MOORE COUNTY BOARD OF COMMISSIONERS

TUESDAY, OCTOBER 18, 2022, 5:30 P.M.

REGULAR MEETING

CALL TO ORDER

INVOCATION – Pastor Nathan Hinson, Faith Baptist Church

PLEDGE OF ALLEGIANCE – Tami Golden, Internal Auditor/Budget Manager

I. PUBLIC COMMENT PERIOD (Procedures are attached to agenda.)

II. ADDITIONAL AGENDA

CHAIRMAN – Does any Commissioner have a conflict of interest concerning agenda items the Board will address in this meeting?

III. APPROVAL OF CONSENT AGENDA

All items listed below are considered routine and will be enacted by one motion. No separate discussion will be held except on request of a member of the Board of Commissioners.

A. Minutes: September 28, 2022, Special Meeting
B. Minutes: October 4, 2022, Regular Meeting and Closed Session
C. Minutes: October 5, 2022, Special Meeting
D. Minutes: October 12, 2022, Special Meeting
E. Tax Releases/Refunds – September 2022
F. Resolution Accepting Offer to Purchase LRK # 00037017
G. Resolution Accepting Offer to Purchase LRK # 10002365
H. Budget Amendments
I. Ratify US Dept. of Treasury CSLFRF American Rescue Plan Act of 2021 Agreement
J. Planning – Appointment of Review Officers Dena Barner and Ruth Pedersen
K. Planning – Interlocal Cooperation Agreement for Building Inspection Services
L. Solid Waste – Sole Source Purchase from Diversified Fabricators, Inc.

IV. RECOGNITIONS

V. PRESENTATIONS

A. Register of Deeds – Fraud Alert Notice Service (Judy Martin, Register of Deeds)

VI. PUBLIC HEARINGS

A. Public Hearing/Partners in Progress – Request to Amend FY23 Funding Agreement and Approve Budget Amendment to Increase the Amount Not to Exceed from $105,000 to $172,500 for a New Business Development Director Position (Natalie Hawkins, Executive Director)

B. Public Hearing/GIS – Amendment to the Moore County Road Name and Addressing Ordinance to Add Two Roads (Rachel Patterson, GIS Manager)

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Finance – Request for Approval of Grant Project Ordinance for Coronavirus State and Local Fiscal Recovery Funds Revision 2; WPCP ARP Capital Project Ordinance Revision 1; and MCPU ARP Capital Project Ordinance Revision 1 (Caroline Xiong, Finance Director / Randy Gould, Public Works Director)

B. Finance – Request for Approval of General Fund's Assigned and Committed Fund Balances as of June 30, 2022, and to Appropriate Fund Balance (Caroline Xiong, Finance Director / Tami Golden, Internal Auditor/Budget Manager)

C. GIS – Request for Approval of Contract with Spatial Data Consultants for 2022 Aerial Photography and for Approval of Budget Amendment (Rachel Patterson, GIS Manager)

D. Commissioners – Request for Adoption of Resolution Requesting Action to Curtail Drug Trafficking (Chairman Frank Quis)

IX. APPOINTMENTS

A. Agricultural Advisory Board

B. Juvenile Crime Prevention Council

C. Foxfire Village Planning and Zoning Board

X. ADDITIONAL AGENDA

XI. MANAGER'S REPORT

XII. COMMISSIONERS' COMMENTS

XIII. CLOSED SESSION – if necessary

ADJOURNMENT

3

COMMISSIONERS’ UPCOMING MEETINGS/EVENTS:

Library Board, Wednesday, October 19, 3:30pm (Daeke)
Pre-Agenda, Wednesday, October 26, 9:30am (Quis / Graham)
Regular Meeting, Tuesday, November 1, 10:30am

PUBLIC COMMENT PROCEDURES
MOORE COUNTY BOARD OF COMMISSIONERS

The Moore County Board of Commissioners is committed to allowing members of the public an opportunity to offer comments and suggestions for the efficient and effective administration of government. In addition to public hearings, a special time is set aside for the purpose of receiving such comments and suggestions. All comments and suggestions addressed to the Board during the Public Comment Period shall be subject to the following procedures:

1. The Public Comment period will be held at the beginning of the Board meeting. The comment period will be limited to a maximum of thirty minutes.

2. Persons who wish to address the Board during the Public Comment Period will register on a sign-up sheet available on the table outside the entrance door to the Commissioners' Meeting Room indicating contact information and topic. Sign-up sheets will be available beginning 30 minutes before the start of the meeting. No one will be allowed to have his/her name placed on the list by telephone request to County Staff.

3. Each person signed up to speak will have three (3) minutes to make his/her remarks. Each person signed up to speak will only be entitled to the time allotted to each speaker and one additional time period which may be yielded to him/her by another individual who has also signed up to speak on a particular topic.

4. Speakers will be acknowledged by the Board Chairperson in the order in which their names appear on the sign-up sheet. Speakers will address the Board from the lectern at the front of the room and begin their remarks by stating their name and address.

5. Public comment is not intended to require the Board to answer any impromptu questions. Speakers will address all comments to the Board as a whole and not one individual commissioner. Discussions between speakers and members of the audience will not be allowed.

6. Speakers will be courteous in their language and presentation. Matters or comments which are harmful, discriminatory or embarrassing to any citizens, official or employee of Moore County shall not be allowed. Speaker must be

respectful
and courteous in their remarks and must refrain from personal attacks and the use of profanity.

7. Only one speaker will be acknowledged at a time. If the time period runs out before all persons who have signed up get
to speak, those names will be carried over to the next Public Comment Period.

8. Any applause will be held until the end of the Public Comment Period.

9. Speakers who have prepared written remarks or supporting documents are encouraged to leave a copy of such remarks
and documents with the Clerk to the Board.

10. Speakers shall not discuss any of the following: matters which concern the candidacy of any person seeking public
office, including the candidacy of the person addressing the Board; matters which are closed session matters, including
but not limited to matters within the attorney-client privilege, anticipated or pending litigation, personnel, property acquisition, matters which are made confidential by law; matters which are the subject of public hearings.

11. Information sheets outlining the process for the public's participation in Board meetings will also be available in the
rear of the Commissioner's Meeting Room.

12. Action on items brought up during the Public Comment Period will be at the discretion of the Board.

Adopted on the 5th day of March 2007 by a 5 to 0 vote of the Moore County Board of Commissioners.

Revised on the 7th day of April 2015.

Revised on the 7th day of February 2017.

MOORE COUNTY BOARD OF COMMISSIONERS SPECIAL MEETING WEDNESDAY, SEPTEMBER 28, 2022, 2:00 P.M.

The Moore County Board of Commissioners convened for a Special Meeting at 2:00pm, Wednesday, September 28, 2022, at the Moore County Senior Enrichment Center, 8040 US HWY 15/501, West End, NC. The Board met jointly with the Moore County Board of Education and the purpose of the meeting was to discuss a request for expansion of the Moore County Schools Police Department.

Commissioners Present: Chairman Frank Quis, Vice Chair Catherine Graham, Jerry Daeke, Nick Picerno

Commissioners Absent: Otis Ritter

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Chairman Quis called the meeting to order. County Manager Wayne Vest offered the invocation and Vice Chair Catherine Graham led the Pledge of Allegiance.

Moore County Board of Education Chair Pam Thompson commented regarding the importance of providing resources for the Schools' police officers and said she felt like a joint meeting would give opportunity for the Boards to review, ask questions, and have open dialogue. Moore County Schools Superintendent Dr. Tim Locklair offered comments and discussed a total facility safety audit that would occur, and then he introduced Dr. Seth Powers, Executive Officer for Academics and Student Support Services, who reviewed the Schools' request to the commissioners regarding expansion of the police department. The request document is hereby incorporated as a part of these minutes as attachment as Appendix A. Questions regarding number of positions and cost of laptops were clarified by Dr. Powers. Regarding requested alignment of Schools police officer salaries with Sheriff's Office salaries, Commissioner Picerno inquired about the duties and how they were comparable. Moore County Schools Chief of Police Hardy discussed his officers' duties as well as recruitment and retention challenges.

Dr. Powers then provided a presentation regarding a physical safety and security assessment. The presentation is hereby incorporated as a part of these minutes by attachment as Appendix B.

Chairman Quis inquired regarding the backgrounds and experience of current Moore County Schools police officers and Chief Hardy shared information. Mr. Vest noted that the County had anticipated the request from the Schools from the June budget discussion. Chairman Quis asked if someone with construction knowledge would be part of the security assessment team and Dr. Locklair said yes and outside assistance would be sought if needed.

There was discussion regarding the possibility of using ESSR funding and Dr. Locklair explained allocations. Commissioner Picerno asked if the Board of Education had any interest in reprioritizing since this request was so important. Dr. Locklair said they would have to verify funds could be spent on hiring new personnel and then look at whether they had the funds to reallocate. Ms. Thompson said this item was on the school board's next work session agenda in October so they could take a last look and see if there was anything different. She said she hoped the Board of Commissioners could have this item on their October agenda. Regarding an application to the State, Commissioner Picerno asked if the Schools would have information on that by October and Dr. Powers said he doubted it and it would hopefully be by sometime in November. Commissioner Graham noted proximity to Fort Bragg and asked if there was any chance to get help in funding from the federal government because of that. Dr. Locklair said they would certainly pursue any grant. He said he was not aware of anything, but they would look into it, and he noted the Schools did receive impact aid funds.

Chairman Quis asked what other counties in North Carolina were doing and Dr. Locklair discussed the uniquity of Moore County Schools having its own police force as one of only two systems in the State to have it. He said other districts collaborated with their sheriffs' offices and municipalities. Ms. Thompson said she did not want to catch the Sheriff, present at the meeting, off guard, but she was interested in his opinion regarding the resource officers being handled by the Schools versus the Sheriff's Office. Board of Education member David Hensley said it was no secret that he was an advocate of joining the 100+ other districts in letting the Sheriff's Office run it but he said as long as Moore County Schools was in charge, they needed to have the most equipped and best-trained staff. Sheriff Ronnie Fields shared that he had met with Mr. Hensley, Chief Hardy and others and said he was very close to the late Chief Arthur Frye. He said the Schools' officers were very professional, and everyone was certified and were paid for what they did and for what they may have to do. He said the County was very blessed that its schools had their own school resource officers that could be there every day and build relationships, etc. Sheriff Fields said it was hard to attract law enforcement officers and the State was continually implementing more restrictions and training. He said the Schools' SROs were under the same obligations and training as the Sheriff's officers and said his department worked closely with Chief Hardy. Sheriff Fields noted that the main discussion in a recent local chiefs meeting was school security. Sheriff Fields named schools located outside municipal limits that needed priority for extra resources. He said Moore County had the best of the best currently with its own Schools police agency and he recommended to both boards that that keep it. Mr. Hensley noted that districts that did not have their own did still have SROs in every single school, just provided by local law enforcement. Chairman Quis asked if municipal law enforcement patrolled their schools and Sheriff Fields said yes as did the Sheriff's officers. Sheriff Fields reiterated five schools that should be prioritized for resources due to response times.

Commissioner Picerno asked if questions could be sent to Dr. Locklair and Ms. Thompson said yes. Ms. Thompson thanked everyone for their time and said this was an important topic for everyone in Moore County. She said she hoped this joint board meeting would be the first of additional meetings. She said she wanted the Board of Education to meet with the Board of Commissioners also regarding the master facilities plan, maybe in the December / January timeframe. She noted that the absence from the current meeting of school board members Robert Levy, who was out of state, and Libby Carter, who could not be there.

Mr. Hensley noted that after a five-year dip in training, the SROs were now fully trained. He said in response to Commissioners Picerno and Graham that this (request before the Board) was a 12 – 18-month process. He said he was not opposed (for accountability) to funding becoming available as the officers were brought online.

Board of Education member Stacy Caldwell shared that the SROs carry Narcan which reduced response time for drug-related emergencies, and which was a huge advantage to having them nearby.

Chairman Quis expressed his appreciation and said it was owed to the children that there be provided the safest environment possible. He said they were always looking at cost but when it came to the children, they would spend whatever it took. He also noted the advantage of the children having a friend in the SRO.

There being no further business, upon motion made by Commissioner Graham, seconded by Commissioner Picerno, the Board voted 4-0 to adjourn the September 28, 2022, Special Meeting of the Moore County Board of Commissioners at 3:03pm.

____ Francis R. Quis, Jr., Chairman

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Laura M. Williams, Clerk to the Board

MOORE COUNTY BOARD OF COMMISSIONERS

TUESDAY, OCTOBER 4, 2022

REGULAR MEETING

The Moore County Board of Commissioners convened for a Regular Meeting at 10:30am, Tuesday, October 4, 2022, in the Commissioners' Meeting Room of the Historic Courthouse, One Courthouse Square, Carthage, North Carolina.

Commissioners Present:

Chairman Frank Quis, Vice Chair Catherine Graham, Jerry Daeke, Nick Picerno, Otis Ritter

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Chairman Quis called the meeting to order. Pastor Lee McKinney of New Covenant Fellowship Church offered the invocation and GIS Manager Rachel Patterson led the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

There were no speakers.

ADDITIONAL AGENDA

Chairman Quis noted that a scheduled presentation by Register of Deeds Judy Martin needed to be withdrawn and scheduled for the next meeting. Upon motion made by Commissioner Graham, seconded by Commissioner Picerno, the Board voted 5-0 to remove the presentation. Chairman Quis asked the Board to add the Schedule of Values to the agenda. Upon motion made by Commissioner Graham, seconded by Commissioner Daeke, the Board voted 5-0 to add the Schedule of Values for the 2023 revaluation under New Business.

Chairman Quis asked whether any commissioner had a conflict of interest concerning agenda items the Board would address in the meeting and there was none.

CONSENT AGENDA

Upon motion made by Commissioner Daeke, seconded by Commissioner Picerno, the Board voted 5-0 to approve the following consent agenda items:

Minutes: September 20, 2022, Regular Meeting Budget Amendments Resolution to Accept Final Offer to Purchase LRK # 00038337 Resolution to Amend the FY23 Regular Meeting Schedule

III.B.

10/18/2022

MCTS – FY23 5311 Community Transportation Program Grant Agreement
MCTS – FY24 5311 Community Transportation Program Grant Application
Solid Waste – Amendment to Contract with Judy D. Brooks Contractor, Inc. The budget amendments, resolution accepting the offer to purchase LRK# 00038337, and the resolution amending the meeting schedule are hereby incorporated as a part of these minutes by attachment as Appendices
A, B, and C, respectively.
PRESENTATIONS Voting Security

Mr. Kenneth Benway was present with Jason Jehorek and Doug Gould to present to the Board regarding voting security. Major Dave Goetze also joined the presentation briefly via a Zoom call. The presentation is hereby incorporated as a part of these minutes by attachment as Appendix D. Elections – Demonstration of Voting Equipment / Ballot Tabulation
Elections Director Towanna Dixon provided a demonstration of equipment and explained elections processes. Discussion and questions followed regarding undervoting, overvoting, and reporting, as well as security of equipment and absentee and mail-in ballot tabulations. PUBLIC HEARINGS Call to Public Hearing/GIS – Amendment to the Moore County Road Name and Addressing Ordinance to Add Two Roads
GIS Manager Rachel Patterson asked the Board to call a public hearing regarding amendment to the Road Name and Addressing Ordinance. Upon motion made by Commissioner Picerno, seconded by Commissioner Graham, the Board voted 5-0 to call a public hearing on October 18, 2022, at 5:30pm to consider amendments to the Moore County Road Name and Addressing Ordinance to add two roads to the ordinance. NEW BUSINESS Airport – Request for Acceptance of SCIF Grant – WB# 36244.57.15.1 Airport Director Ron Maness asked the Board to accept a State Capital and Infrastructure Fund (SCIF) Grant in
the amount of $2,500,000 for the Airport. He said there were no strings attached to this grant. Upon motion made by Commissioner Ritter, seconded by Commissioner Daeke, the Board voted 5-0 to approve acceptance of the SCIF grant. Mr. Maness noted that the projects listed were placeholders as they had until 2024 to use the funds. * Airport – Request for Approval of Water Pipeline Easement Deed and Agreement between County, Airport, and Southern Pines Airport Director Ron Maness presented a request for the Board to approve a water pipeline easement deed and agreement between the County, the Airport, and the Town of Southern Pines. Upon motion made by
Commissioner Picerno, seconded by Commissioner Graham, the Board voted 5-0 to approve the water pipeline easement deed and agreement.

Sheriff – Request for Authorization to Pursue Purchase of LENCO “Bearcat” Tactical Rescue Vehicle

Major Andy Conway presented a request for the Board to authorize the Sheriff to pursue funding options for purchase of a LENCO “Bearcat” tactical rescue vehicle. Commissioner Picerno asked what the timeframe would be for acquisition and Major Conway said it would be at least a year as it would take some time for financing options and would be the next fiscal year. Commissioner Graham inquired regarding the life expectancy of the vehicle and Major Conway indicated it was a 15–20-year vehicle. Chairman Quis asked for the cost and Major Conway said the current quote was $293,000. Commissioner Ritter commented regarding the additional protection it would provide for officers. Major Conway discussed the applicability of mutual aid. Commissioner Graham asked how long after the grant application it would take to receive notification and Major Conway said it would be several months. Additional discussion followed regarding features of the vehicle. Upon motion made by Commissioner Graham, seconded by Commissioner Picerno, the Board voted 5-0 to approve the Sheriff to pursue grant and loan opportunities to assist with the purchase of a tactical rescue vehicle. Information Technology – Request for Creation of Information Security Charter

Interim Information Technology Director Kay Ingram requested the Board to approve an Information Security Charter. Details regarding this item were presented to the Board during its previous regular meeting. There was discussion regarding potentially adding a commissioner member to the proposed Information Security Steering Team and it was determined that a member would not be added. Upon motion made by Commissioner Picerno, seconded by Commissioner Graham, the Board voted 5-0 to approve the creation of a Moore County Information Security Charter and authorize the County Manager to appoint Information Security Steering Team members. The charter is hereby incorporated as a part of these minutes by attachment as Appendix E. Tax – 2023 Schedule of Values

Tax Administrator Gary Briggs requested the Board accept the proposed 2023 Schedule of Values. Upon motion made by Commissioner Daeke, seconded by Commissioner Ritter, the Board voted 5-0 to use the calendar of events which was planned in accordance with North Carolina General Statute 105-317, and accept the proposed 2023 Schedule of Values for adoption.

* It was noted that part of the Airport’s SCIF grant item requested approval was not included in the Board’s original motion made earlier in the meeting. Upon motion made by Commissioner Graham, seconded by Commissioner Daeke, the Board voted 5-0 to accept the SCIF Grant – WB # 36244.57.15.1 and the project budget ordinance and resolution. The project budget ordinance and resolution are hereby incorporated as a part of these minutes by attachment as Appendix F.

APPOINTMENTS Juvenile Crime Prevention Council

Upon motion made by Commissioner Picerno, seconded by Commissioner Graham, the Board voted 5-0 to appoint Miriam King as the Health Director designee and to reappoint Annette McGraw as a commissioner appointee to the Juvenile Crime Prevention Council for two-year terms expiring October 31, 2024.

