be held on January 18, 2022, at 5:30 p.m. FINANCIAL IMPACT STATEMENT No financial impact to the County's FY 2021-2022 budget. PLANNING BOARD RECOMMENDATION The Planning Board met on December 2, 2021, and unanimously recommended approval of the text amendment request (7-0).

RECOMMENDATION SUMMARY:

Make a motion to call for a public hearing on January 18, 2022, at 5:30 p.m. to consider the request for the Unified Development Ordinance text amendments.

Type of Certificate or Statement

Exempt

Plat

Family

Plat

Minor

Plat

Major

Prelim.

Plat

Major

Final

Plat

Certificate of Soil Suitability Licensed Soil

Scientist Certificate

Agenda Item:

Meeting Date 1/4/2022

MEMORANDUM TO BOARD OF COMMISSIONERS:

FROM: Solid Waste

DATE: 12/10/2021

SUBJECT: Grinding Services Contract - Landfill

PRESENTER: David Lambert, Solid Waste Director

REQUEST: We are requesting that the Board of Commissioners consider approval of the attached contract for grinding services at the Moore County Landfill.

BACKGROUND:

The County of Moore currently contracts grinding services for yard waste (limbs, leaves, and grass clippings) and land clearing debris (Branches, logs, etc.) of approximately 20,000 tons per year. This material must be ground into mulch and later hauled off site. The Solid Waste Department solicited formal proposals for grinding these materials in February 2021. We received six total responses to our RFP. We initially contracted with Godfrey Environmental Contracts, LLC, but they were unable to fulfill the contract due to significant staffing and equipment disruptions. It is our recommendation to enter into contract with Simmons & Simmons for the grinding services. Simmons & Simmons has been our grinder for the last several years and has provided excellent service.

IMPLEMENTATION PLAN:

The contractor will mobilize to the landfill approximately three times a year to grind accumulated waste. Storm events may accelerate this schedule.

FINANCIAL IMPACT STATEMENT: This is a budgeted item.

RECOMMENDATION SUMMARY:

Make a motion to approve a contract with Simmons & Simmons LLC. for grinding services not to exceed \$190,000 for fiscal year 2021-2022 and \$220,000 for fiscal year 2022-2023 and authorize the Chairman to sign all necessary documents.

SUPPORTING ATTACHMENTS:

Grinding Service Contract

This Contract Amendment No. 1 (this "Amendment"), is made this 2nd day of December, 2021, between the County of Moore (the "County") and Simmons and Simmons Management, Inc. (the "Contractor").

WITNESSETH

WHEREAS, the County and Contractor previously entered into an agreement on October 7, 2021, which was for grinding services of yard waste and land clearing debris collected from the Moore County landfill (the "Original Agreement"); and

WHEREAS, the County and Contractor now desire to extend the term of contract from December 31, 2021 to June 30, 2023; to increase the amount not to exceed for fiscal year 2021-2022 by \$100,000.00 from \$90,000.00 to \$190,000.00; and, to include an amount not to exceed of \$220,000.00 for fiscal year 2022-2023.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements made herein, the parties agree as follows:

1. The first sentence of Section 2 of the Original Agreement will be amended to read, "The term of this Contract is from October 7, 2021 through June 30, 2023."
2. The first sentence of Section 3 of the Original Agreement will be amended to read, "During the term of this Contract, the Contractor will receive from the County an amount not to exceed for fiscal year 2021-2022 of \$190,000.00; and an amount not to exceed of \$220,000.00 for fiscal year 2022-2023 as full compensation for the provision of services as provided herein."
3. Except as provided for by this Amendment, the Original Agreement will remain in full force and effect.

The parties have expressed their agreement to these terms by causing this Contract Amendment No. 1 to be executed
by their duly authorized officers or agents as of the date first written above.

COUNTY OF MOORE SIMMONS AND SIMMONS MANAGEMENT, INC.

Francis R. Quis, Jr., Chairman David Simmons
Board of Commissioners Owner

ATTEST

Laura M. Williams
Clerk to the Board

PREAUDIT CERTIFICATE

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Officer

DocuSign Envelope ID: 6CD8875E-946A-49CE-B2BF-725E4FB0DE9B

Agenda Item:

Meeting Date: 1/4/22

MEMORANDUM TO MOORE COUNTY BOARD OF COMMISSIONERS:

FROM: Randy G. Gould, Public Works Director

DATE: December 21, 2021

SUBJECT: Vass Sewer Phase 2

PRESENTER: Randy G. Gould, PE

REQUEST:

Approve the resolution accepting and approving the plans and specifications prepared by McGill Associates, P.A.

BACKGROUND:

The design plans and specifications have been completed by McGill Associates, P.A. The approval of the plans and specifications by the Moore County Board of Commissioners are required by the USDA-Rural Development, the project funding agency.

IMPLEMENTATION PLAN:

Approve the resolution accepting and approving the plans and specifications prepared by McGill Associates, P.A.

FINANCIAL IMPACT STATEMENT:

A project ordinance has been established for the project.

RECOMMENDATION SUMMARY:

Make a motion to adopt a resolution authorizing the Chairman of the Board and the Clerk to the Board to sign and attest the necessary documents to accept and approve the plans and specifications for the Vass Sewer Phase 2 project.

SUPPORTING ATTACHMENTS:

Resolution to Accept and Approve the Plans and Specifications

BE IT RESOLVED

That the Moore County Board of Commissioners accepts and approves the Plans and Specifications for the TOWN OF VASS SEWER PHASE 2 SEWER EXTENSION PROJECT as prepared by David L. Honeycutt, P. E. of McGill Associates, P.A.

This resolution is to become a part of the official minutes of Moore County Board of Commissioner's meeting held on January 4, 2022.

Motion made by _____ and seconded by _____ that the resolution be approved.

MOTION PASSED with _____ FOR AND _____ AGAINST

BY: _____
FRANK QUIS, CHAIR OF THE BOARD

ATTEST: _____ BY: _____
(Date) LAURA M. WILLIAMS
CLERK TO THE BOARD

Agenda Item:

Meeting Date: 01/04/2022

MEMORANDUM TO THE MOORE COUNTY BOARD OF COMMISSIONERS:

FROM: Laura M. Williams, Clerk

DATE: 12/27/2021

SUBJECT: Appointments / Local Emergency Planning Committee

REQUEST:

Reappoint member to the Local Emergency Planning Committee.

BACKGROUND:

Hospital representative member Corey Robertson's term expired December 31. He is recommended to continue service.

IMPLEMENTATION PLAN:

Clerk will make notification of appointment and update records.

RECOMMENDATION SUMMARY:

Make a motion to reappoint Corey Robertson as the hospital representative on the Local Emergency Planning Committee for a three-year term expiring December 31, 2024.