Library Board of Trustees

Upon motion made by Commissioner Daeke, seconded by Commissioner Picerno, the Board voted 5-0 to waive the term limit and reappoint Barbara Allred to the Library Board of Trustees for a three-year term expiring October 31, 2025.

Sandhills Community College Board of Trustees

Upon motion made by Commissioner Picerno, seconded by Commissioner Daeke, the Board voted 5-0 to appoint Catherine Graham to the Sandhills Community College Board of Trustees to fill the unexpired term of Sandy Stewart through June 30, 2023.

COMMISSIONERS' COMMENTS Commissioner Graham wished Commissioner Daeke a happy birthday as he would be celebrating it October 6. She also noted that this day was her 36th wedding anniversary. CLOSED SESSION

Upon motion made by Commissioner Picerno, seconded by Commissioner Graham, the Board voted 5-0 to enter into closed session pursuant to N.C.G.S. 143-318.11(a)(6).

After meeting briefly, upon motion made by Commissioner Ritter, seconded by Commissioner Graham, the Board voted to come out of closed session and seal the minutes. Chairman Quis reported that the Board had been working with consultant David Hill gathering compensation data and had concluded to alter compensation as follows:

Clerk to the Board = $100,000 County Attorney = $185,000 County Manager = $202,000 Sheriff = $141,000 Tax Administrator = $115,000 Upon motion made by Commissioner Graham, seconded by Commissioner Daeke, the Board voted 5-0 to approve the salary increases as stated. Chairman Quis noted it would take effect with the new pay plan. Commissioner Graham shared that at the last DSS Board meeting, she was asked to express to the commissioners the DSS employees' appreciation for the pay increases they had received.

ADJOURNMENT There being no further business, upon motion made by Commissioner Daeke, seconded by Commissioner Ritter, the Board voted 5-0 to adjourn the October 4, 2022, Regular Meeting of the Moore County Board of Commissioners at 12:49pm. ______________________________ Francis R. Quis, Jr., Chairman

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Laura M. Williams, Clerk to the Board

MOORE COUNTY BOARD OF COMMISSIONERS SPECIAL MEETING WEDNESDAY, OCTOBER 5, 2022, 2:00 P.M.

The Moore County Board of Commissioners convened for a Special Meeting at 2:00pm, Wednesday, October 5, 2022, at the Moore County Agricultural Center, 707 Pinehurst Avenue, Carthage, North Carolina. The purpose of the meeting was to convene with local municipal officials regarding the opioid allocation agreement resulting from the national opioid settlement.

Commissioners Present: Chairman Frank Quis, Vice Chair Catherine Graham, Nick Picerno

Commissioners Absent: Jerry Daeke, Otis Ritter

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Chairman Quis called the meeting to order and welcomed everyone. County Manager Wayne Vest provided opening remarks, noting that this meeting would help set the foundation for how settlement funds would be applied in Moore County. Introductions were made and the following municipalities were represented: Carthage, Pinebluff, Robbins, Southern Pines, Whispering Pines. Additionally, several community partners and stakeholders were in attendance, including representation from the media, Moore County Schools, Drug Free Moore County, TIDES Sandhills, Samaritan Colony, Sandhills Center, Bridge to Recovery, FirstHealth and Consortium, Sandhills Teen Challenge, assistant to Senator Thom Tillis, and interested citizens and Moore County staff.

Interim Health Director Matt Garner, Public Safety Director Bryan Phillips, and Sheriff Ronnie Fields all provided information regarding their departments' involvement in addressing the opioid crisis in Moore County. County Attorney Misty Leland provided information regarding the Option A chosen by the commissioners for the settlement and what could be funded, and County Manager Wayne Vest provided information regarding funds received to date and what was anticipated for future receipt.

Questions and discussion followed amongst all in attendance covering the following:

- How municipalities could augment the plan
- Prescribed drug use vs. other than intended drug use
- Programming in Moore County Schools and Sandhills Community College
- Qualifications for receipt of settlement funding
- Over-prescribing / STOP Act of 2017

• Pill drop options
• Consideration for Narcan bulk purchasing by County to be distributed to municipalities, etc.
• Drug usage demographics
• Opioid dashboard on County webpage
• Overdoses following release from jail
• Holistic approach, treatment, prevention
• Education of providers re: attitude toward addicts
• Legal options for sending someone to treatment
• Funding application process

Following the group discussion, the commissioners offered comments. Commissioner Picerno noted he was glad Moore County had so many giving people, so close, with so many good programs, and he looked forward to the funding proposals from these agencies. Commissioner Graham said it was good to see so many people at the meeting. She noted the importance of training physicians, of helping employers help their addicted employees, and of getting more people at the table, such as representatives of the court system. Chairman Quis said he had learned a lot, and he thanked everyone for their work. He said there was still more work to do, and he suggested getting back together in three months to share updated information and determine how to use resources most effectively.

There being no further business, upon motion made by Commissioner Graham, seconded by Commissioner Picerno, the Board voted 3-0 to adjourn the October 5, 2022, Special Meeting of the Moore County Board of Commissioners at 3:30pm.

______________________________ Francis R. Quis, Jr., Chairman

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Laura M. Williams, Clerk to the Board

MOORE COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING
WEDNESDAY, OCTOBER 12, 2022, 2:00 P.M.

The Moore County Board of Commissioners convened for a Special Meeting at 2:00pm, Wednesday, October 12, 2022, at the Moore County Senior Enrichment Center, 8040 US HWY 15/501, West End, NC. The purpose of the meeting was for a work session on recommended revisions to the Moore County Unified Development Ordinance.

Commissioners Present:
Chairman Frank Quis, Vice Chair Catherine Graham, Jerry Daeke, Nick Picerno

Commissioners Absent:
Otis Ritter

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Chairman Quis called the meeting to order at 2:06pm.

Planning Director Debra Ensminger provided opening remarks and noted that the Planning Board had approved the revised Unified Development Ordinance (UDO) at its regular meeting held the previous week. She stated that it was hoped the Board of Commissioners could consider adoption at its second November regular meeting prior to newly elected commissioners taking office as new N.C.G.S. 160D laws were already in effect.

Ms. Ensminger introduced consultant Chad Meadows, Principal at Codewright Planners, to review the recommended revisions pursuant to N.C.G.S. 160D. Mr. Meadows provided a presentation, hereby incorporated as a part of these minutes by attachment as Appendix A.

Ms. Ensminger then reviewed staff-recommended changes to the UDO. The summary of changes provided by Ms. Ensminger is hereby incorporated as a part of these minutes by attachment as Appendix B.

Ms. Ensminger and Mr. Meadows addressed questions by the commissioners.

Ms. Ensminger introduced her staff present: Jaimie Walters/Senior Planner, Ruth Pedersen/Senior Planner, and Michael Mandeville, Assistant Planning Director.

III.D.
10/18/2022

The commissioners agreed to move forward with the November schedule for the public hearing on the recommended revisions to the UDO.

There being no further business, upon motion made by Commissioner Graham, seconded by Commissioner Picerno, the Board voted 4-0 to adjourn the October 12, 2022, Special Meeting of the Moore County Board of Commissioners at 3:43pm.

Francis R. Quis, Jr., Chairman

Laura M. Williams, Clerk to the Board

III.E.10/18/2022

III.F.

III.G.

III.H.

Agenda Item: Meeting Date: October 18, 2022

MEMORANDUM TO BOARD OF COMMISSIONERS:

FROM: Caroline L. Xiong, Finance Director

DATE: September 30, 2022

SUBJECT: Approval to ratify the U.S. Department of the Treasury Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) American Rescue Plan Act of 2021 agreement

PRESENTER: Caroline L. Xiong, Finance Director

REQUEST: To make a motion to ratify the U.S. Department of the Treasury Coronavirus State and Local Fiscal Recovery Funds agreement.

BACKGROUND: The County of Moore has been awarded $19,594,757 under the American Rescue Plant Act of 2021
(CSLFRF). The agreement with the U.S. Department of the Treasury has been accepted and is
accessible on the U.S. Department of the Treasury portal, but the County did not receive an executed agreement. Therefore, this request to ratify the agreement and will provide the County with a fully executed agreement.

IMPLEMENTATION PLAN: The executed agreement with the U.S. Department of the Treasury Coronavirus State and Local
Fiscal Recovery Funds (CSLFRF) American Rescue Plan Act of 2021 will be filed for permanent
records.

FINANCIAL IMPACT STATEMENT:

No additional financial impact.

RECOMMENDATION SUMMARY:

•Make a motion to approve to ratify the agreement with the U.S. Department of the Treasury and
authorize the Chairman to sign the same.

SUPPORTING ATTACHMENTS:

•U.S. Department of the Treasury Coronavirus State and Local Fiscal Recovery Funds (CSLFRF)
American Rescue Plan Act of 2021 agreement

III.I.

OMB Approved No. 1505-0271
Expiration Date: 11/30/2021
U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS
Recipient name and address:
County of Moore
1 Courthouse Square
Carthage, North Carolina 28327-0905
DUNS Number: 050988146
Taxpayer Identification Number: 566000322
Assistance Listing Number and Title: 21.027
Sections 602(b) and 603(b) of the Social Security Act (the Act) as added by section 9901 of the American Rescue Plan Act, Pub. L.
No. 117-2 (March 11, 2021) authorizes the Department of the Treasury (Treasury) to make payments to certain recipients from the
Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.
Recipients hereby agrees, as a condition to receiving such payment from Treasury, agrees to the terms attached hereto.
Recipient:
Authorized Representative Signature (above)
Authorized Representative Name:Frank Quis
Authorized Representative Title:Board of Commissioner Chairman
Date Signed:
U.S. Department of the Treasury:
Authorized Representative Signature (above)
Authorized Representative Name:Jacob Leibenluft
Authorized Representative Title:Chief Recovery Officer, Office of Recovery Programs
Date Signed:June 8, 2021
PAPERWORK REDUCTION ACT NOTICE
The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of
information is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed
to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the
form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid
control number assigned by OMB.

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U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS STATE FISCAL RECOVERY FUND
AWARD TERMS AND CONDITIONS

1. Use of Funds.

Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with sections
602(c) and 603(c) of the Social Security Act (the Act) and Treasury's regulations implementing that section and guidance.

Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and
financial capability to ensure proper planning, management, and completion of such project.

2. Period of Performance. The period of performance for this award begins on the date hereof and ends on December 31, 2026. As
set forth in Treasury's implementing regulations, Recipient may use award funds to cover eligible costs incurred during the period
that begins on March 3, 2021 and ends on December 31, 2024.

3. Reporting. Recipient agrees to comply with any reporting obligations established by Treasury, as it relates to this award.

4. Maintenance of and Access to Records

Recipient shall maintain records and financial documents sufficient to evidence compliance with sections 602(c) and
603(c), Treasury's regulations implementing those sections, and guidance regarding the eligible uses of funds.

The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives,
shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations.

Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to
Treasury, whichever is later.

5. Pre-award Costs. Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.

6. Administrative Costs. Recipient may use funds provided under this award to cover both direct and indirect costs.

7. Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.

8. Conflicts of Interest. Recipient understands and agrees it must maintain a conflict of interest policy consistent with

2 C.F.R. §
200.318(c) and that such conflict of interest policy is applicable to each activity funded under this award. Recipient and
subrecipients must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest
affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

9. Compliance with Applicable Law and Regulations.

Recipient agrees to comply with the requirements of sections 602 and 603 of the Act, regulations adopted by Treasury
pursuant to sections 602(f) and 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also
agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for
such compliance by other parties in any agreements it enters into with other parties relating to this award.

Federal regulations applicable to this award include, without limitation, the following:

Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.

Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.

Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.

OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's
implementing regulation at 31 C.F.R. Part 19.

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Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
New Restrictions on Lobbying, 31 C.F.R. Part 21.
Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
Generally applicable federal environmental laws and regulations.
Statutes and regulations prohibiting discrimination applicable to this award, include, without limitation, the following:
Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;
The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.
10. Remedial Actions. In the event of Recipient's noncompliance with sections 602 and 603 of the Act, other applicable laws,
Treasury's implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional
conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2
C.F.R. § 200.339. In the case of a violation of sections 602(c) or 603(c) of the Act regarding the use of funds, previous payments
shall be subject to recoupment as provided in sections 602(e) and 603(e) of the Act.
11. Hatch Act. Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-

1508 and
7324-7328), which limit certain political activities of State or local government employees whose principal employment is in
connection with an activity financed in whole or in part by this federal assistance.

12. False Statements. Recipient understands that making false statements or claims in connection with this award is a violation of
federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and
penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.

13. Publications. Any publications produced with funds from this award must display the following language: “This project [is
being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to County of Moore by the
U.S. Department of the Treasury.”

14. Debts Owed the Federal Government.

Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain
under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or
(3) that are determined by Treasury to be subject to a repayment obligation pursuant to sections 602(e) and 603(e) of the
Act and have not been repaid by Recipient shall constitute a debt to the federal government.

Any debts determined to be owed the federal government must be paid promptly by Recipient. A debt is delinquent if it has
not been paid by the date specified in Treasury’s initial written demand for payment, unless other satisfactory arrangements
have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph 14(a).

Treasury will take any actions available to it to collect such a debt.

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15. Disclaimer.
The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of
Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from
the performance of this award or any other losses resulting in any way from the performance of this award or any contract,
or subcontract under this award.
The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States
and Recipient.
16. Protections for Whistleblowers.
In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee
in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably
believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of
authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of
law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
The list of persons and entities referenced in the paragraph above includes the following:
A member of Congress or a representative of a committee of Congress;
An Inspector General;
The Government Accountability Office;
A Treasury employee responsible for contract or grant oversight or management;
An authorized official of the Department of Justice or other law enforcement agency;
A court or grand jury; or
A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to
investigate, discover, or address misconduct.
Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant

native language of the workforce.
17. Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Recipient
should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when
operating company-owned, rented or personally owned vehicles.
18. Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Recipient should
encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and
Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.

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OMB Approved No. 1505-0271
Expiration Date: 11/30/2021
ASSURANCE OF COMPLIANCE WITH CIVIL RIGHTS REQUIREMENTS
ASSURANCE OF COMPLIANCE WITH TITLE VI OF THE
CIVIL RIGHTS ACT OF 1964

As a condition of receipt of federal financial assistance from the Department of the Treasury, the County of Moore (hereinafter referred to as “the Recipient”) provides the assurances stated herein. The federal financial assistance may include federal grants, loans and contracts to provide assistance to the recipient’s beneficiaries, the use or rent of Federal land or property at below market value, Federal training, a loan of Federal personnel, subsidies, and other arrangements with the intention of providing assistance.

Federal financial assistance does not encompass contracts of guarantee or insurance, regulated programs, licenses, procurement contracts by the Federal government at market value, or programs that provide direct benefits. This assurance applies to all federal financial assistance from or funds made available through the Department of the Treasury, including any assistance that the Recipient may request in the future.

The Civil Rights Restoration Act of 1987 provides that the provisions of this assurance apply to all of the recipient’s programs, services and activities, so long as any portion of the recipient’s program(s) is federally assisted in the manner proscribed above.

Recipient ensures its current and future compliance with Title VI of the Civil Rights Act of 1964, as amended, which prohibits exclusion from participation, denial of the benefits of, or subjection to discrimination under programs and activities receiving federal funds, of any person in the United States on the ground of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury Title VI regulations at 31 CFR Part 22 and other pertinent executive orders such as Executive Order 13166; directives; circulars; policies; memoranda and/or guidance documents.

Recipient acknowledges that Executive Order 13166, “Improving Access to Services for Persons with Limited English Proficiency,” seeks to improve access to federally assisted programs and activities for individuals who, because of national origin, have Limited English proficiency (LEP). Recipient understands that denying a person access to its programs, services, and activities because of LEP is a form of national origin discrimination prohibited under Title VI of the Civil

Rights Act of 1964 and the Department of the Treasury's implementing regulations. Accordingly, Recipient shall initiate
reasonable steps, or comply with the Department of the Treasury's directives, to ensure that LEP persons have meaningful
access to its programs, services, and activities. Recipient understands and agrees that meaningful access may entail
providing language assistance services, including oral interpretation and written translation where necessary, to ensure
effective communication in the Recipient's programs, services, and activities.

Recipient agrees to consider the need for language services for LEP persons during development of applicable budgets and
when conducting programs, services and activities. As a resource, the Department of the Treasury has published its LEP
guidance at 70 FR 6067. For more information on LEP, please visit .http://www.lep.gov

Recipient acknowledges and agrees that compliance with this assurance constitutes a condition of continued receipt of
federal financial assistance and is binding upon Recipient and Recipient's successors, transferees and assignees for the
period in which such assistance is provided.

Recipient acknowledges and agrees that it must require any sub-grantees, contractors, subcontractors, successors, transferees, and assignees to comply with assurances 1-4 above, and agrees to incorporate the following language in every
contract or agreement subject to Title VI and its regulations between the Recipient and the Recipient's sub-grantees, contractors, subcontractors, successors, transferees, and assignees:

The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

Recipient understands and agrees that if any real property or structure is provided or improved with the aid of federal financial assistance by the Department of the Treasury, this assurance obligates the Recipient, or in the case of a subsequent
transfer, the transferee, for the period during which the real property or structure is used for a purpose for which the federal
financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any

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personal property is provided, this assurance obligates the Recipient for the period during which it retains ownership or
possession of the property;
Recipient shall cooperate in any enforcement or compliance review activities by the Department of the Treasury of the
aforementioned obligations. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of
any settlement agreements that may result from these actions. That is, the Recipient shall comply with information requests,
on-site compliance reviews, and reporting requirements.
Recipient shall maintain a complaint log and inform the Department of the Treasury of any complaints of discrimination on
the grounds of race, color, or national origin, and limited English proficiency covered by Title VI of the Civil Rights Act of
1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, pending or completed, including outcome. Recipient also must inform the Department of the Treasury if Recipient has received no complaints under Title VI..
Recipient must provide documentation of an administrative agency's or court's findings of non-compliance of Title VI and
efforts to address the non-compliance, including any voluntary compliance or other agreements between the Recipient and
the administrative agency that made the finding. If the Recipient settles a case or matter alleging such discrimination, the
Recipient must provide documentation of the settlement. If Recipient has not been the subject of any court or administrative
agency finding of discrimination, please so state.
If the Recipient makes sub-awards to other agencies or other entities, the Recipient is responsible for ensuring that sub-recipients also comply with Title VI and other applicable authorities covered in this document State agencies that make
sub-awards must have in place standard grant assurances and review procedures to demonstrate that that they are effectively
monitoring the civil rights compliance of sub-recipients.
The United States of America has the right to seek judicial enforcement of the terms of this assurances document and nothing in this document alters or limits the federal enforcement measures that the United States may take in order to
address violations of this document or applicable federal law.
Under penalty of perjury, the undersigned official(s) certifies that he/she has read and understood its obligations as herein described, that any information submitted in conjunction with this assurance document is accurate and complete, and
that the Recipient is in compliance with the aforementioned nondiscrimination requirements.

Recipient Date

Signature of Authorized Official:

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

Agenda Item:
Meeting Date: October 18, 2022
MEMORANDUM TO BOARD OF COMMISSIONERS:
FROM: Debra Ensminger Director of Planning
DATE: October 5, 2022
SUBJECT: Review Officer for Moore County
PRESENTER: Debra Ensminger
REQUEST: This is a request to consider appointing Dena Barner and Ruth Pedersen as additional Review Officers for Moore County.
BACKGROUND:Pursuant to NCGS 40-30.2, “[t]he board of commissioners of each county shall, by resolution, designate by name one or more persons experience in mapping or land records management as a Review Officer to review each map and plat required to be submitted for review before the map or plat is presented to the register of deeds for recording.”
A Review Officer must review every plat for compliance with the recording requirements of the North Carolina General Statues.   Review Officers do not have the authority to review plats for conformance with local and development regulations. Those functions remain within the jurisdiction that has the legal authority to control those regulations. In most cases, Review Officer will verify that
the local planning agency has signed off prior to releasing the plat for recording. Once the Review
Officer releases the plat, it can then be recorded with the Register of Deeds.
Additionally, a Review Officer may review any plats for conformance with State Statutes, regardless of which jurisdiction may have land development control over the property presented on the plat.
IMPLEMENTATION PLAN: Upon approval staff will assume duties as Review Officer for Moore County.
FINANCIAL IMPACT STATEMENT: None anticipated.
RECOMMENDATION SUMMARY: Make a motion to allow the Chairman to execute the attached resolution appointing Dena Barner and Ruth Pedersen as Review Officers for Moore County and, once executed, a copy will be recorded in the Register of Deeds Office and indexed in the name of each Review Officer.
SUPPORTING ATTACHMENTS: Resolution
III.J.

RESOLUTION

WHEREAS, Pursuant to NCGS 40-30.2, "[t]he board of commissioners of each county shall, by resolution, designate by name one or more persons experience in mapping or land records management as a Review Officer to review each map and plat required to be submitted for review before the map or plat is presented to the register of deeds for recording." NOW THEREORE, BE IT RESOLVED, the Moore County Board of Commissioners appoints the following staff members as Review Officer for Moore County: Dena Barner & Ruth Pedersen BE IT FURTHER RESOLVED that upon discontinuing employment or otherwise assuming different job responsibilities with the County of Moore, the duties of an appointed individual shall cease. BE IT FURTHER RESOLVED that a copy of this Resolution appointing these staff members as Review Officer for Moore County be recorded in the Moore County Register of Deed's Office and indexed in the name of the Review Officer.

Adopted this the 18th of October 2022.

Frank Quis, Chairman
Moore County Board of Commissioners

Laura M. Williams
Clerk to the Board

Interlocal Agreement Building Inspection Services

Agenda Item: Meeting Date: 10/18/22

MEMORANDUM TO BOARD OF COMMISSIONERS:

FROM: Debra Ensminger

Director of Planning

DATE: October 5, 2022

SUBJECT: Interlocal Cooperation Agreement Building Inspection Services

PRESENTER: Debra Ensminger

REQUEST:

A request to approve the interlocal cooperation agreement for building inspection services between the County of Moore and the County of Montgomery.

BACKGROUND

Montgomery County reached out to the County of Moore seeking assistance of building inspection services. Montgomery County is experiencing the same development pressures as the County of Moore, as well as several vacant positions.

In providing these services, services to the citizens of the County of Moore will remain the number one priority.

The County of Moore Inspections Department currently has interlocal agreements for inspection services with the Town of Aberdeen, Town of Southern Pines, and the Village of Pinehurst.

IMPLEMENTATION PLAN:

Upon approval the interlocal cooperation agreement for building inspection services will be in effect.

FINANCIAL IMPACT STATEMENT: Montgomery County will pay the rate established within the agreement to the County of Moore.

RECOMMENDATION SUMMARY: Make a motion to approve and authorize the Chairman to execute the attached Resolution and Interlocal Cooperation Agreement for building inspection services between the County of Moore and the County of Montgomery.

SUPPORTING ATTACHMENTS: Resolution County of Montgomery/County of Moore Interlocal Cooperation Agreement Building Inspection Services

III.K.

RESOLUTION APPROVING AN INTERLOCAL COOPERATION AGREEMENT FOR BUILDING INSPECTION SERVICES BETWEEN THE COUNTY OF MOORE
AND THE COUNTY OF MONTGOMERY

WHEREAS, the County of Moore ("Moore County") and the County of Montgomery ("Montgomery County") maintain building inspection departments, provide building inspection services, and employ inspectors licensed and certified by the State of North Carolina pursuant to N.C.G.S. 160D-1102; and WHEREAS, Moore County and Montgomery County desire to offer each other building inspection services on a continual and as-needed basis as set forth in the attached Interlocal Agreement for Building Inspection Services between Moore County and Montgomery County; and

WHEREAS, N.C.G.S. 160A-461 provides, "Any unit of local government in this State and any one or more other units of local government in this State . . . may enter into contracts or agreements with each other in order to execute any undertaking. The contracts and agreements shall be of reasonable duration, as determined by the participating units, and shall be ratified by resolution of the governing board of each unit spread upon its minutes." NOW, THEREFORE BE IT RESOLVED, the Moore County Board of Commissioners approves the attached Interlocal Agreement for Building Inspection Services with Montgomery County and authorizes the Chairman to sign the same.

This the _______ day of ______________, 2022.

Francis R. Quis, Jr., Chairman Moore County Board of Commissioners ATTEST:

Laura M. Williams Clerk to the Board

[SEAL]

III.L.

Agenda Item: Meeting Date: October 18, 2022
MEMORANDUM TO BOARD OF COMMISSIONERS:
FROM: Natalie D. Hawkins, Executive Director Moore County Partners in Progress
DATE: October 10, 2022
SUBJECT: Public Hearing to Consider Amending the Partners in Progress FY23 Funding Agreement and Approve a FY23 Budget Amendment to Increase the Amount Not to Exceed from $105,000 to $172,500 for a New Business Development Director Position
PRESENTER: Natalie D. Hawkins, Executive Director Moore County Partners in Progress
REQUEST:
Partners in Progress (PIP) requests the Moore County Board of Commissioners (BOC) amend the PIP FY23 Funding Agreement (dated April 11, 2022) to increase the amount not to exceed from $105,000 to $172,500. Due to the increase in demand for economic development services from existing businesses, prospective businesses, community partners, and our local municipalities, this request is being made to hire a 3rd full-time staff position, or Business Development Director.
This request is for the BOC to fund 90% of the cost of the new position.
BACKGROUND:
Since its creation in 2002, PIP has operated with two full-time positions. To deliver timely and effective services in light of increased demand for PIP services, the PIP Board of Directors unanimously approved the addition of a Business Development Director position at its August 9, 2022, board meeting. The PIP Board of Directors also approved requesting funding for the position from the Moore County BOC.
The proposed Business Development Director position would have these primary responsibilities if funding is approved:
•Respond to Requests for Information (RFI) from prospective businesses
•Manage the Business Retention & Expansion (BRE) program
•Facilitate development of commercial & industrial sites & buildings
•Manage & administer economic development grants
•Provide support & resources to entrepreneurs
PIP staff and the PIP Board of Directors believe this new position is justified given:
VI.A.

1. Increased business interest in Moore County: In FY 2022, PIP responded to nearly 1 ½ new business leads per week, which was a 54% increase from the prior year (46 leads in FY 2021 to 71 leads in FY 2022).
2. Increased grant management responsibilities & opportunities: Since July 1, 2021, PIP has secured over $2 million in grant funding and is currently managing eight (8) different grants, compared to only one (1) grant in each of the two prior fiscal years. 3. Expanded responsibilities: Last fiscal year, PIP expanded its responsibilities to include additional recurring responsibilities such as creation & distribution of a quarterly report and creation of the Entrepreneurship Task Force. We also began preparing and distributing a quarterly Moore 100 newsletter and holding Moore 100 social meetups to strengthen business support for economic development in Moore County. 4. Unsustainable overtime demands on existing staff: This past year, existing PIP staff worked, on average, a combined overtime of 20-30 hours per week to try to be responsive to customer needs.
5. Most comparable economic development agencies have three (3) or more full-time staff: Neighboring counties of Lee, Harnett, Chatham, and Randolph all have three (3) full-time economic development staff, along with other part-time support staff. Should the BOC approve an increase in funding to PIP to support the addition of a Business Development Director position, PIP staff would immediately begin recruiting for the position with a goal to hire someone by December 31, 2022. The estimated hiring range for the Business Development Director is $90,000 - $100,000/year. Including benefits and other operating costs, the estimated annual cost for the new position is +/- $130,000.

PIP requests a $67,500 increase in Moore County's annual funding allocation for FY 2023 to cover 90% of ½ year of salaries & benefits, operating costs, and $9,000 in one-time costs for office & computer equipment.
Currently, Moore County funds 22%, or $105,000, of PIP's annual budget of $473,100. Five (5) municipalities contribute another 14%, or $65,100, to PIP's annual budget. The remaining 64%, or $303,000 of PIP's revenue comes from the private sector and other sources. IMPLEMENTATION PLAN:

Should the Moore County BOC elect to increase its annual funding to PIP, a budget amendment and amended funding agreement will need to be approved by the BOC. FY 2023 quarterly payments made by Moore County to PIP under the existing Funding Agreement are $26,250. To implement the funding increase, PIP proposes Moore County increase Q3-FY2023 and Q4-FY2023 payments by $33,750 to a total of $60,000 each of these two quarters.

3

FINANCIAL IMPACT STATEMENT:

Should the Moore County BOC approve this request, the financial impact, compared to the FY 2022 funding level would be:

	FY 2022	FY 2023	FY 2024
Moore County Annual Funding for PIP	$105,000	$172,500	$222,000

RECOMMENDATION SUMMARY:

Approve a budget amendment for FY 2023 in the amount of $67,500 and amend the FY23 funding agreement with Partners in Progress to increase the amount not to exceed from $105,000 to $172,500 for a new Business Development Director Position.

FN 22-0200a

STATE OF NORTH CAROLINA CONTRACT AMENDMENT NO. 1

COUNTY OF MOORE   This Contract Amendment No. 1 (this “Amendment”), is made this 2nd day of September, 2022, between the County of Moore (the “County”) and Moore County Partners in Progress (the “Partners”).

WITNESSETH WHEREAS, the County and Partners previously entered into an agreement on April 11, 2022, which was for promotion of economic development in Moore County, North Carolina (the “Original Agreement”); and WHEREAS, due to the need for an additional staff position with Moore County funding 90 percent of the position cost, the County and Partners now desire to amend the Original Agreement to increase the not to exceed amount by $67,500.00 from $105,000.00 to $172,500.00.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements made herein, the parties agree as follows:

1. The second sentence of Section 1 of the Original Agreement will be amended to read, “The County agrees to pay Partners $172,500.00 for economic development services as specified herein.”

2. Except as provided for by this Amendment, the Original Agreement will remain in full force and effect. The parties have expressed their agreement to these terms by causing this Contract Amendment No. 1 to be executed by their duly authorized officers or agents as of the date first written above. COUNTY OF MOORE ATTEST: Francis R. Quis, Jr., Chairman Laura M. Williams Moore County Board of Commissioners Clerk to the Board

MOORE COUNTY PARTNERS IN PROGRESS ____

Natalie Hawkins, Executive Director

PREAUDIT CERTIFICATE This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act. ____ Finance Officer

DocuSign Envelope ID: 9913EDDD-795E-434D-9765-02744BCCE56A

Fiscal Year 2022/2023
Budget Line Item
Number
Budgeted
Amount Increase/ Revised
(Decrease) Budget
Revenue 10019000 32950 Appropriated Fund Balance 524,095 67,500 591,595
Expense 10035091 56014 Partners in Progress 105,000 67,500 172,500
Approved this _______________day of___________________________________, 2022

____

Frank Quis
Moore County Board of Commissioners

____

Laura Williams
Clerk to the Board
40005
Partners in Progress - New Business Development Director Position

Agenda Item: ______________________ Meeting Date: ____10/18/2022________

MEMORANDUM TO: MOORE COUNTY BOARD OF COMMISSIONERS

FROM: Rachel Patterson, GIS

DATE: October 18, 2022

SUBJECT: Public Hearing – Amendment to the Moore County Road Name and Addressing Ordinance

PRESENTER: Rachel Patterson

REQUEST: Request is hereby made for the Board of Commissioners to amend the Moore County Road Naming and Addressing Ordinance to add two (2) roads to the ordinance.

BACKGROUND:

On July 10, 1989, the Moore County Board of Commissioners enacted the Moore County Road Name and Addressing Ordinance, establishing the names of roads, a procedure for the future naming or renaming of roads and the numbering of all houses, mobile homes, commercial and industrial buildings. In adopting this Ordinance, the Board recognized the need for the naming of roads outside of municipal limits in the County of Moore and the numbering of residential, commercial and industrial structures, and accessory buildings thereto, as being essential for the operation of the enhanced 911 dispatch system in the County of Moore.

Section 3 of this Ordinance states “No new roads outside of municipal limits in the County of Moore, whether a part of the State Secondary Road System or Private, shall be named without approval of the Board of Commissioners.” The roads listed here are for initial naming and are privately maintained; HICKORY POINTER WAY (P4265) and LAZY PINES WAY (P4266).

IMPLEMENTATION PLAN: Upon adoption of this amendment, a formal letter of notification of the approved road names will be

forwarded to individuals who own property along each of these roads.

FINANCIAL IMPACT STATEMENT: Not Applicable.

RECOMMENDATION SUMMARY: Staff respectfully requests that the Board of Commissioners make a motion to add two (2) roads to the Moore County Road Name and Addressing Ordinance as proposed.

SUPPORTING ATTACHMENTS: Road Name and Addressing Ordinance Color Maps Legal Notice

VI.B.

AMENDMENT TO
THE MOORE COUNTY ROAD NAME AND ADDRESSING ORDINANCE ADOPTED JULY 10, 1989 AND AS SUBSEQUENTLY AMENDED RESOLVED by the Board of Commissioners of the County of Moore that Section III ROAD NAMING OF THE ABOVE REFERENCED ORDINANCE BE AMENDED TO ADD, RENAME, OR REMOVE THE FOLLOWING ROADS AS INDICATED: ADD:
HICKORY POINTER WAY (P4265) .....Located off Stanton Hill Rd (SR 1661) on the eastern
side of the road approximately 0.12 miles south of
Graham Rd (SR 1819)
LAZY PINES WAY (P4266) ....Located off Laurel Oak Ln (P0563) on the eastern side of road.

AND, FURTHER, that the effective date of this amendment to the above described Ordinance shall be upon adoption.

Adopted this 18th day of October 2022. ________________________________

Francis R Quis, Jr., Chairman Moore County Board of Commissioners ________________________________

Laura Williams, Clerk to the Board Moore County Board of Commissioners

LEGAL NOTICE

Notice is hereby given that a Public Hearing will be held before the Moore County Board of Commissioners at 5:30 PM on Tuesday, October 18, 2022, in the Commissioners' Meeting Room located on the 2nd floor of the Historic Courthouse in Carthage, North Carolina. The purpose of the hearing is to consider the following: An amendment to the Moore County Road Name and Addressing Ordinance to add two (2) roads to the Ordinance, which are Hickory Pointer Way and Lazy Pines Way. Information pertaining to this amendment is available for review at the Moore County GIS Department, located at 707 Pinehurst Ave, Carthage, NC 28327, during normal business hours.

Interested persons are invited to attend. Accommodations for individuals with disabilities or impairments will be made upon request to the extent that reasonable notice is given. Laura Williams,
Clerk to the Board

TABLE OF CONTENTS MOORE COUNTY ORDINANCE UPDATE – October 2022 –

NEW/CHANGED/REMOVED ROAD NAME .... MAP NUMBER

HICKORY POINTER WAY

GRAHAM RD (SR 1819)STANTON HILL RD (SR 1661)STANTON HILL RD (SR 1661)/

Source:

\\gisdb\gis\Projects\DEPARTMENTS\ADDRESSING\Streets_ordinance\RoadName_PreAgenda\UpdateRoads_LetterSize.mxd

Map Prepared By Moore County GIS DepartmentDate: 9/9/2022

Moore County Ordinance Update - Map 1

400 Feet

Legend

Existing Roads

Parcels

Cities

County Line

LAZY PINES WAYUS 1 HWY (US 1)LAUREL OAK LN (P0563)ERFIE D
R

S

(
P
0
3
9
8
)ERFIE DR N (P0397)BLACK CHERRY WAY (P0745)US 1 HWY (US 1)US 1 HWY (US 1)US 1 HWY (US 1)LAUREL OAK LN (P0563)
/
Source:
\\gisdb\gis\Projects\DEPARTMENTS\ADDRESSING\Streets_ordinance\RoadName_PreAgenda\UpdateRoads_LetterSize.mxd
Map Prepared By Moore County GIS DepartmentDate: 9/9/2022

Moore County Ordinance Update - Map 2
400 Feet
Legend
Existing Roads
Parcels
Cities
County Line

Agenda Item: Meeting Date: October 18, 2022

MEMORANDUM TO BOARD OF COMMISSIONERS:

FROM: Caroline L. Xiong, Finance Director

DATE: October 10, 2022

SUBJECT: Approval for the Grant Project Ordinance for the County of Moore American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) Revision 2; WPCP ARP Capital Project Ordinance Revision 1; and MCPU ARP Capital Project Ordinance Revision 1

PRESENTER: Caroline L Xiong, Finance Director & Randy Gould, Public Works Director

REQUEST: Request the Board consider revising the allocations that were previously approved for the American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds. The revisions would reduce the allocations for the Water Pollution Control Plant and for Broadband; and increase the allocations to Moore County Public Utilities for the purpose of water and sewer line extensions.

BACKGROUND: The County of Moore has been awarded $19,594,757 under the American Rescue Plant Act of 2021 (CSLFRF). This funding will come in two tranches. The County has received the first tranche of $9,797,378.50 in May 2021 and the balance of $9,797,378.50 was received in June 2022. The Final Rule permits funds to be used to cover costs beginning on March 3, 2021. Funds must be obligated by December 31, 2024 and expended by December 31, 2026.

On March 1, 2022, the Board of Commissioner approved a Grant Project Ordinance for the following projects: 1) $4,797,378 for Broadband Projects2) $2,398,689 for Moore County Public Utilities Projects (MCPU Projects)

3) $2,398,690 for Water Pollution Control Plant Projects (WPCP Projects)

4) $10,000,000 for Revenue Replacement Standard Allocation – Public safety salaries &fringe benefits for period of July 1, 2021 through December 31, 2024

Broadband grant matches are now anticipated to be less than originally projected, allowing for $2,300,000 of the $4,797,378 that was originally allocated for broadband projects to now be re-allocated to Moore County Public Utilities for water and/or sewer line extensions

The Water Pollution Control Plant has $13,167,168 available for projects which is the unassigned fund balance. Given these available funds for WPCP projects, the WPCP is positioned to address capital needs without having to use ARP funds

Since the Board's original allocation of ARP funds, Moore County Public Utilities has received petitions and inquiries into water and sewer line extension projects that would serve

VIII.A.

areas in need. Re-allocating ARP funds from broadband and WPCP to Moore County Public Utilities will provide an additional $4,698,690 for water and/or sewer line extension projects   FINANCIAL IMPACT STATEMENT: Revenues and expenditures have already been budgeted in the Grant Project Ordinance (fund 241). This revision delivers the appropriate funds to the projects in accordance with the revised budget.

RECOMMENDATION SUMMARY: Recommend the Board consider revising the allocations that were previously approved for the American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds by considering and approving the following motions:

1) Make a motion to approve of the Grant Project Ordinance for the County of Moore American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds Revision 2 2) Make a motion to approve the WPCP ARP Capital Project Ordinance Revision 1 3) Make a motion to approve the MCPU ARP Capital Project Ordinance Revision 1

SUPPORTING ATTACHMENTS Grant Project Ordinance for the County of Moore American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds (Fund 241) Revision 2

WPCP ARP Capital Project Ordinance Revision 1 MCPU ARP Capital Project Ordinance Revision 1

Grant Project Ordinance for the County of Moore American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery
Funds (Fund 241)
Revision 2
JE 40333

BE IT ORDAINED by the Board of Commissioners of the County of Moore, North Carolina that, pursuant to Section 13.2 of Chapter 159 of
the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of
H.R. 1319 American Rescue Plan Act of 2021 (CSLFRF). The County of Moore has received the first tranche in the amount of $9,797,378.50
of CSLFRF funds. The total allocation is $19,594,757, with the remainder to be distributed to the county within 12 months. These funds
may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support the COVID-19 public health and economic response by addressing COVID-19 and its impact on public health as well as
addressing economic harms to households, small businesses, nonprofits, impacted industries, and the public sector;
2. Replace lost public sector revenue, using this funding to provide government services up to the amount of revenue loss due to the
pandemic;
3. Provide premium pay for eligible workers performing essential work, offering additional support to those who have and will bear
the greatest health risks because of their service in critical sectors; and,
4. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water,
support vital wastewater and stormwater infrastructure, and to expand affordable access to broadband internet.

Section 2: The following amounts are appropriated for the project and authorized for expenditure:

Internal Project
Code Project Description
Expenditure
Category (EC) Cost Object
Current Appropriation of
CSLFRF Funds
Appropriation
of Other
Monies
(Specify revenue
source)
Increase/Decrease Appropriation of
CSLFRF Funds
Revised Appropriation of
CSLFRF Funds
0001 Broadband 5.21 Infrastructure $ 4,797,378 $ -

$ (2,300,000) $ 2,497,378

0002

MCPU Projects
5.11 & 5.13

Infrastructure

$ - $ - $ - $ -
Transfer to MCPU ARP
Capital Project $ 1,223,689

$ - $ 4,698,690

$5,922,379
Transfer to EMWD ARP
Capital Project $ 1,175,000 $ - $ 1,175,000
0003

WPCP Projects
5.1

Infrastructure $ - $ - $ - $ -
Transfer to WPCP ARP
Capital Project $ 2,398,690 $ - $ (2,398,690) $ -
0004

Revenue Replacement-
Standard Allocation -
Public Safety Services for
period of July 1, 2021
through December 31,
2024

6.1

Salaries $ - $ - $ - $ -
Benefits $ - $ - $ - $ -
Transfer to General Fund -
Salaries & Fringe Benefits
Reimbursement $ 5,896,017 $ - $ - $ 5,896,017
Transfer to EMS Fund -
Salaries & Fringe Benefits
Reimbursement $ 4,103,983 $ - $ - $ 4,103,983
N/A Unassigned N/A N/A $ - $ - $ - $
-
Grand Total $19,594,757 $ - $19,594,757

Section 3: The following revenues are anticipated to be available to complete the project:

CSLFRF Funds: $19,594,757
General Fund Transfer: $0
Total: $19,594,757

Section 4: The Finance Director is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of
the grantor agency and the grant agreements.

Section 5: The Finance Director is hereby directed to report the financial status of the project to the governing board as requested.

Section 6: Copies of this grant project ordinance shall be furnished to the Budget Manager/Internal Auditor, the Finance Director and to
the Clerk to the Board.

Section 7: This grant project ordinance expires on December 31, 2026, or when all the CSLFRF funds have been obligated and expended by
the county, whichever occurs sooner.

Adopted this the __________ day of October 2022.

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Frank Quis, Chairman
Moore County Board of Commissioners

____
Laura M. Williams
Clerk to the Board

County of Moore WPCP Fund 602 Capital Project Ordinance – Revision 1 40335

BE IT ORDAINED by the Board of Commissioners, County of Moore, North Carolina, pursuant to North Carolina General Statute § 159-13.2, the following Capital Project Ordinance is hereby adopted as follows:

Section 1. The capital project authorized is the Raw Sewage Pump Station Construction & Influent Meter Vault Construction and the Morganton Rd Interceptor Construction funded by Water Pollution Control Plant Fund.

Section 2. The officers and staff of this unit are hereby directed to proceed with the projects within the terms of state and local guidance, and the budget contained herein. Section 3. The following amounts are appropriated for the WPCP Projects:

	Budget	Incr./Decr.	Revised Budget
Raw Sewage Pump Station Construction & Influent Meter Vault Construction	650,000$	-$	650,000$
Morganton Rd Interceptor Construction	3,192,000$	-$	3,192,000$
Total	3,842,000$	-$	3,842,000$

Section 4. The following revenues are anticipated to be available to complete the WPCP Projects:

	Budget	Incr./Decr.	Revised Budget
Transfer from Water Pollution Control Plant	1,443,310$	2,398,690$	3,842,000$
Transfer from CSLFRF Grant Project Ordinance	2,398,690$	(2,398,690)$	-$
Total	3,842,000$	-$	3,842,000$

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to satisfy the requirements of the documents and agreements as it relates to the North Carolina General Statutes, federal regulations and any other applicable laws.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. The Finance Officer is directed to report the financial status of the project as requested by the Board of Commissioners.

Section 8. This Project Ordinance shall be entered in the minutes by the Clerk to the Board of Commissioners and within five days after adoption of this Ordinance, copies shall be filed with the finance officer, budget officer and Clerk to the Board of Commissioners.

Adopted this 18th day of October 2022. ____________________________

Frank Quis, Chairman

Moore County Board of Commissioners ____________________________ Laura M. Williams Clerk to the Board

County of Moore MCPU ARP Fund 412 Capital Project Ordinance – Revision 1 40334

BE IT ORDAINED by the Board of Commissioners, County of Moore, North Carolina, pursuant to North Carolina General Statute § 159-13.2, the following Capital Project Ordinance is hereby adopted as follows:

Section 1. The capital project authorized is the Linden Roads Wells and the Water & Sewer Line Extensions funded by Coronavirus State & Local Fiscal Recovery Fund in the American Rescue Plan Act of 2021.

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Section 2. The officers and staff of this unit are hereby directed to proceed with the projects within the terms of the Federal Uniform Guidance, state and local statutes, and the budget contained herein.

Section 3. The following amounts are appropriated for the MPCU Project, the Linden Roads Wells and the Water & Sewer Line Extensions:

	Budget	Incr./Decr.	Revised Budget
Linden Roads Wells	1,223,689$	-$	1,223,689$
Water & Sewer Line Extensions	-$	4,698,690$	4,698,690$
Total	1,223,689$	4,698,690$	5,922,379$

Section 4. The following revenues are anticipated to be available to complete the MPCU Project:

	Budget	Incr./Decr.	Revised Budget
Transfer from CSLFRF Grant Project Ordinance	1,223,689$	4,698,690$	5,922,379$
Total	1,223,689$	4,698,690$	5,922,379$

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to satisfy the requirements of the documents and agreements as it relates to the Federal Uniform Guidance, North Carolina General Statutes, federal regulations and any other applicable laws.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. The Finance Officer is directed to report the financial status of the project to the U.S. Treasury and as requested by the Board of Commissioners. Section 8. This Project Ordinance shall be entered in the minutes by the Clerk to the Board of Commissioners and within five days after adoption of this Ordinance, copies shall be filed with the finance officer, budget officer and Clerk to the Board of Commissioners. Adopted this 18th day of October 2022.

______________________________ Frank Quis, Chairman Moore County Board of Commissioners

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Laura M. Williams Clerk to the Board

Agenda Item:
Meeting Date: 10/18/2022
MEMORANDUM TO BOARD OF COMMISSIONERS:
FROM: Caroline Ly Xiong, Finance Director
Tami Golden, Budget Manager/Internal Auditor
DATE: October 10, 2022
SUBJECT: General Fund's Assigned & Committed Fund Balances as of June 30, 2022, and Request to Appropriate Fund Balance for other Funds as listed.
REQUEST:
1) Request the Board of Commissioners make a motion to classify and approve the General Fund 100 fund balances as "Assigned Fund Balance" and "Committed Fund Balance" as of June 30, 2022, for the following amounts as stated below for a total of $14,158,196 as of June 30, 2022, and approve the budget amendments:
a.$800,000 "Committed" Fund Balance for Tax Revaluation in the General Fund 100.
b.$11,722 Assigned Fund Balance to be transferred to the Parks and Recreation Project Fund 433.
c.$2,191,341 Assigned Fund Balance to be transferred to Fund 255 Capital Reserve for Capital Construction Projects for Moore County Schools (Article 46 Fund) and approve the budget amendment.
d.$5,019,333 Assigned Fund Balance to be transferred to Fund 250 Capital Reserve for Governmental Projects and approve the budget amendment.
e.$1,000,000 Assigned Fund Balance to be transferred to Fund 432 Courthouse Project.
f.$1,775,000 Assigned Fund Balance to be transferred to Fund 435 Solid Waste Aberdeen Collection Site Project and Solid Waste Scale House Project.
g.$500,000 Assigned Fund Balance to be transferred to Fund 437 Pandemic Recovery Capital Project for Sheriff Vehicles.
h.$900,000 Assigned Fund Balance for General Fund Salaries/Fringes based on the Pay Plan Study for Fund 100.
i.$862,000 Assigned Fund Balance for the General Fund 100 for IT and Property Management items as listed on the attachment.
j.$198,800 Assigned Fund Balance for the General Fund 100 from Environmental Health to reimburse the undistributed COLA funds for vendor contracts.
k.$150,000 Assigned Fund Balance for the General Fund 100 for Property Management vehicle inflation costs.
l.$750,000 Assigned Fund Balance in the General Fund to be transferred to the Risk Management Fund 810 and approve the budget amendment.
2)Request the Board of Commissioners make a motion approving the appropriations from the following fund balances as of June 30, 2022, and approve the budget amendments:
a.The Emergency Medical Services Fund 200 amount of $433,262 to cover additional vehicle inflationary costs and the cost of additional salary and fringe benefit costs related to the pay study.
VIII.B.

b.Transportation Services Fund 230 amount of $24,000 to cover the cost of additional salaries and fringe benefit costs related to the pay study.
c.The Self Insurance Fund 810 amount of $1,500 to cover the cost of additional salaries and fringe benefits costs related to the pay study.
d.The Water Pollution Control Plant Fund 600 amount of $50,000 to cover the cost of additional salaries and fringe benefit costs related to the pay study.
e.The Public Utilities Fund 610 amount of $90,000 to cover the cost of additional salaries and fringe benefit costs related to the pay study.
3) To authorize the Chairman to sign the Capital Project Ordinance Revisions for the following Funds based on the June 30, 2022, assigned fund balance allocations:
a. Fund 432 New Courthouse Capital Project Fund
b. Fund 433 Parks and Recreation Capital Project Fund
c. Fund 435 Solid Waste Aberdeen Collection Site Fund
d. Fund 437 Pandemic Recovery Capital Project Fund
BACKGROUND:
Per the Governmental Accounting Standards Board (GASB) No. 54 Fund Balance Reporting and Governmental Fund Type Definitions, the governing board can set aside County Funds to be used for specific purposes but are neither restricted nor committed.
IMPLEMENTATION PLAN:
None
FINANCIAL IMPACT STATEMENT:
Once the request is approved, Finance will appropriate from the General Fund 100, Emergency Medical Services Fund 200, Moore County Transportation Services Fund 230, Water Pollution Control Plant Fund 600, Public Utilities Fund 610, and Self Insurance Fund 810, the fund balances to cover for the additional operational expenditures and capital projects in fiscal year 2022-2023.
RECOMMENDATION SUMMARY:
1) Request the Board of Commissioners make a motion to classify and approve the General Fund 100 fund balances as “Assigned Fund Balance” and “Committed Fund Balance” as of June 30, 2022, for the following amounts as stated below for a total of $14,158,196 as of June 30, 2022, and approve the budget amendments:
a.$800,000 “Committed” Fund Balance for Tax Revaluation in the General Fund 100.
b.$11,722 Assigned Fund Balance to be transferred to the Parks and Recreation Project Fund 433.
c.$2,191,341 Assigned Fund Balance to be transferred to Fund 255 Capital Reserve for Capital Construction Projects for Moore County Schools (Article 46 Fund) and approve the budget amendment.
d.$5,019,333 Assigned Fund Balance to be transferred to Fund 250 Capital Reserve for Governmental Projects and approve the budget amendment.
e.$1,000,000 Assigned Fund Balance to be transferred to Fund 432 Courthouse Project.
f.$1,775,000 Assigned Fund Balance to be transferred to Fund 435 Solid Waste Aberdeen Collection Site Project and Solid Waste Scale House Project.
g.$500,000 Assigned Fund Balance to be transferred to Fund 437 Pandemic Recovery Capital Project for Sheriff Vehicles.
h.$900,000 Assigned Fund Balance for General Fund Salaries/Fringes based on the Pay Plan Study for Fund 100.
i.$862,000 Assigned Fund Balance for the General Fund 100 for IT and Property Management items as listed on the attachment.

j.$198,800 Assigned Fund Balance for the General Fund 100 from Environmental Health to reimburse the undistributed COLA funds for vendor contracts.

k.$150,000 Assigned Fund Balance for the General Fund 100 for Property Management vehicle inflation costs.

l.$750,000 Assigned Fund Balance in the General Fund to be transferred to the Risk Management Fund 810 and approve the budget amendment.

2)Request the Board of Commissioners make a motion approving the appropriations from the following fund balances as of June 30, 2022, and approve the budget amendments:

a.The Emergency Medical Services Fund 200 amount of $433,262 to cover additional vehicle inflationary costs and the cost of additional salary and fringe benefit costs related to the pay study.

b.Transportation Services Fund 230 amount of $24,000 to cover the cost of additional salaries and fringe benefit costs related to the pay study.c.The Self Insurance Fund 810 amount of $1,500 to cover the cost of additional salaries and fringe

benefits costs related to the pay study.d.The Water Pollution Control Plant Fund 600 amount of $50,000 to cover the cost of additional

salaries and fringe benefit costs related to the pay study.e.The Public Utilities Fund 610 amount of $90,000 to cover the cost of additional salaries and

fringe benefit costs related to the pay study.

3)To authorize the Chairman to sign the Capital Project Ordinance revisions for the following Funds:

a.Fund 432 New Courthouse Capital Project Fund Revision 13 (reference item 1 (e))b.Fund 433 Parks and Recreation Capital Project Fund Revision 8 (reference item 1 (b))c.Fund 435 Solid Waste Aberdeen Collection Site Fund Revision 8 (reference item 1 (f))d.Fund 437 Pandemic Recovery Capital Project Fund Revision 2 (reference item 1 (g))

SUPPORTING ATTACHMENTS:

Assignment Listing Spreadsheet

Appropriations – Other Funds

Capital Reserve Balances

Budget Amendments

Capital Project Ordinances

FY22 Results/Capital Transfer Projection

FY22 Results - already included (a) $800,000 Tax Reval Fund 100, (b) $11,722 KMCB Parks and Rec Fund 433 and (c)ARTICLE 46 Sales Tax $2,191,341 Fund 255

Total Actual Expenditures - General Fund (exclude transfers)$121,753,648

Per Fiscal Policy 17%$20,698,120

(a)(b)(c)Unassigned Fund Balance less Reval Reserve (a), KMCB (b), and Art 46, (c) $36,022,606 $28,220,806 and added back ($1,108,800 + $6,043,000 +$650,000 = $7,801,800) = $36,022,606

Difference between Unassigned FB and 17% Policy before assignments $15,324,486

Potential Assignments:

(d)Capital Reserve for Governmental Projects Fund 250 $5,019,333 Fund 250 Capital Reserve for Governmental Projects, will require a BA to move from CR to projects or PM

$200,000 HVAC Courts Facility

$86,000 BO Elections - Generator

$1,000,000 Detention Center Renovations (estimated 1/3 of roof or HVAC)

$400,000 SCC Education Bldg, College

$3,333,333 additional capital reserve projects

$5,019,333

(e)Courthouse Project Fund 432 assign per DP Study $1,000,000 43268055 55807 Courthouse Contingency

(f)Solid Waste AB Collection Site Project Fund 435 $1,000,000 43522155 56321 AB Collection Site Project

(f)Solid Waste Scale House and new Scales Fund 435 $775,000 43522155 56xxx Scale House Project

(g)Vehicles, Inflation for Sheriff Fund 437, Pandemic Recovery Capital Proj Fund $500,000 43712055 55020 Sheriff Vehicles including armored vehicle (293K), Standard Allowance from ARP funding of $10M

(h)Undistributed Salaries based on Salary Study Fund 100 $900,000 10035091 51211 Undistributed COLA, or Undistributed Salaries 10035091 51215

(i)Building Improvement Projects Detail Below: Fund 100 $264,000 10047055 55801 Building Improvements - PM

$26,300 S&W Drills Shed

$14,600 Carpeting - Child Support

$4,000 Carpeting - MCTS

$40,000 Westmoore HVAC

$8,000 Parks & Rec HVAC Platform

$100,000 EH Renovations

$30,000 HVAC for Ag Center to complete project

$41,100 Inflation Costs

$264,000

(i)IT Projects: Fund 100 $598,000 10045055 55905 Capital Outlay IT

$17,000 IT- backup 911 Center Equipment 10045055 55905

$300,000 IT - Compellent Service Replacement 10045055 55905

$7,000 IT - Northwoods Upgrade DSS 10045025 53872 Prof Serv

$114,000 DSS and Health Switches - IT 10045055 55905

$10,000 IT Professional Services for SIEM 10045025 53872 Prof Services

$100,000 IT - Website Refresh - CivicPlus or Granicus 10045055 55905

$50,000 Multi-Factor Authentification Phase III 10045055 55905

$598,000

(j)Env Health: Fund 100

$99,400 Env Health Contract Agri-Technology in 10039060 53872 $198,800 10035091 51211 Undistributed COLA

(return funds here)

$99,400 Env Health Contract Soil Services in 10039060 53872

(k)Vehicles, Inflation for County Fund 100 Prop Mgmt $150,000 10047055 55401 Vehicle Purchases - County PM

(l)Risk Management Fund 810 $750,000 81046025 54503 Health Expenses

Total Assignments $11,155,133

Post Assignment Calculation:$15,324,486 $15,324,486 Summary

-$11,155,133 d $5,019,333 Capital Reserve Projects Fund 250

Difference to allocate 17%:$4,169,353 e $1,000,000 Court Project Fund 432

f $1,775,000 AB Collection Site/Solid Waste Projects Fund 435

(m)SCC 6% to Fund 253 to pay debt in FY24 $250,161 Per Board Resolution g $500,000 Vehicles Fund 437 Sheriff

(n)CR for Debt Service Fund 251 $2,000,000 MCS Bond Debt Service per Davenport Model h $900,000 Salaries/Fringe General Fund 100

(o)CR Fund 250 for Govt Projects $1,919,192 Per Fiscal Policy i $862,000 IT and PM Projects Fund 100

$4,169,353 j $198,800 Reimb GF from EH Contracts Fund 100

k $150,000 Vehicles Fund 100 PM

l $750,000 Risk Management Fund 810

m*$250,161 SCC to cover Debt Service FY 24 Fund 253 (*)

n*$2,000,000 CR for Debt Service Fund 251 (*)

o*$1,919,192 CR for GP Fund 250 (*)

$15,324,486 (* These are post assignment items)

($1,919,192 plus above assignment of $5,019,333= $6,938,525

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Fund 250 Capital Reserve for Governmental Projects
Activity Detail by Fiscal Year
Activity Detail in Capital Reserve for FY Additional Notes Amount Balance
Audited for June 30, 2019 $14,168,395 $14,168,395
FY2019-2020
Pinehurst - Reimbursement of Design Fees Reimbursed from GO's October 16, 2019 $2,453,000 $16,621,395
Pinehurst - Reimbursement of Modular Classrooms Reimbursed from GO's October 16, 2019 $2,400,000 $19,021,395
North Moore - LOB Reimbursement of Design Fees Reimbursed from Bank Loan Project on October 16, 2019 $1,033,000 $20,054,395
Transfer in from FY19 Unassigned Fund Balance General Fund Transfer in from FY19 GF Unassigned FB in FY20 $1,000,000 $21,054,395
Transfer in from Fiscal Policy over 17% Calculation FY19 Transfer in 17% Fiscal Policy from FY19 Calculation $146,021 $21,200,416
Transfer to Solid Waste Project Cell 6 Ordinance Fund 435 Transfer to Fund 435 Cell 6 Project Ordinance 12/3/2019 BOC -$1,254,385 $19,946,031
Transfer from Area I Roadway Improvements - DOT to Reimb Approved at BOC meeting 12/4/17 DOT to Reimburse $0 $19,946,031
(not reimb by DOT as of 6/30/2020- carried to FY2021)
Audited for June 30, 2020 $19,946,031 $19,946,031
FY2020-2021
Sandhills Community College Reimburse Architect Fees from FY19 Reimburse Architect Fees from GO's FY20 or FY21 $1,600,000 $21,546,031
Payment from Solid Waste Project Cell 6 Project Ordinance Fund 435 Reimburse back to CR from Fund 100 Solid Waste Pmt 1 of 5 $250,877 $21,796,908
Transfer in from Fiscal Policy over 17% Calculation FY20 Transfer in 17% Fiscal Policy from FY20 Calculation $46,709 $21,843,617
Audited for June 30, 2021 $21,843,617 $21,843,617
Payment from Solid Waste Project Cell 6 Project Ordinance Fund 435 Reimburse back balance due from GF Cell 6 BOC approved 10/19/21 $1,003,508 $22,847,125
Transfer in from Fiscal Policy over 17% Calculation FY21 Transfer in 17% Fiscal Policy from FY21 Calculation $852,726 $23,699,851
Transfer from McDeeds Area I Roadway Improvements - DOT to Reimb Approved at BOC meeting 12/4/17 DOT to Reimburse $146,300 $23,846,151
Transfer from Assigned Fund Balance BOC approved 10/19/21 Transfer in from Assigned Fund Balance BOC approved 10/19/21 $3,527,625 $27,373,776
Audited for June 30, 2022 $27,373,776 $27,373,776
Transfer in from FY22 Assigned Fund Balance $5,019,333 $32,393,109
Transfer in from FY22 17% Fiscal Policy Allocation $1,919,192 $34,312,301
Un-Audited for June 30, 2023 $34,312,301 $34,312,301
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Fund 251 Capital Reserve for Debt Service Fund

Activity Detail by Fiscal Year

Activity Detail in Capital Reserve for FY Additional Notes Amount

Audited for June 30, 2017 0

Transfer in from GF to pay debt for next FY MCS Closeout from FY17, 17% calculation $2,000,000

Audited for June 30, 2018 2,000,000

Transfer to GF for MCS Debt Service Transfer to Fund 100 to cover debt MCS -$2,000,000

Transfer in from GF to pay debt for next FY MCS Closeout from FY18, 17% calculation $2,000,000

Audited for June 30, 2019 2,000,000

Transfer to General Fund for MCS Debt Service Transfer to Fund 100 to cover debt MCS -$2,000,000

Transfer in from GF to pay debt for next FY MCS Closeout from FY19, 17% calculation $2,000,000

Audited for June 30, 2020 2,000,000

Transfer in from GF to pay debt for next FY MCS Closeout from FY20, 17% calculation $2,000,000

Audited for June 30, 2021 4,000,000

Transfer to General Fund for Dozer Debt Service to GF for Dozer Debt -$53,625

Transfer in from GF to pay debt for next FY MCS Closeout from FY21, 17% calculation $2,000,000

Unaudited for June 30, 2022 5,946,375

Transfer in from GF to pay debt for next FY MCS Closeout from FY22, 17% calculation $2,000,000

Transfer to General Fund to cover school debt per DP study to GF to cover MCS debt in FY23 -2,000,000

Unaudited for June 30, 2023 5,946,375

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Fund 252 Capital Reserve for Enterprise Funds (WPCP, Utilities and EMWD Funds)

Activity Detail by Fiscal Year

Activity Detail in Capital Reserve for FY Additional Notes Amount

Transfer in from CR from WPCP Fund 600 Expensed in Fund 600 to transfer to Fund 252 $280,101

Transfer in from CR for Utilities Fund 610 Expensed in Fund 610 to transfer to Fund 252 $369,342

Transfer in from CR for EMWD Fund 620 Expensed in Fund 620 to transfer to Fund 252 $140,345

Transfer out to Vass Phase II (utilities)To Fund 411 Vass Phase II -$362,418

Audited for June 30, 2018 $941,775

Transfer in from CR from WPCP Fund 600 Expensed in Fund 600 to transfer to Fund 252 $467,494

Transfer in from CR for Utilities Fund 610 Expensed in Fund 610 to transfer to Fund 252 $0

Transfer in from CR for EMWD Fund 620 Expensed in Fund 620 to transfer to Fund 252 $186,987

Transfer to EMWD Phase IV Fund 627 Fund 627 Morrison/Hillman Project -$162,865

Audited for June 30, 2019 $1,433,391

Transfer in from CR from WPCP Fund 600 Expensed in Fund 600 to transfer to Fund 252 $485,825

Transfer in from CR for Utilities Fund 610 Expensed in Fund 610 to transfer to Fund 252 $0

Transfer in from CR for EMWD Fund 620 Expensed in Fund 620 to transfer to Fund 252 $0

Audited for June 30, 2020 $1,919,216

Transfer in from CR from WPCP Fund 600 Expensed in Fund 600 to transfer to Fund 252 $574,749

Transfer in from CR for Utilities Fund 610 Expensed in Fund 610 to transfer to Fund 252 $0

Transfer in from CR for EMWD Fund 620 Expensed in Fund 620 to transfer to Fund 252 $0

Transfer to EMWD Phase IV Fund 627 Fund 627 Morrison/Hillman Project -$186,987

Audited for June 30, 2021 $2,306,978

Transfer in from CR from WPCP Fund 600 Expensed in Fund 600 to transfer to Fund 252 $272,973

Transfer in from CR for Utilities Fund 610 Expensed in Fund 610 to transfer to Fund 252 $0

Transfer in from CR for EMWD Fund 620 Expensed in Fund 620 to transfer to Fund 252 $135,952

Unaudited for June 30, 2022 $2,715,903

FY22 Balances with FY23 Budget additions: total $4,905,258

WPCP balance $2,306,978 +$1,068,245-$879,556 = $188,689 To CR ($1,029,556 for pumps) Grand Total FY23 $2,495,667

Utilities balance $272,973 +$1,698,060 = Grand Total FY 23 $1,971,033

EMWD balance $135,952 $2,715,903 "+302,606 = Grand Total FY23 $438,558

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Fund 253 Capital Reserve for Capital Projects Service Sandhills Community College (6% Fiscal Policy)

Activity Detail by Fiscal Year

Activity Detail in Capital Reserve for FY Additional Notes Amount

FY2014/2015 $0.00

To open account 6% unassigned to open fund account balance $454,079

Audited for June 30, 2015 $454,079

6% year end from FY15 $208,048

Paid to SCC -$662,127

Audited for June 30, 2016 $0

6% year end from FY16 $233,963

Paid to SCC -$233,963

Audited for June 30, 2017 $0

6% year end from FY17 $240,168

Paid to SCC -$240,168

Audited for June 30, 2018 $0

6% year end from FY18 $180,000

Paid to SCC -$180,000

Audited for June 30, 2019 $0

6% year end from FY19 $136,980

Paid to SCC -$136,980

Audited for June 30, 2020 $0

6% year end from FY20 $130,641

Paid to SCC -$130,641

Audited for June 30, 2021 $0

6% year end from FY21 $182,089

Unaudited for June 30, 2022 $182,089

To move balance to GF to cover new debt service -$182,089

6% year end from FY22 To cover debt service in FY24 trans to GF $250,161

Unaudited for June 30, 2023 $250,161

10/11/2022

Fund 254 Capital Reserve for Debt Service Sandhills Community College (Loan/Decline in DS and Future Debt Payments)

Activity Detail by Fiscal Year

Activity Detail in Capital Reserve for FY Additional Notes Amount

FY2014/2015 $0.00

Transfer from General Fund for SCC Debt Service SCC receive $1.8M Loan per Funding Formula to be paid by $47,964

from Decline in Debt Service

Audited for June 30, 2015 $47,964

Transfer from General Fund for SCC Debt Service Decline in DS SCC $92,254

Trransfer to GF to repay $1.8M SCC Loan payment on Loan -$140,218

Audited for June 30, 2016 $0

Transfer from General Fund for SCC Debt Service Decline in DS SCC $89,530

Trransfer to GF to repay $1.8M SCC Loan payment on loan -$89,530

Audited for June 30, 2017 $0

Transfer from General Fund for SCC Debt Service Decline in DS SCC $598,906

Trransfer to GF to repay $1.8M SCC Loan payment on loan -$598,906

Audited for June 30, 2018 $0

Transfer from General Fund for SCC Debt Service Decline in DS SCC $604,165

Transferred to GF to repay $1,8M SCC Loan payment on loan -$604,165

Audited for June 30, 2019 $0

Transfer from General Fund for SCC Debt Service Decline in DS SCC $636,782

Transfer from General Fund for SCC Debt Service Per Davenport Study $743,601

Transferred to GF to repay $1.8M SCC Loan payment on loan -$636,782

Audited for June 30, 2020 $743,601

Transfer from General Fund for SCC Debt Service Per Davenport Study $771,021

Audited for June 30, 2021 $1,514,622

Transferred to GF to cover new Debt on Nursing Facility Per Davenport Study -$158,847

Unaudited for June 30, 2022 $1,355,775

Transferred to GF to cover new Debt on Nursing Facility FY23 Per Davenport Study -$157,992

Unaudited for June 30, 2023 $1,197,783

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Fund 255 Capital Reserve for Article 46 Sales Tax for MCS
Activity Detail by Fiscal Year
Activity Detail in Capital Reserve for FY Additional Notes Amount
FY2018-2019
April to June 2019 Last Quarterly Sales Tax Collections not budgeted Art 46 started collections 4/1/2019, there was no budget $1,000,568
in the General Fund and it was agreed to transfer any collections
for the last quarter to this fund from the General Fund
Audited for June 30, 2019 $1,000,568
FY2019-2020
7/1/19 to 6/30/20 Collections over budget for FY20 to GF budget for FY20 was $2,800,000. Actual collections for $951,627
be moved to this fund FY20 $3,751,627. Difference was transferred from GF to this
fund
Audited for June 30, 2020 $1,952,195
FY2020-2021
7/1/20 to 6/30/21 Collections over budget for FY21 to GF budget for FY21 was $3,100,000. Actual collections for $1,431,509
be moved to this fund FY21 $4,531,509. Difference was transferred from GF to this
fund
Audited for June 30, 2021 $3,383,704
FY2021-2022
7/1/21 to 6/30/22 Collections over budget for FY22 to Estimated collections for FY22 above budget of $3.1M $2,191,341
be moved to this fund
Audited for June 30, 2022 $5,575,045
FY2022-2023
Transferred to GF in FY23 Budget to cover Debt Service MCS to cover debt service for MCS in FY23 -$2,939,412
Unaudited for June 30, 2023 $2,635,633
6 9 2022\\moore\shared\Departments\Finance\fileserv\FIN-OFF\Budgets\Budget FY2022-2023\Capital Reserve Account History\Capital Reserve Accounts Detail and Description 10/11/2022

Fund 256 Capital Reserve for Debt Service Moore County Schools

Activity Detail by Fiscal Year

Activity Detail in Capital Reserve for FY Additional Notes Amount

FY2017/2018 $0.00

Schools Decline in Debt Service FY16/17 $208,290

Audited for June 30, 2018 $208,290

Schools Decline in Debt Service FY17/18 Amount of $1,386,540 in Decline went to MCS Current Expense $0

Schools Decline in Debt Service FY18/19 $1,315,331

Less transfer to GF to pay AB Interest Payment -$936,136

Audited for June 30, 2019 $587,485

Schools Decline in Debt Service FY19/20 $1,435,276

Budgeted Estimated DS for PH Elementary as expense in GF to transfer $2,175,867

Audited for June 30, 2020 $4,198,628

Schools Decline in Debt Service FY20/21 increase $1,140,760

Transfer to GF to cover Debt Service per DP Study per Davenport Study -$1,514,935

Audited for June 30, 2021 $3,824,453

Transfer to General Fund to cover debt service MCS per Davenport Study -$1,737,077

Audited for June 30, 2022 $2,087,376

Transfer to General Fund to cover debt service MCS per Davenport Study -$1,221,397

Audited for June 30, 2023 $865,979

Fund 257 Capital Reserve for Solid Waste

Activity Detail by Fiscal Year

Activity Detail in Capital Reserve for FY	Additional Notes	Amount
FY2022-2023		$0.00
Transfer in from General Fund Expense in GF 100 to move to new Fund 257 for Solid Waste		$400,000
Unaudited for June 30, 2023		$400,000

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Fiscal Year 2022/2023
Budget Line Item
Number
Budgeted
Amount Increase/ Revised
(Decrease) Budget
Revenue 25519056 32955 Transfer from General Fund 3,383,704 2,191,341 5,575,045
Expense 25552556 59911 Transfer to General Fund 2,939,412 2,191,341 5,130,753
Approved this _______________day of___________________________________, 2022

Frank Quis
Moore County Board of Commissioners

Laura Williams
Clerk to the Board
40423
Finance - Fund 255 Capital Reserve for Capital Construction Projects for MCS
(Article 46)

Fiscal Year 2022/2023
Budget Line Item
Number
Budgeted
Amount Increase/ Revised
(Decrease) Budget
Revenue 25019056 32955 Transfer from General Fund 56,153,785 5,019,333 61,173,118
Expense 25052056 59914 Available to be Transferred 27,227,476 5,019,333 32,246,809
Approved this _______________day of___________________________________, 2022

Frank Quis
Moore County Board of Commissioners

Laura Williams
Clerk to the Board
40424
Finance - Fund 250 Capital Reserve for Governmental Projects

Fiscal Year 2022/2023
Budget Line Item
Number
Budgeted
Amount Increase/ Revised
(Decrease) Budget
Revenue 81019056 32955 Transfer from General Fund - 750,000 750,000
Expense 81046025 54503 Health Expenses 7,668,505 750,000 8,418,505
Approved this _______________day of___________________________________, 2022

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Frank Quis
Moore County Board of Commissioners

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Laura Williams
Clerk to the Board
40441
Finance - Fund 810 Risk Management Fund

County of Moore
Courthouse and Detention Buildings (Fund 432)
Capital Project Ordinance – Revision 13

Journal 40430

BE IT ORDAINED by the Board of Commissioners, County of Moore, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the North Carolina General Statutes, the following project ordinance is hereby adopted:

Section 1. The project authorized is the building of a new courthouse and renovations to the former detention center.

Section 2. The officers of this unit are hereby directed to proceed with the project within the term of the budget contained herein.

Section 3. The following amount is appropriated for the Courthouse and Detention Buildings Capital Projects:

Courthouse Building:

	Budget	Incr./Decr.	Revised Budget
Architect	3,325,410$	-$	3,325,410$
Construction	42,540,241$	-$	42,540,241$
FF&E	2,500,000$	-$	2,500,000$
Contingency	4,604,140$	1,000,000$	5,604,140$
Site Acquisition	1,434,262$	-$	1,434,262$
Rhyne Center Road Modification	TBD		TBD
Transfer to General Fund	8,085,064$	-$	8,085,064$
Cost of Issuance LOB Series 2021	458,454$	-$	458,454$
Total	62,947,571$	1,000,000$	63,947,571$

Detention Building:

	Budget	Incr./Decr.	Revised Budget
Architect	224,000$	-$	224,000$
Total	224,000$	-$	224,000$

Section 4. The following revenue is anticipated to be available to complete the Courthouse and Detention Buildings Capital Project:

Courthouse Building:

	Budget	Incr./Decr.	Revised Budget
Transfer from Capital Res for Governmental Projects	90,019$	-$	90,019$
Transfers from General Fund	9,506,710$	1,000,000$	10,506,710$
LOB Series 2021Proceeds	45,665,000$	-$	45,665,000$
LOB Series 2021Premium	7,902,842$	-$	7,902,842$
Rental Fees	7,000$	-$	7,000$
Total	63,171,571$	1,000,000$	64,171,571$

Detention Building:

	Budget	Incr./Decr.	Revised Budget
Total	-$	-$	-$

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to satisfy the requirements of the funding agency, North Carolina General Statutes, federal regulations, and any other applicable laws.

Section 6. The Finance Officer is directed to report the financial status of the project, as requested by the Board of Commissioners.

Section 7. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 8. This Capital Project Ordinance shall be entered in the minutes by the Clerk to the Board of Commissioners and within five days after adoption of this Ordinance, copies shall be filed with the finance officer, and Clerk to the Board of Commissioners.

Adopted this 18th day of October 2022.

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Frank Quis, Chairman
Moore County Board of Commissioners

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Laura M. Williams
Clerk to the Board

County of Moore
Parks & Recreation Capital (Fund 433)
Project Ordinance – Revision 8
Journal 40422

BE IT ORDAINED by the Board of Commissioners, County of Moore, North Carolina, pursuant to North Carolina General Statute § 159-13.2, the following project ordinance is hereby adopted as follows:

Section 1. The project authorized is to build a Parks & Recreation Complex.

Section 2. The officers and staff of this unit are hereby directed to proceed with the project within the budget contained herein.

Section 3. The following amounts are appropriated for the Parks & Recreation Capital Project Ordinance:

	Budget	Incr./Decr.	Revised Budget
Construction	5,904,261$	-$	5,904,261$
Architect	428,225$	-$	428,225$
FF&E	522,549$	11,722$	534,271$
Total	6,855,035$	11,722$	6,866,757$

Section 4. The following revenues are anticipated to be available to complete the Parks & Recreation Capital Project Ordinance:

	Budget	Incr./Decr.	Revised Budget
Transfer from General Fund	3,113,141$	11,722$	3,124,863$
Transfer from Capital Res for Gov Projects	2,700,000$	-$	2,700,000$
Donations	367,568$	-$	367,568$
Sale of Capital Assets	220,900$	-$	220,900$
Rental Fees	2,000$	-$	2,000$
DOT Right Away	98,475$	-$	98,475$
Transfer from EMS Narrow Banding	350,000$	-$	350,000$
Sales Tax Refund	2,951$	-$	2,951$
Total	6,855,035$	11,722$	6,866,757$

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to satisfy the requirements of North Carolina General Statutes, federal regulations and any other applicable laws.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. The Finance Officer is directed to report the financial status of the project, as requested by the Board of Commissioners.

Section 8. This Project Ordinance shall be entered in the minutes by the Clerk to the Board of Commissioners and within five days after adoption of this Ordinance, copies shall be filed with the finance officer, budget officer and Clerk to the Board of Commissioners.

Adopted this 18th day of October, 2022.

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Frank Quis, Chairman
Moore County Board of Commissioners

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Laura M. Williams
Clerk to the Board

County of Moore
Solid Waste Improvement Capital Project (Fund 435)
Capital Project Ordinance Revision 8
Journal 40434

BE IT ORDAINED by the Board of Commissioners, County of Moore, North Carolina, pursuant to North Carolina General Statute § 159-13.2, the following project ordinance is hereby adopted as follows:

Section 1. The capital project was originally authorized for the Cell 6 Landfill Expansion. As of August 17th, 2021, the Board of Commissioners authorized the renaming of this capital project ordinance to Solid Waste Improvement Capital Project to include additional capital projects.

Section 2. The officers and staff of this unit are hereby directed to proceed with the project within the budget contained herein.

Section 3. The following amounts are appropriated for the Solid Waste Improvement Capital Project Ordinance:

Cell 6 Landfill Expansion Capital:	Budget	Incr./Decr.	Revised Budget
Permitting & Design Fees	256,938$	-$	256,938$
Earthwork/Stormwater Projects	418,160$	-$	418,160$
Geotechnical & Environmental Services	53,914$	-$	53,914$
Contingency	-$	-$	-$
Construction Phase Services	44,841$	-$	44,841$
Subtotal	773,853$	-$	773,853$
Solid Waste Other Capital Projects:	**Budget**	**Incr./Decr.**	**Revised Budget**
Cameron Collection Site Modification	63,000$	-$	63,000$
Aberdeen Collection Site (SWABE)	924,532$	1,000,000$	1,924,532$
Scale House Project	-$	775,000$	775,000$
Subtotal	987,532$	1,775,000$	2,762,532$
Total	1,761,385$	1,775,000$	3,536,385$

Section 4. The following revenues are anticipated to be available to complete the Solid Waste 32Improvement Capital Project Ordinance:

	Budget	Incr./Decr.	Revised Budget
Transfer from General Fund	507,000$	1,775,000$	2,282,000$
Transfer from Capital Res for Gov Projects	1,254,385$	-$	1,254,385$
Total	1,761,385$	1,775,000$	3,536,385$

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to satisfy the requirements of North Carolina General Statutes, federal regulations and any other applicable laws.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. The Finance Officer is directed to report the financial status of the project, as requested by the Board of Commissioners.

Section 8. This Project Ordinance shall be entered in the minutes by the Clerk to the Board of Commissioners and within five days after adoption of this Ordinance, copies shall be filed with the finance officer, budget officer and Clerk to the Board of Commissioners.

Adopted this 18th day of October 2022

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Frank Quis, Chairman
Moore County Board of Commissioners

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Laura M. Williams
Clerk to the Board

County of Moore
Pandemic Recovery Capital Projects Ordinance (Fund 437)
Revision 2
Journal 40440

BE IT ORDAINED by the Board of Commissioners, County of Moore, North Carolina, pursuant to North Carolina General Statute § 159-13.2, the following project ordinance is hereby adopted as follows:

Section 1. The project authorized is to provide capital project needs to the Sheriff and EMS Departments. This allocation to this capital project fund enabled through salary reimbursement from funding from the American Rescue Plan Act (ARPA).

Section 2. The officers and staff of this unit are hereby directed to proceed with the project within the budget contained herein.

Section 3. The following amounts are appropriated for the Pandemic Recovery Capital Projects Ordinance:

	Budget	Incr./Decr.	Revised Budget
Sheriff Vehicles	3,663,060$	500,000$	4,163,060$
Sheriff Vehicle Equipment	680,000$	-$	680,000$
EMS Ambulance Purchases	3,051,978$	-$	3,051,978$
EMS Pinehurst Renovation	450,000$	-$	450,000$
EMS Defibrillators	602,005$	-$	602,005$
Station X	450,000$	-$	450,000$
Narrow Band Radio Replacement Project	1,000,000$	-$	1,000,000$
Parks & Recreation Project	300,000$	-$	300,000$
Other Projects	102,957$	-$	102,957$
Total	10,300,000$	500,000$	10,800,000$

Section 4. The following revenues are anticipated to be available for the Pandemic Recovery Capital Projects Ordinance:

	Budget	Incr./Decr.	Revised Budget
Transfer from General Fund	5,896,017$	500,000$	6,396,017$
Transfer from EMS	4,103,983$	-$	4,103,983$
Interest Earned	300,000$	-$	300,000$
Total	10,300,000$	500,000$	10,800,000$

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to satisfy the requirements of North Carolina General Statutes, federal regulations and any other applicable laws.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. The Finance Officer is directed to report the financial status of the project, as requested by the Board of Commissioners.

Section 8. This Project Ordinance shall be entered in the minutes by the Clerk to the Board of Commissioners and within five days after adoption of this Ordinance, copies shall be filed with the finance officer, budget officer and Clerk to the Board of Commissioners.

Adopted this 18th day of October 2022.

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Frank Quis, Chairman
Moore County Board of Commissioners

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Laura M. Williams
Clerk to the Board

Agenda Item: Meeting Date: 10/18/2022

MEMORANDUM TO THE MOORE COUNTY BOARD OF COMMISSIONERS:

FROM: Rachel Patterson, GIS Manager

DATE: September 27, 2022

SUBJECT: Acquire 2022 Aerial Photography

PRESENTER: Rachel Patterson

REQUEST:

Approve the contract with Spatial Data Consultants Inc for the acquisition of a 2022 aerial photography to be used in our GIS system.

BACKGROUND: Moore County has a plan to acquire new aerial imagery on a two-year cycle. This is accomplished by receiving state imagery every four years while Moore County then acquires imagery every four years for the off years. The imagery is used for emergency planning, response and for tax revaluation purposes. The imagery is also made freely available and accessible on the county GIS website to the public. It is also commonly used by public and private efforts, including engineering, urban and regional planning, economic development, environmental assessment, and land surveying.

The county posted an RFQ for services since the project needed to have a professional land surveyor. It was determined that Spatial Data Consultants Inc. was the most qualified vendor. During negotiations, the county decided to obtain 3-inch resolution in more urban areas and a 6-inch resolution everywhere else. It was also decided to fly the project starting in mid-December to meet the needs of the Tax Department's revaluation timeline.

FINANCIAL IMPACT: The not to exceed amount for this contract is $185,500.

IMPLEMENTATION PLAN:

Please refer to the scope of work in the contract for the complete implementation plan. Image acquisition would begin 12/15/22 and is expected to be completed by 12/31/22. Product delivery and data acceptance is expected to be in May 2023.

RECOMMENDATION SUMMARY:

Authorize the Chairman to execute the contract with Spatial Data Consultants Inc for the acquisition of a 2022 aerial photography.

Authorize the Chairman to approve the Budget Amendment for Spatial Data Consultants Inc for the acquisition of a 2022 aerial photography.

ATTACHMENTS:

VIII.C.

Spatial Data Consultants Inc. Contract Photogrammetric Professional Services RFQ 2022-04

Photogrammetric Professional Services RFQ 2022-04 Addendum No 1.

Budget Amendment Staff Report

COUNTY OF MOORE NORTH CAROLINA REQUEST FOR QUALIFICATIONS
ISSUE DATE: April 11, 2022   RFQ#: 2022-04 TITLE: Photogrammetric Professional Services   ISSUING DEPARTMENT: County of Moore
Attn: Terra Vuncannon   Financial Services 206 South Ray Street   Carthage, NC 28327
Sealed qualifications will be received until 4:30:00 p.m. EST Friday, April 22, 2022 from qualified firms for Photogrammetric Professional Services for the County of Moore. For your convenience, a Bid Drop-Off Box is located in the lobby at 206 South Ray Street, Carthage, NC.   Please note
"RFQ 2022-04" on sealed envelope.
All inquiries for information concerning the Request for Qualifications shall be directed to: Terra Vuncannon, Purchasing Manager 206 South Ray Street Carthage, NC 28327 (910) 947-7118 tvuncannon@moorecountync.gov Sealed qualifications shall be delivered to tvuncannon@moorecountync.gov and shall bear the name and number of this Request for Qualifications in the e-mail subject header. It is the sole responsibility of the Firm to ensure that its response reaches the Issuing Department by the designated date and hour indicated above. In compliance with the Request for Qualifications and to all the terms and conditions imposed herein, the undersigned offers and agrees to furnish the services and install the goods described in accordance with the attached signed response. Firm Name: ___________________________________ Date: __________________

Address: ______________________________________ Phone: _________________
______________________________________ By: _____________________
(typed)   By: ____________________
(signed)

TABLE OF CONTENTS

PROJECT DESCRIPTION SCOPE OF WORK The following Tasks are the detailed scope of work. The Vendor will be responsible for delivery of these tasks for the area of Moore County that includes all the parcels in Moore County, now referred to area of interest from this point forward. Full tiles to be delivered of any tile that is delivered for the area of interest. Moore County reserves the right to modify and further develop project specifications with the Vendor. Any modifications to the State Standard or other terms of the Agreement requested by a Vendor must be submitted to Moore County for consideration together with a written justification for the requested change. Changes shall be permitted only upon approval of Moore County, and if evidenced in writing by the Vendor and Moore County. The Vendor shall acquire new natural color digital aerial imagery with airborne GNSS-IMU control and ground surveyed control to support orthorectification of either four-inch (4”) or six-inch (6”) pixel resolution 4-band digital orthoimagery depending on cost. The County is also interested in an option to add on oblique photography, if possible, at the same resolution. If the Vendor does not capture oblique photography as part of their service, it is ok to just submit the proposal for the orthoimagery as this is our primary need. If the Vendor captures any other data during flight as an optional add-on, the vendor should provide a description of the service and qualifications for the county’s consideration. Data acquisition will be consistent across the acquisition area with south to north oriented flight lines utilizing large format aerial digital camera systems and conforming to the North Carolina Technical Specifications for Digital Orthophoto Base Mapping, Adopted December 2014 by the Secretary of State (the State Standard). All technical requirements referred to in this document must adhere to the specifications set forth in the State Standard unless otherwise noted in this Scope of Work. Below is a link to this standard: https://www.sosnc.gov/documents/forms/land_records/Technical_Specifications.pdf

The Vendor will be required to share ground control coordinates, AT data, exploitation images, look up tables (LUTs) and any useful data along project boundary regions. This requirement will be applicable to all Tasks.

Task 1: Flight Planning, North Carolina Validation Range Accepted and Preferred, Camera Systems Acceptance, Control Surveys, and Quality Assurance/Quality Control (QA/QC)

The purpose of this task is to perform all necessary work to complete pre-flight planning, validation range processing, digital camera systems acceptance, control surveys, QA/QC, and reporting in accordance with the State Standard, this Scope of Work, and other project specific standards that m ay be mutually developed during scoping and execution of this project.

Control and Check Points The Vendor shall plan and survey sufficient ground control to use with airborne GNSS-IMU control to produce orthoimagery tiles that meets American Society for Photogrammetry and Remote Sensing (ASPRS) horizontal accuracy for either 4-inch 6-inch orthophotos, 1”=100’ scale planimetric data with a limiting RMSE of 1.0 feet in each X and Y. The NC Geodetic Survey can provide information on existing government control monuments. If additional controls are required, the Vendor is to indicate the location of the necessary additional control and describe how that control will be established. Based on the number of AT Blocks per assigned area of interest, the Vendor shall select a defined number of previous project points not used for control to be used as independent check points for quality review:

• 1 AT Block: 30 checkpoints evenly distributed across the entire area of interest with a minimum of 3 per county)

• 2 AT Blocks: 40 checkpoints (20 checkpoints per AT Block evenly distributed with a minimum of 2 per county)

• 3 AT Blocks: 60 checkpoints (20 checkpoints per AT Block evenly distributed with a minimum of 2 per county)

The Vendor shall use their professional judgement to determine whether coordinates from previous state project GCP are sufficient or if they must be re-occupied. The Vendor shall be responsible for recovering the previous project state GCP and painting or setting panels as applicable. In the event the Vendor is unable to recover any of the previous state project GCP, then the vendor shall report such and establish and survey a new independent checkpoint in the same vicinity as the points that could not be recovered.

The Vendor is expected to identify and comply with applicable specifications set forth in the State Standard and this Scope of Work that cover these work phases. Specific sub-tasks that the Vendor must address include, but are not limited to, the following: 1.1. Develop and submit a Flight and Control Plan by area of interest based on the following specifications and the State Standard in accordance with the schedule in this Scope of Work. The flight plan will be designed to facilitate a delivery order determined by and agreed upon by the Vendor and the Project Team. The following are the flight planning specifications and evaluation criteria:

Flight Plan Methodology

• It is expected that the vendor develops a flight plan for the area of interest that meets the following specifications and minimizes the overall cost to the county for the production and delivery of 0.5-foot color orthoimagery based on their proposed equipment and procedures.

• Since the project area does not have any areas of extreme elevation, 2-D flight planning with flying height set to average mean elevation over the planned flight line will be acceptable. Sun Angle

• Minimum 30-degree sun angle

Flight Line Orientation

• N-S flight line orientation. Nadir Ground Sample Distance (GSD)

• Nadir GSD shall be between 0.15 feet to 0.50 feet for 75.0% of planned exposures or pseudo exposures for the push broom cameras

• Nadir GSD shall not be less than 0.12 feet or greater than 0.53 feet of planned exposures or pseudo exposures for the push broom cameras

• For push broom cameras, GSD nadir values will be computed at pseudo exposure station spacing along the flight line at 200 foot intervals
• If either Nadir GSD flight plan specification is not met, then flight plan revision may be directed at the sole discretion of Moore County after consultation with the vendor Transportation Feature Ground Sample Distance (GSD)
• Transportation feature GSD shall be between 0.15 feet to 0.55 feet for 98.0% of tested points
• Transportation feature GSD shall not be less than 0.10 feet or greater than 0.60 feet
• For push broom cameras, transportation feature GSD values will be computed at a distance not to exceed 100-foot spacing along the flight line
• If either transportation feature GSD flight plan specification is not met, then flight plan revision may be directed at the sole discretion of Moore County after consultation with the vendor
Forward and Side Overlap
• Forward overlap shall be planned at a minimum of 60%
• Side overlap shall be planned at a minimum of 30%
• The sum of void areas produced from intersecting the planned minimum reduced (F60/S30) image footprints with the terrain as compared to a defined area (stereo overlap, county, AT Block, or other area) shall be less than 0.10%
• Planned forward overlap shall not be less than a nominal 58% (based on maximum void area distance parallel to flight direction – see table below)
• Planned side overlap shall not be less than a nominal 28% (based on maximum void area distance perpendicular to flight direction – see table below)
• If any forward or side overlap flight plan specification is not met, then flight plan revision may be directed at the sole discretion of Moore County after consultation with the vendor
Digital Camera 58% FOL Void Distance (ft.) 28% SOL Void Distance (ft.)
DMC I 77 138
DMC II - 140 112 121
DMC II - 230 141 156
DMC II – 250 147 172
DMC III 146 257 ADS100 n/a 200
UltraCam Eagle 131 200
Table 1 - Camera Overlap Distances
Coverage
• The principal points of the first two and the last two exposures of each flight strip shall fall outside the project area boundaries.
• For push broom sensors, the flight design shall ensure the forward and aft imaging arrays coverage fall outside the ends of each strip to accommodate stereo viewing of the entire project area.
• All side boundaries shall include an overlap at least equal to the side overlap specifications for the project.

1.2. The Flight and Control Plan shall include all tiles identified in the Moore County Area of interest GIS shapefiles. Full tiles shall be produced for the entire area contained in the Moore County Area of interest GIS shapefiles including those that span county boundaries. 1.3. The Flight and Control Plan should include aerotriangulation (AT) block/s within the area of interest to most effectively facilitate county based orthoimagery tile delivery based on the aerotriangulation image measurement technique and the aerotriangulation software. 1.4. The Flight and Control Plan shall be stamped as preliminary and is not required to be signed and
sealed by the North Carolina Professional Land Surveyor (PLS) in responsible charge for the Area of interest professional photogrammetric services. 1.5. The county will evaluate the Flight and Control Plan with respect to the above flight plan
specifications and the State Standard, and issue an Advisory Report noting approval or
disapproval. The Vendor shall address any non-conforming issues and re-submit for approval. 1.6. Plan, survey and establish control point locations and submit a Control Surveys Report. The Ground Control Survey Report shall be signed and sealed by the North Carolina Professional Land Surveyor (PLS) in responsible charge. The Vendor will identify all proposed aerial
cameras, airborne GNSS-IMU, and aircraft systems in their proposal. 1.7. Attend project kickoff meeting. 1.8. The vendor will coordinate and be responsible for all military engagement and communication for military area of interests (MSA) which include Fort Bragg and Camp Mackall. Task 1 Deliverables:

• Flight and Control Plan per Area of interest
• Control Surveys Report per Area of interest
• Weekly status and internal QC Task 2: Imagery Acquisition, Exploitation Image Post Processing, Quality Assurance/Quality
Control (QA/QC), and Reporting The purpose of this task is to perform all necessary work to complete digital aerial imagery acquisition, exploitation image post processing, QA/QC, and reporting defined by the Area of interest in accordance with the State Standard, this Scope of Work, and other project specific standards that may be mutually developed during scoping and execution of this project. The Vendor is expected to identify and comply with applicable specifications set forth in the State Standard that cover these work phases. Specific sub-tasks that the Vendor must address include the following:

2.1. Perform color digital aerial imagery acquisition at a nominal pixel resolution of 0.5 feet. Imagery acquisition shall follow the vendor submitted and state approved Flight and Control
Plan. 2.1.1. The vendor will apply a file naming convention for all exploitation images that shall
adhere to the following guidelines: 1. StudyAreaNumber_FlightLine_FrameNumber (Use all underscores, not dashes). EXAMPLE: SA3_100_01 2. Initial planned flight line numbers will be represented as three digits (e.g. 100/101/102 or
001, 002, 003). The flight line number for re-flights will be represented as four digits by adding increments of 1000 up to 9000 to the initial flight line designation (e.g. 1100/1101/1102 or 2001,2002, 2003). 3. For the frame, there will be leading zeros only on frames 1-9 (01, 02, 03).

2.1.2. Deliver documentation to support reflight assessment and conclusions both for missions marked for reflights and those that are not. Documentation will include flight log documentation, adherence to standard operating procedures, specific measures and observations, acknowledgment from responsible officer of conclusions, demonstrated application of pre-flight specifications and settings that adhere to or meet minimum recommendation including TDI settings, and overall summary of conclusions for performing or not performing reflights.

Task 3: GNSS-IMU Post Processing Aerotriangulation, DEM Update, Orthoimagery Product Generation, Processing Quality Assurance/Quality Control (QA/QC), and Reporting (CONSIDER additional requirements for true ortho)

The purpose of this task is to perform all necessary work to complete airborne GNSS-IMU post processing, aerotriangulation, orthoimagery product generation, QA/QC, and reporting defined by the Area of interest in accordance with the State Standard, this Scope of Work, and other project specific standards that may be mutually developed during scoping and execution of this project. The previous

project ground control points (GCP) for the project area shall be used by each Vendor as independent check points for quality review. The Vendor shall be responsible for recovering the previous project GCP and painting or setting panels as applicable. In the event the vendor is unable to recover any of the previous project GCP, then the vendor shall report such and establish and survey a new independent

checkpoint in the same vicinity as the points that could not be recovered. Prior to aerotriangulation and after approval of the vendor flight and control plan. The vendor is expected to use their judgment regarding inclusion in the aerotriangulation adjustment.

3.1. Perform airborne GNSS-IMU post processing. For the push broom camera, exposure and time of exposure shall be treated as Pseudo Exposures spaced at a nominal 200-foot spacing not to exceed 210 feet. 3.2. Perform aerotriangulation using ground survey control and airborne GNSS-IMU control.

3.2.1. Manual or auto correlated pass and tie point image measurement is acceptable. The Vendor will have image measurements for frame sensors at the 9 traditional Von Gruber locations per image. In regions of frame imagery where auto-correlated image measurements are not produced at the 9 traditional Von Gruber locations per image as a minimum, the

Vendor shall make every effort to manually measure pass or tie points. For pushbroom sensors, pass points shall be located along each strip at intervals corresponding to, at a

minimum, half of the nadir imaging array format width. Additionally, tie points in overlapping strips shall be measured at the same interval. If the Vendor elects to use

photogrammetrically derived coordinates as “tie control points” between adjacent aerotriangulation blocks, then these points shall be manually measured on the ground surface, preferably at a photo-identifiable feature. 3.3. The Vendor will review and update the best available elevation data (as needed) at a density level

sufficient to accurately represent the shape of the ground to produce orthoimagery free of distortions due to terrain, and that meets the required orthophoto accuracy standards. The Vendors should work with the Project Team to identify best available elevation data sources. 3.4. Following approval of GNSS-IMU Post Processing & Aerotriangulation Reports, the Vendor

will perform orthorectification using exploitation imagery, adjusted exterior orientation from aerotriangulation and updated (as needed) DEM elevation data to produce orthoimagery. 3.5. The Vendor will develop additional data requirements, input, and workflows for DTM elevated breakline features, point cloud data or a raster DEM that will meet orthophoto accuracy standards

and requirements for removing occlusion to develop true orthoimagery.

Task 4: Digital Imagery Quality Assurance/Quality Control (QA/QC), Product Delivery and Data Acceptance Requirements The Vendor will be required to deliver an image product that satisfies the specification as defined by the State Standard, this Scope of Work, and other project specific standards that may be mutually developed during scoping and execution of this project. The Vendor will ultimately provide written and visual documentation that provides tangible evidence of said compliance in a signed and sealed document during final delivery in Task 5.3.

The Vendor will be required to perform the following: 1.1. The Vendor will be required to perform a macro level quality review to demonstrate adequate seamless orthoimagery that is visually consistent and meets the pilot area that satisfies the
requirements of the State Standard. The Vendor will be required to perform a detailed quality review of each ortho-rectified tile and correct image distortions due to seam lines, elevation data, blurring, or other artifacts caused by the orthorectification process. Any tile with a 4th band that is not consistent with the RGB bands will require redelivery. 1.2. The Vendor will submit one TIFF file for all tiles assigned to a county delivery order. The data must meet pre-defined acceptance criteria guidelines. The Vendor will deliver one uncompressed GeoTIFF formatted ortho-rectified image per County as defined in the area of interest referenced to the North Carolina State Plane Coordinate System, North American Datum
NAD83 (2011) epoch 2010.0 including a world file, GeoTIFF header version 6.0 as required by the State Standard, and that adheres to the per tile naming convention defined in Task 5.3. 1.3. The vendors will also deliver digital seamlines polygons to Moore County for upload into the image service provider. The coverage area will be defined as the maximum extent of all tiles
required for that delivery order. The attributes for each submittal will include a vendor number/area of interest field (StdAreaID) defined as a text format. Seamlines may be submitted for the entire area of interest, but they must be re-submitted in entirety if seamlines are adjusted for future deliveries.

Task 4 Deliverables:

• GeoTIFF file
• Seamline polygons Task 5: Quality Review Resolutions

Imagery will be subject to two Levels of quality review exclusive of the Vendor’s own internal measures as follows: Level 1: Moore County will contract the Vendor with the task of providing tangible documentation that
the product satisfies the requirements of the State Standard and to demonstrate that a macro level quality review has been performed.

Level 2: Moore County will perform a visual quality control of the tiles. Moore County will submit quality issues submittals to the Vendor for remediation. Moore County will perform distribution of the final image products. Procedures and criteria for QA/QC for evaluating the quality of images will be performed per the State Standard, this Scope of Work, and other project specific standards that may be mutually developed during scoping and execution of this project.

5.1. The Vendor will be tasked with evaluating submitted issues for all Levels and posting resolutions in a timely manner, with resolutions in the form of the GeoTIFF product or demonstrate why resolutions are not practical or within scope. If it is determined issues have not been addressed or additional issues have been created, the Vendor will rectify those issues and submit during final delivery. 5.2. Moore County will perform validation of the data to confirm completeness. The Vendor will perform reprocessing for any orthoimagery tiles and data that do not meet requirements.

1. One set of uncompressed 4-band (RBGIR) GeoTIFF formatted ortho-rectified imagery tiles referenced to the North Carolina State Plane Coordinate System, North American Datum NAD83 (2011) including a world file, GeoTIFF 6.0 header and that adheres to a naming convention per tile per County and following the example where the filenaming convention follow demonstrates the earliest and latest date of acquisition per county OC6i0_37_000_12345678_20120215_0305R0 where the most recent date is appended to the earliest date (Current Prefix_Imagename_8 Digit start date YYYYMMDD_4 Digit finish month and date MMDD Revision Number). In this example, February 15 is date of first acquisition and March 5 is the latest. 2. One polygon shapefile representing all edits made by the vendor during the Level 2 Quality Review outlined previously in Task 5. The locations in this shapefile will be analyzed on the delivered imagery tiles by Moore County to ensure consistency between all four bands of imagery. 5.3 Deliver a single FGDC compliant metadata record for imagery per area of interest per one file format each in .XML and .txt that will meet the requirements at time of the final delivery order. The Vendor shall perform preliminary QC of each record using the USGS MP Parser online tool http://geo-nsdi.er.usgs.gov/validation/ and provide report documentation of adherence to the standard. Moore County will perform quality review of the metadata file and reject if not found to comply with the State Standard and/or pass testing through the USGS validation tool. 5.4 Deliver one fully attributed seamlines polygon shapefile of the Vendor's area of interest at time of the final delivery order. The file shall be considered representative of all final seamline adjustments. The seamlines will be aligned with the vendor's contracted tiles that include populated attributes for only vendor ID, flight line ID, frame number ID, and acquisition date.

Task 5 Deliverables:

- Digital data (GeoTIFF files, DEM, Seamline polygons)
- Metadata
- Level 2 Quality Review corrections
- Horizontal corrections

Task 6: Project Closeout and Project Documentation The purpose of this task is to list the deliverables to facilitate project closeout. In addition, this task serves to summarize the project documentation, data, and reports identified throughout the Scope of Services and address final modifications. The Vendor will document completely, accurately, concisely, and clearly all tasks defined in subsequent tasks. Specifically, for Project Closeout, the Vendor shall deliver a project report.

6.1. Following product delivery, the county will perform a QC review. The Vendor will be tasked with evaluating submitted issues and responding in a timely manner, not to exceed two weeks, with resolutions in the form of the GeoTIFF product or demonstrate why resolutions are not practical or within scope. The Vendor will deliver any outstanding resolutions to Moore County. 6.2. Signed and sealed surveyor's certifications from the North Carolina Professional Land Surveyor (PLS) in responsible charge as identified in Scope of Work and for the Project Final Report. 6.3. The Vendor will deliver a Final Report. The report shall be due not to exceed five weeks past delivery. Task 6 Deliverables:

• Final Data and document amendments

o One single GeoTIFF of the entire county

o Individual GeoTIFF files

• Final Report (see Attachment A)

Attachment A: Final Report

1. Date of photography by scale. 2. Identify sensor used and bands collected 3. Altitude of camera or digital sensor and camera focal length.

4. Date of data set compilation by scale. 5. Coordinate system for horizontal and vertical control denoting metric or English units (i.e., NAD83 (2011), assumed, or other coordinate system). 6. A statement of accuracy of the orthophotos.

7. A county map of suitable scale and detail depicting the individual orthophotos prepared by scale and map number and a count of the total number of orthophotos prepared by scale. 8. Company name, address, and phone number.

9. The name of the Client agency for which the project was conducted.

10. A statement that the orthophotos meet the Land Record Management Program Mapping Specifications with specifications date and, if applicable, a listing of exceptions to the Mapping Specifications. 11. A certificate, substantially in the following form or a form required by the North Carolina Board of Engineers and Land Surveyors, signed, sealed, and dated by the surveyor in control of the project: "I, ______________________, certify that this project was completed under my direct and responsible charge from an actual photogrammetric survey made under my supervision; that this survey was performed to meet Land Records Management Program Standards as applicable; that the imagery and/or original data was obtained on _______________; that the survey was completed on ____.

Procedural Requirements: NOTE: THIS IS REQUEST FOR QUALIFICATION Not a Request for Proposal. Firms should submit their qualifications for the provided scope of work. The selection of the qualified firm will be based on the qualifications as presented in the detailed statement of qualifications. Please provide the following information for review in a document of no more than 12 pages:

Please label each section and place in your bound response in the order below.

1. Qualification/Experience: Qualification/Experience to complete the overall project. Provide copies of license(s). 2. References: List other local governmental clients in North Carolina. List if you are an aerial vendor for the State of North Carolina. 3. Product Quality: Ability to provide quality check methods and communication with the County 4. Timeline: Ability to perform flights and overall turnaround time for deliverables.

The above Procedural Requirements will have the below weighted value with a possible score of 1-10 for each Evaluation Criteria. 1. 25%
2. 25% 3. 25% 4. 25%

Selection Process: The proposals received by the submittal deadline will be evaluated by a selection committee comprised of representatives of Moore County.

The committee will review and identify the firm or firms that are most qualified and responsive to the services requested. Interviews may be conducted should the committee require further assessment. The successful firm will be notified once an award/contract has been approved by the County Manager or Board of Commissioners.

Additional Instructions: After the Request for Qualifications issue date, all communications between the Issuing Department and prospective Firms shall be in writing. No oral questions shall be accepted. Any inquiries, requests for interpretation, technical questions, clarifications, or additional information shall be directed to Terra Vuncannon at tvuncannon@moorecountync.gov. All written questions shall be e-mailed to Terra Vuncannon tvuncannon@moorecountync.gov later than 10:00 am Thursday, April 14, 2022. NO EXCEPTIONS. Please put “RFQ 2022-04” in subject header of e-mail. Firms should submit one (1) original and five (5) copies of their response. The Firm’s Statement of Qualifications shall be limited to no more than 12 pages, including Cover Page. The original should also include the following documents: Non-Collusion Affidavit, E-Verify Affidavit, and W-9 Form. Firm should be registered with the NC Secretary of State. The County reserves the right to reject any and/or all responses.

NON-COLLUSION AFFIDAVIT   State of North Carolina County of Moore I
__________________________________, being first duly sworn, deposes and says that:
He/She is the ______________________of _____________________________, the proposer that has submitted the attached proposal;

He/She is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal;   Such proposal is genuine and is not a collusive or sham proposal;
Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, Employees or parties of interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm or person to submit a
collusive or sham proposal in connections with the contract for which the attached proposal has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Proposer, firm or person to fix the price or prices in the attached proposal or of any other
Proposer or to fix overhead, profit or cost element of the proposal price of any other Proposer or to secure through collusion, conspiracy, connivance or unlawful agreement any advantage against the County of Moore or any person interested in the proposed contract; and
The price or prices quoted in the attached proposal are fair, proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

____

Signature and Title

State of North Carolina County of ___________________ Subscribed and sworn before me, This _____day of _________________, 2022

____________________________________ Notary Public My commission expires ________________

Moore County E-Verify Affidavit STATE OF NORTH CAROLINA AFFIDAVIT COUNTY OF MOORE I,
_____________________________ (the individual attesting below), being duly authorized by and on behalf of
_________________________________ (the entity bidding on project hereinafter "Employer") after first being duly sworn
hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of
newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).

2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS§64-26(a).

3. Employer is a person, business entity, or other organization that transacts business in this State and that employs 25
or more employees in this State. (mark Yes or No)

a. YES _____, or

b. NO _____

4. Employer's subcontractors comply with E-Verify, and if Employer is the winning bidder on this project Employer will ensure compliance with E-Verify by any subcontractors subsequently hired by Employer.

Executed, this ____ day of _______________, 2022.

Signature of Affiant Print or Type Name: __________________________

State of North Carolina

County of _____________ Signed and sworn to (or affirmed) before me, this the _____ day of
________________, 2022. My Commission Expires:

Notary Public (Affix Official/Notarial Seal)

April 14, 2022 TO: All Responders RE: Request for Qualifications 2022-04

ADDENDUM NO. 1

This ADDENDUM #1 forms part of Moore County's Request for Qualifications for Photogrammetric Professional Services. All requirements of the original specifications remain in effect in their respective order.   Receipt of this Addendum must be acknowledged by its inclusion with the Response and noted as an inclusion on the sealed envelope.

The following changes and/or clarifications are hereby made to the original Request for Qualifications: 1. Question: Can you confirm the delivery you prefer is digital or hard copy? Answer: Please submit response as a hard copy (One original and five copies) in a Sealed Envelope. Please state "RFQ 2022-04" on the outside of the envelope. For your convenience, a Bid Drop-Off Box is located in the lobby at 206 South Ray Street, Carthage, NC 28327. 2. Question: What is the duration of this contract? Is it for a single year?

Answer: The contract will most likely be for a year period to begin as soon as possible. 3. Question: Is this RFQ being issued because Moore County wants newer imagery than what is currently available through the NC Orthophotography Program?

Answer: Yes, it is our intention to obtain aerial imagery that is county funded on a 4 -year cycle. Imagery would be obtained 2 years after the state aerial project. This would ensure that the county has new imagery from either the state or county funded every 2 years. We would continue this cycle unless the state changes their scheduling. 4. Question: We noted the required documentation, Non-Collusion Affidavit, E-Verify Affidavit, and W-9 Form, are only required with the original response, not the 5 copies, so we assume these required documents don't count towards the 12-page limit of the original response, is this correct? Answer: Yes, the Non-Collusion Affidavit, E-Verify Affidavit, and W-9 form are only required in the original copy and they do not count toward the 12-page limit.

5. Question: Is the qualification due via mail or email? Page 1 gives instructions for mailing or emailing the response. Answer: Please submit a hard copy via mail.   6. Question: Are the copies of licenses, RFQ compliance form, Non-Collusion Affidavit, E-Verify Affidavit, and W-9 Form included in the 12-page limit?   Answer: No, just include these in the original copy.

No further questions will be accepted. Sealed Qualifications are due to Terra Vuncannon at by 4:30:00 pm EST Friday, April 22, 2022.   END OF ADDENDUM NO. 1

Terra Vuncannon

Purchasing Manager County of Moore

FN 22-0414

STATE OF NORTH CAROLINA CONTRACT FOR SERVICES COUNTY OF MOORE   This Contract is entered into the 15th day of August 2022, between the County of Moore, a political subdivision of the State of North Carolina (the "County"), and Spatial Data Consultants, Inc. (the "Contractor"). 1. SERVICES TO BE PROVIDED AND AGREED CHARGES

The Contractor agrees to provide services ("Services") pursuant to the provisions and specifications identified in Attachments 1 and 2, which are incorporated by reference in this Contract. Pursuant to Section 3 of this Contract, the County agrees to pay for Services contained in Attachments 1 and 2.   2. TERM OF CONTRACT The term of this Contract is from September 15, 2022 through September 15, 2023.

This Contract is subject to the availability of funds to purchase the specified Services and may be terminated at any time during the term upon thirty (30) days' notice if such funds become unavailable. 3. PAYMENT TO CONTRACTOR During the term of this Contract, the Contractor will receive from the County an amount not to exceed $185,500.00 as full compensation for the provision of services as provided herein. The County agrees to pay at the rates specified for Services, satisfactorily performed or provided, in accordance with this Contract. Unless otherwise specified, the Contractor will submit an itemized invoice to the County by the end of the month during which Services are performed or provided. Payment will be processed promptly upon receipt and approval of the invoice by the County. 4. INDEPENDENT CONTRACTOR

The County and Contractor agree that the Contractor is an independent contractor and will not represent itself as an agent or employee of the County for any purpose in the performance of the Contractor's duties under this Contract. Accordingly, the Contractor will be responsible for payment of all federal, state and local taxes as well as business license fees arising out of the Contractor's activities in accordance with this Contract. For purposes of this Contract taxes will include, but not be limited to, Federal and State Income, Social Security and Unemployment Insurance taxes. The Contractor, as an independent contractor, will perform all services in a professional manner and in accordance with the standards of applicable professional organizations and licensing agencies. 5. INSURANCE The Contractor will maintain Workers' Compensation Insurance for all of the Contractor's employees. The Workers' Compensation Insurance will be in the amounts prescribed by the laws of the State of North Carolina. The Contractor will maintain, at its expense, the following minimum insurance coverage:

Bodily Injury $1,000,000.00 per occurrence

Property Damage $100,000.00 per occurrence Bodily Injury/Property Damage $1,000,000.00 combined single limit per occurrence Professional liability insurance will be required whenever the Contractor is required to be certified, licensed, or registered by a regulatory entity or where the Contractor's error in judgment, planning, design, or etc. could result in economic loss to the County. If professional liability insurance is required, the coverage must provide for no less than $1,000,000.00 combined single limit per occurrence. The Contractor agrees to furnish the County proof of compliance with the insurance coverage requirements of this Contract upon request. The Contractor, upon request by the County, will furnish a certificate of insurance from an insurance company, licensed to do business in the State of North Carolina and acceptable to the County, verifying the existence of the insurance coverage required by the County. The certificate will provide for sixty (60) days advance notice in the event of termination or cancellation of coverage.

6. INDEMNIFICATION

To the fullest extent permitted by law, the Contractor will indemnify and hold harmless the County, its officials, agents, and employees from and against all claims, damages, losses, and expenses, direct, indirect, or consequential (including but not limited to fees and charges of engineers or architects, attorneys, and other professionals and costs related to court action or arbitration) arising out of or resulting from the performance of this Contract or the actions of the Contractor, its officials, employees, or contractors under this Contract or under the contracts entered into by the Contractor in connection with this Contract. This indemnification will survive the termination of this Contract. 7. HEALTH AND SAFETY The Contractor will be responsible for initiating, maintaining and supervising all safety precautions and programs required by OSHA and all other regulatory agencies while providing Services under this Contract. 8. E-VERIFY Pursuant to North Carolina General Statute § 143-133.3, E-verify Compliance, the County may not enter into a contract unless the contractor, and the contractor's subcontractors under the contract, comply with the requirements of Article 2 of Chapter 64 of the General Statutes. The Contractor represents and warrants that it is in compliance with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, the Contractor warrants that any subcontractors used by the Contractor will be in compliance with the requirements of Article 2 of Chapter 64 of the General Statutes. 9. IRAN DIVESTMENT ACT The Contractor certifies that: (i) the Contractor is not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. § 147-86.58 (the "Final Divestment List"). The Final Divestment List can be found on the State Treasurer's website at the address https://www.nctreasurer.com/office-state-treasurer/divestment-and-do-not-contract-rules. Any contract in violation of this Act is void.

10. DIVESTMENT FROM COMPANIES BOYCOTTING ISRAEL ACT

This Contractor certifies that the Contractor is not identified as an entity by the North Carolina Secretary of State that is engaged in a boycott of the State of Israel pursuant to NCGS, Article 6G, Chapter 147. The
Final Divestment List can be found on the State Treasurer's website at https://www.nctreasurer.com/office-state-treasurer/divestment-and-do-not-contract-rules. Any contract in violation of this Act is void. 11. NON-DISCRIMINATION IN EMPLOYMENT The Contractor will not discriminate against any employee or applicant for employment because of age, sex, race, creed, national origin, or disability. In the event the Contractor is determined by the final order of an appropriate agency or court to be in violation of this provision or any non-discrimination provision of federal, state or local law, this Contract may be suspended or terminated, in whole or in part, by the County. In addition, the Contractor may be declared ineligible for further contracts with the County. 12. GOVERNING LAW The validity of this Contract and any of its terms or provisions, as well as the rights and duties of the
parties to this Contract, are governed by the laws of the State of North Carolina. All actions relating to this Contract in any way will be brought in the General Courts of Justice in the County of Moore and the State of North Carolina.
13. TERMINATION OF AGREEMENT
This Contract may be terminated, without cause, by either party upon thirty (30) days written notice to the other party. This termination notice period will begin upon receipt of the notice of termination. Such a termination does not bar either party from pursuing a claim for damages for breach of the Contract. This Contract may be terminated, for cause, by the non-breaching party notifying the breaching party of a substantial failure to perform in accordance with the provisions of this Contract and if the failure is not corrected within ten (10) days of the receipt of the notification. Upon such termination, the parties will be entitled to such additional rights and remedies as permitted by law. Termination of this Contract, either with or without cause, will not form the basis of any claim for loss of anticipated profits by either party. 14. SUCCESSORS AND ASSIGNS
The Contractor will not assign its interest in this Contract without the written consent of the County. The Contractor has no authority to enter into contracts on behalf of the County. 15. COMPLIANCE WITH LAWS The Contractor represents that it is in compliance with all Federal, State, and local laws, regulations or
orders, as amended or supplemented. The implementation of this Contract will be carried out in strict compliance with all Federal, State, or local laws regarding discrimination in employment. 16. NOTICES All notices which may be required by this Contract or any rule of law will be effective when received
by certified mail sent to the following addresses: COUNTY OF MOORE: MOORE COUNTY INFORMATION TECHNOLOGY

ATTN: CHRIS BUTTS, DIRECTOR P.O. BOX 905

CARTHAGE, NC 28327 CONTRACTOR: SPATIAL DATA CONSULTANTS, INC. ATTN: LEGAL 1008 HUTTON LANE, STE 109 HIGH POINT, NC 27262 17. AUDIT RIGHTS For all Services being provided under this Contract, the County has the right to inspect, examine, and make copies of any and all books, accounts, invoices, records and other writings relating to the performance of those Services. Audits will take place at times and locations mutually agreed upon by both parties. The Contractor must make the materials to be audited available within one (1) week of the request for them.

18. COUNTY NOT RESPONSIBLE FOR EXPENSES The County will not be liable to the Contractor for any expenses paid or incurred by the Contractor

unless otherwise agreed in writing. 19. EQUIPMENT

The Contractor will supply, at its sole expense, all equipment, tools, materials, and supplies required to provide contracted Services unless otherwise agreed in writing. 20. PRIORITY OF DOCUMENTS In the event of any inconsistency between the Contract and any attachment to the Contract, the Contract will have priority. 21. SEVERABILITY If any provision of this Contract shall be determined to be unenforceable by a court of competent jurisdiction, such determination will not affect any other provision of this Contract.

22. NON-WAIVER The failure by one party to require performance of any provision of this Contract will not affect that

party's right to require performance at any time thereafter or to enforce other remedies available to it by law or under this Contract. In addition, no waiver of any breach or default of this Contract will constitute a waiver of any subsequent breach or default or a waiver of the provision itself.

23. ENTIRE AGREEMENT This Contract and Attachments 1 & 2 constitute the entire understanding between the parties and supersedes all prior understandings and agreements, whether oral or written, relating to the subject matter hereof.

24. AMENDMENT

This Contract may only be amended by the written mutual agreement of the parties. 25. DRAFTED BY BOTH PARTIES This Contract is deemed to have been drafted by both parties and no interpretation will be made to the contrary. 26. HEADINGS Subject headings are for convenience only and will not affect the construction or interpretation of any provision. The parties have expressed their agreement to these terms by causing this Contract to be executed by

their duly authorized officers or agents. This Contract is effective as of the date first written above. COUNTY OF MOORE SPATIAL DATA CONSULTANTS Francis R. Quis, Jr., Chairman Mark S. Schall Board of Commissioners Corporate President

ATTEST:

______________________________ Laura M. Williams

Clerk to the Board PREAUDIT CERTIFICATE This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act. \s3\ Finance Officer

SCOPE OF SERVICES

The Contractor will provide all necessary supervision, labor, materials, and equipment required to provide aerial photography of Moore County in December 2022. Attachment 2 contains additional specifications regarding the services.

Attachment 2DocuSign Envelope ID: 278EF35C-9E31-4B7F-92E9-AC3897C79729

Certificate Of Completion
Envelope Id: 278EF35C9E314B7F92E9AC3897C79729 Status: Sent
Subject: Please DocuSign: Spatial Data Consultants, Inc. Contract Final 22-0414 IT.pdf
Source Envelope:
Document Pages: 13 Signatures: 1 Envelope Originator:
Certificate Pages: 6 Initials: 0 Melinda Hill
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-05:00) Eastern Time (US & Canada)
mhill@moorecountync.gov
IP Address: 184.2.42.2
Record Tracking
Status: Original
8/15/2022 2:44:14 PM
Holder: Melinda Hill
mhill@moorecountync.gov
Location: DocuSign
Signer Events Signature Timestamp
Chris Butts
cbutts@moorecountync.gov
IT Director
County of Moore
Security Level: Email, Account Authentication
(None)
Completed
Using IP Address: 184.2.42.2
Sent: 8/15/2022 2:50:58 PM
Viewed: 8/15/2022 2:55:00 PM
Signed: 8/15/2022 2:55:22 PM
Electronic Record and Signature Disclosure:
Not Offered via DocuSign
Mark Schall
mschall@spatialdc.com
Security Level: Email, Account Authentication
(None)
Signature Adoption: Drawn on Device
Using IP Address: 72.11.46.146
Sent: 8/15/2022 2:55:27 PM
Viewed: 8/16/2022 8:09:19 AM
Signed: 8/16/2022 8:11:06 AM
Electronic Record and Signature Disclosure:
Accepted: 8/15/2022 12:57:25 PM
ID: 4a9abc22-11ab-4d75-a305-6f53406bb26d
Caroline Xiong
cxiong@moorecountync.gov

Security Level: Email, Account Authentication
(None)
Sent: 8/16/2022 8:11:09 AM
Electronic Record and Signature Disclosure:
Accepted: 2/11/2020 11:10:53 AM
ID: 8334da48-b01d-4e85-80e0-57ff4b8596e9
Laura Williams
clerktoboard@moorecountync.gov
Security Level: Email, Account Authentication
(None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign
In Person Signer Events Signature Timestamp
In Person Signing Host:
Laura Williams
clerktoboard@moorecountync.gov
In Person Signer:
Francis R. Quis, Jr., Chairman
Security Level: In Person
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Editor Delivery Events Status Timestamp
Agent Delivery Events Status Timestamp
Intermediary Delivery Events Status Timestamp
Certified Delivery Events Status Timestamp
Carbon Copy Events Status Timestamp
Caroline Xiong
cxiong@moorecountync.gov
Security Level: Email, Account Authentication
(None)
Sent: 8/15/2022 2:50:58 PM
Electronic Record and Signature Disclosure:
Accepted: 2/11/2020 11:10:53 AM
ID: 8334da48-b01d-4e85-80e0-57ff4b8596e9
Laura Williams
clerktoboard@moorecountync.gov
Clerk to the Board
County of Moore
Security Level: Email, Account Authentication
(None)
Sent: 8/15/2022 2:50:59 PM
Electronic Record and Signature Disclosure:
Not Offered via DocuSign
Melinda Hill
mhill@moorecountync.gov
Law Office Manager
Moore County, County Attorney's Office
Security Level: Email, Account Authentication
(None)
Sent: 8/15/2022 2:50:58 PM
Electronic Record and Signature Disclosure:
Not Offered via DocuSign
Misty Leland
mistyleland@moorecountync.gov
County Attorney
County of Moore
Security Level: Email, Account Authentication
(None)
Sent: 8/15/2022 2:50:59 PM
Electronic Record and Signature Disclosure:
Not Offered via DocuSign
Terra Vuncannon
tvuncannon@moorecountync.gov
Purchasing Manager
Moore County
Security Level: Email, Account Authentication

(None)
Sent: 8/15/2022 2:50:59 PM
Electronic Record and Signature Disclosure:
Not Offered via DocuSign
Toni Skellington
tskellington@moorecountync.gov
Security Level: Email, Account Authentication
(None)
Sent: 8/15/2022 2:50:59 PM
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Not Offered via DocuSign
Witness Events Signature Timestamp

Notary Events Signature Timestamp
Envelope Summary Events Status Timestamps
Envelope Sent Hashed/Encrypted 8/15/2022 2:50:59 PM
Payment Events Status Timestamps
Electronic Record and Signature Disclosure

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign ‘Withdraw Consent’ form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures

Electronic Record and Signature Disclosure created on: 2/7/2018 9:07:37 AM
Parties agreed to: Mark Schall, Caroline Xiong, Caroline Xiong

electronically from us.
How to contact Carahsoft obo County of Moore - IT Department:
You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: cbutts@moorecountync.gov
To advise Carahsoft obo County of Moore - IT Department of your new e-mail address
To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at cbutts@moorecountync.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..
In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.
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To inform us that you no longer want to receive future notices and disclosures in electronic format you may:
i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
ii. send us an e-mail to cbutts@moorecountync.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..
Required hardware and software
Operating Systems: Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers: Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader: Acrobat® or similar software may be required to view and print PDF files
Screen Resolution: 800 x 600 minimum
Enabled Security Settings: Allow per session cookies

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.
Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

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Budget Amendment Staff Report

Department: Moore County Tax and Revaluation Department

Increase or Decrease of Amount of Funding:
10016035 53872 Professional Services INCREASE $185,500
10019000 32945 Appropriated for Tax Revaluation INCREASE $185,500

Source(s) of Funding:
Tax Revaluation Reserve Fund Balance

Justification (please be specific):
Please appropriate $185,500 from the Tax Revaluation balance due on the Pictometry contract, attached.

Fiscal Year 2022/2023
Budget Line Item
Number
Budgeted
Amount Increase/ Revised
(Decrease) Budget
Revenue 10019000 32945 Approp Rest FB Tax Reval 166,274 185,500 351,774
Expense 10016035 53872 Professional SVCS 109,274 185,500 294,774
Approved this _______________day of___________________________________, 2022

____

Frank Quis
Moore County Board of Commissioners

____

Laura Williams
Clerk to the Board
40008
Tax and Revaluation - Tax Revaluation Reserve Fund Balance

Agenda Item:

Meeting Date: 10/18/2022

MEMORANDUM TO THE MOORE COUNTY BOARD OF COMMISSIONERS:

FROM: Laura Williams, Clerk, on behalf of Chairman Quis

DATE: 10/11/2022

SUBJECT: Resolution Requesting Action for Border Control to Curtail Trafficking of Opioids

PRESENTER: Chairman Frank Quis

REQUEST:

Consider adoption of a resolution requesting State officials' increased involvement in ensuring a secure southern border to help curtail drug trafficking.

BACKGROUND:

NC Attorney General Josh Stein recently visited Moore County to meet with local officials and stakeholders regarding the opioid crisis. It has been reported that the problem is only worsening, and it is requested that the Board consider a resolution to help facilitate further action by state and federal authorities to limit drug trafficking across the southern border of the United States.

IMPLEMENTATION PLAN:

The resolution will be delivered to State officials.

RECOMMENDATION SUMMARY:

Consider a motion to adopt a Resolution by the Moore County Board of Commissioners Requesting North Carolina State Leaders to Act on Behalf of Local Governments to Demand Better Border Control by Federal Authorities to Curtail the Trafficking of Opioids that are Destroying the Lives of Our Citizens.

ATTACHMENTS:

Resolution

VIII.D.

Moore County
State of North Carolina

A RESOLUTION BY THE MOORE COUNTY BOARD OF COMMISSIONERS REQUESTING NORTH CAROLINA STATE LEADERS TO ACT ON BEHALF OF LOCAL GOVERNMENTS TO DEMAND BETTER BORDER CONTROL BY FEDERAL AUTHORITIES TO CURTAIL THE TRAFFICKING OF OPIOIDS THAT ARE DESTROYING THE LIVES OF OUR CITIZENS

WHEREAS, the Moore County Board of Commissioners is aware of the tragic opioid epidemic affecting communities across the United States and our own beloved Moore County community. Moore County public health, public safety, and law enforcement officials have reported in numerous meetings with the Board of Commissioners that opioid use is on the rise and bears tragic consequences. Community partners have pleaded for more resources to help the ever-increasing number of opioid addicted clients. Nearly 15% of Moore County's population had an opioid prescription dispensed in 2020. For the period 2018 to 2020, overdose deaths more than tripled in Moore County, from 7 to 23. The 23 overdose deaths in 2020 was the highest total ever for Moore County, and all 23 were reported as unintentional. Emergency room visits for overdoses in Moore County increased by 33.7% from 2018 to 2020. The total estimated combined medical costs and statistical life loss costs due to overdose deaths in Moore County for 2020 was $259,109,280, or $2,507 per capita; and

WHEREAS, Moore County anticipates receiving $6,250,000 between the years 2022 and 2038 from the recent national opioid settlement which must be used for opioid abatement. The Board of Commissioners intends to use these funds wisely and as effectively as possible; and

WHEREAS, North Carolina Attorney General Josh Stein visited Moore County on September 26, 2022, to address the opioid crisis that is affecting our community and heard from many of our local officials and community partners that the crisis has risen to record breaking levels of detriment. In fact, in the four days following AG Stein's visit, Moore County EMS responded to an additional six calls for service due to opioid overdoses. There were four overdose deaths recorded by Moore County Public Safety in the month of September 2022: and

WHEREAS, large quantities of these dangerous drugs are widely reported to be entering the United States across the southern border. Law enforcement is overwhelmed with people entering the United States illegally and there are not enough resources to address the smuggling of drugs that is also occurring. It is obvious from the continuous rise of overdoses recorded that more of these drugs are getting through the border. If allowed to continue, many more of our citizens will suffer ruined lives or even death; and

NOW, THEREFORE BE IT RESOLVED, the Moore County Board of Commissioners is grateful for the effort given toward the opioid settlement and hereby urgently requests North Carolina Attorney General Josh Stein and Governor Roy Cooper to continue fighting the opioid battle, including joining efforts to mitigate the influx of people and drugs entering the United States via the southern border, and communicating to President Biden the vital need for action to gain control of the border and protect the lives of our citizens; and

FURTHER BE IT RESOLVED that a copy of this resolution be hand-delivered to the office of NC Attorney General Josh Stein by the Board's Chairman.

This the 18th day of October 2022.

____

Francis R. Quis, Jr.
Chairman

____

Laura M. Williams
Clerk to the Board

IX.A.

Agenda Item: Meeting Date: 10/18/2022

MEMORANDUM TO THE MOORE COUNTY BOARD OF COMMISSIONERS:

FROM: Laura M. Williams, Clerk

DATE: 10/07/2022

SUBJECT: Appointments / Juvenile Crime Prevention Council

REQUEST:

Appoint new Sheriff designee member to the Juvenile Crime Prevention Council.

BACKGROUND:

Request has been made for Deputy Tori Price to be appointed to the JCPC as the Sheriff's designee member, completing Detective Eric Galloway's term.

IMPLEMENTATION PLAN:

Clerk will make notification of appointment and update records.

RECOMMENDATION SUMMARY:

Make a motion to appoint Deputy Tori Price as the Sheriff's designee member on the Juvenile Crime Prevention Council completing Detective Eric Galloway's term expiring April 30, 2023.

IX.B.

Agenda Item: Meeting Date: 10/18/2022

MEMORANDUM TO THE MOORE COUNTY BOARD OF COMMISSIONERS:

FROM: Laura M. Williams, Clerk

DATE: 10/07/2022

SUBJECT: Appointments / Foxfire Village Planning and Zoning Board

REQUEST:

Appoint ETJ member to the Foxfire Village Planning and Zoning Board.

BACKGROUND:

Request has been made for Neil Tighe to be appointed as an ETJ member of the Foxfire Village Planning and Zoning Board.

IMPLEMENTATION PLAN:

Clerk will make notification of appointment.

RECOMMENDATION SUMMARY:

Make a motion to appoint Neil Tighe as an ETJ member of the Foxfire Village Planning and Zoning Board for a four-year term.

IX.C.